



MINUTES

A public meeting of the Placentia Council was held February 20, 2024 in the Council Chambers with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Kay Smith
Gerard Wilson
Mike Williams

Staff

Gerry Hynes, CAO
Mary Greene, Manager of Finance
Rodney Cooney, Public Works Foreperson
Jennifer Bennett, Mgr. T, M & C
Kathryn Smith, Executive Assistant (R)

Absent: Councillor Jennifer Richardson

Spectators: One (1)

Mayor Pearson called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #24-034

Deputy Mayor Power/Councillor Wilson

Be it resolved that the agenda for the Council meeting held February 20, 2024 is adopted. (CARRIED UNANIMOUS)

Motion #24-035

Councillor Smith/Deputy Mayor Power

Be it resolved that the minutes of January 16, 2024 are adopted as circulated. (CARRIED UNANIMOUS)

PORT OF ARGENTIA UPDATE

The Mayor provided an update on the Port of Argentia.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee had the following recommendations:

Motion #24-037

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to confirm the Stop Work Order dated January 25, 2024 issued to Alantra Leasing Inc. in respect of

unauthorized development and occupancy at Bog Avenue is adopted. (CARRIED UNANIMOUS)

Motion #24-038

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve that the CAO utilize the Municipalities Act, 1999 under section 404.1.f which states: “*where a building is in a dilapidated state, or is, in the opinion of the council, unfit for human habitation, or another use for which it is then being used, or is a public nuisance, the owner or occupier is to pull down, remove, fill in or otherwise destroy the building and restore the site to its original state, or make the disposition or alteration of the building that the order directs*” is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee had the following recommendations:

Deputy Mayor Power declared conflict for the next motion due to involvement with the organization.

Motion #24-039

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve payment of invoice from the Port of Argentia in the amount of \$7,176.36 including HST for the reimbursement for fuel costs from January 1, 2023 to December 31, 2023 for Building 502, Freshwater Building, Bays 19-25, as per Agreement dated June 8, 2021 is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

Motion #24-040

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Stewart McKelvey in the amount of \$5,328.53 including HST for professional services rendered for the review of the YMCA Agreements is adopted. (CARRIED UNANIMOUS)

Motion #24-041

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated February 12, 2024 in the amount of \$43,461.29 is adopted. (CARRIED UNANIMOUS)

- Motion #24-042** **Councillor Smith/Deputy Mayor Power**
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$668,644.87 for cheques numbered 031968 to 032038 is adopted. (CARRIED UNANIMOUS)
- Motion #24-043** **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$890,894.54 is adopted. (CARRIED UNANIMOUS)
- Motion #24-044** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of Visa statements dated December 28, 2023 to January 29, 2024 in the amount of \$5,431.82 is adopted. (CARRIED UNANIMOUS)
- Motion #24-045** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #134744 in the amount of \$1,046.62, pending 2024 taxes are paid in full is adopted. (CARRIED UNANIMOUS)
- Motion #24-046** **Councillor Smith/Councillor Fitzpatrick**
Be It resolved that the motion to approve a one-time interest forgiveness to source #132948 in the amount of \$260.21 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-047** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #134057 in the amount of \$1,639.29 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-048** **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the adjustment of water and sewer taxes for property located at source #193060 in the amount of \$1,520 for years 2020 – 2023 is adopted. There is no water and sewer connection available at this property. (CARRIED UNANIMOUS)
- Motion #24-049** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the write-off of uncollectible business taxes on account #ADDIW001 in the amount of \$1,308 is adopted. (CARRIED UNANIMOUS)

Motion #24-050

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #CAPIT002 in the amount of \$2,611.36 is adopted. (CARRIED UNANIMOUS)

Motion #24-051

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #CDSRO001 in the amount of \$1,076 is adopted. (CARRIED UNANIMOUS)

Motion #24-052

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #DOJSE001 in the amount of \$1,505 is adopted. (CARRIED UNANIMOUS)

Motion #24-053

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve the write-off of uncollectable taxes on account #GEART001 in the amount of \$45 is adopted. (CARRIED UNANIMOUS)

Motion #24-054

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #GITTE001 in the amount of \$9.55 is adopted. (CARRIED UNANIMOUS)

Motion #24-055

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #JOE-S003 in the amount of \$4,064 is adopted. (CARRIED UNANIMOUS)

Motion #24-056

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #KOKEL001 in the amount of \$2,324 is adopted. (CARRIED UNANIMOUS)

Motion #24-057

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #RENTA001 in the amount of \$1,816 is adopted. (CARRIED UNANIMOUS)

Motion #24-058

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable taxes on account #SHANT001 in the amount of \$2,643.64 is adopted. (CARRIED UNANIMOUS)

Motion #24-059

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #SOUTH004 in the amount of \$641.36 is adopted. (CARRIED UNANIMOUS)

Motion #24-060

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #UNOPH001 in the amount of \$836 is adopted. (CARRIED UNANIMOUS)

Motion #24-061

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #UNITE009 in the amount of \$3,175 is adopted. (CARRIED UNANIMOUS)

Motion #24-062

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the write-off of uncollectable business taxes on account #VALAR001 in the amount of \$8,850 is adopted. (CARRIED UNANIMOUS)

Motion #24-063

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to appoint Mitchell Moran as Assessment Review Commissioner for the Town of Placentia is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works Committee had the following recommendations:

Motion #24-064

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to approve the Town partially reimburse the resident at #41 Church Road in the amount of \$175 for expenses incurred (total cost \$350) during the repair of a leak in November of 2023 is adopted. The Town will advise the resident that we will not accept any further responsibility for water issues from the owner's house to the curb stop. (CARRIED UNANIMOUS)

Motion #24-036

Councillor Wilson/Councillor Smith

Be it resolved that the motion to approve funding application to the Accessible Communities Grant program for the purchase of a curved chair lift for Unity PARC Arena is adopted. The Accessible Communities Grant is a Regional Funding Initiative up to \$30,000, less HST rebate, at a 90/10 cost share ratio. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Manager of Tourism, Marketing & Communications)

The Recreation Committee had no recommendations; however, the Chair provided an update from the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee had the following recommendations:

Motion #24-065

Deputy Mayor Power/Councillor Fitzpatrick

Be It resolved that the motion to extend the Anti-Noise Regulation from 11:00 p.m. to 1:00 a.m. for the Freshwater Days Events on July 19 & July 20, 2024 is adopted. (CARRIED UNANIMOUS)

Motion #24-066

Deputy Mayor Power/Councillor Williams

Be it resolved that the motion to extend the Anti-Noise Regulations from 11:00 p.m. to 1:00 a.m. for the Voices of Placentia Bay Festival on August 3, 2024 is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee had the following recommendations:

Motion #24-067

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve application to extend an existing residence and shed at #196 Harbour Drive based on the survey plot plan submitted February 9, 2024 is adopted. (CARRIED UNANIMOUS)

Motion #24-068

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to approve application to construct a shed at #287 Bond's Path as per the application is submitted is adopted. (CARRIED UNANIMOUS)

- Motion #24-069** **Councillor Williams/Councillor Wilson**
 Be It resolved that the motion to approve the shed extension at #90 Old Settlement Hill as per the application submitted is adopted. (CARRIED UNANIMOUS)
- Motion #24-070** **Councillor Williams/Councillor Smith**
 Be it resolved that the motion to approve an Occupancy permit for the Great Canadian Dollar Store located at #40 Blockhouse Road is adopted. SNL approval has been received. (CARRIED UNANIMOUS)
- Motion #24-071** **Councillor Williams/Councillor Wilson**
 Be it resolved that the motion to approve the application to install cribbing for a wharf at Rattling Brook, Southeast pending approval from all other government agencies is adopted. (CARRIED UNANIMOUS)
- Motion #24-072** **Councillor Williams/Councillor Wilson**
 Be it resolved that the motion to approve Newfoundland Power’s application to install two poles to provide new electrical service at #228 Shaw’s Lane is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee had no recommendations; however, Deputy Mayor Power provided an update from the Committee report in the absence of the Chair.

- Motion #24-073** **Deputy Mayor Power/Councillor Williams**
 Be It resolved that the motion to move into a privileged session of Council at 7:59 p.m. is adopted. (CARRIED UNANIMOUS)

The regular meeting of Council resumed at 8:12 p.m., there were no motions from the privileged session.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #24-074

Deputy Mayor Power/Councillor Wilson


Be it resolved that the motion to adjourn the meeting at 8:12 p.m.
is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



GERRY HYNES, CAO



DATE