



MINUTES

A public meeting of the Placentia Council was held September 18, 2023 in the Council Chambers with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Richardson
Kay Smith
Mike Williams
Gerard Wilson

Staff

Mary Greene, CAO(A)
Jennifer Bennett, Mgr. T, M & C
Rodney Cooney, Public Works Foreman
Kathryn Smith, Executive Assistant (R)

Spectators: Seven (7)

Mayor Pearson called the meeting to order at 7:03 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #23-163

Deputy Mayor Power/Councillor Smith

Be it resolved that the agenda for the Council meeting held September 18, 2023 is adopted. (CARRIED UNANIMOUS)

Motion #23-164

Deputy Mayor Power/Councillor Wilson

Be it resolved that the minutes of August 15, 2023 are adopted as circulated. (CARRIED UNANIMOUS)

PORT OF ARGENTIA UPDATE

The Mayor provided an update on the Port of Argentia.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO(A))

The Executive Committee had the following recommendation:

Motion #23-165

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to approve the appointment of Mary Greene, Manager of Finance to the position of Acting CAO/Town Clerk is adopted. (CARRIED UNANIMOUS)

A handwritten signature in black ink, appearing to be "KAP", is located in the bottom right corner of the page.

Motion #23-166

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to approve the appointment of Debra Gear, Special Projects Coordinator to the position of Deputy Town Clerk to perform the required duties in the absence of the Acting CAO/Town Clerk is adopted. (CARRIED UNANIMOUS)

Motion #23-167

Councillor Wilson/Councillor Smith

Be it resolved that the motion to approve the appointment of Mary Greene as Town Clerk and Debra Gear as Deputy Town Clerk as a signing authority for the Town of Placentia's financial transactions is adopted. (CARRIED UNANIMOUS)

Motion #23-168

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to approve Mary Greene, Acting CAO to assume the role of ATIPP Coordinator is adopted. (CARRIED UNANIMOUS)

Motion #23-169

Deputy Mayor Power/Councillor Smith

Be it resolved that the motion to approve the appointment of Jennifer Bennett to the position of Manager of Tourism, Marketing & Communications as recommended by the HR Project Partners is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

Amendment of the following Motions:

Motion #23-073

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to proceed with audio upgrades to the Council Chambers at a cost of \$12,291 including HST is adopted. (CARRIED UNANIMOUS)

Motion #23-128

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a water only tax adjustment to source #134128 in the amount of \$1,585.32 as the property cannot connect to Town infrastructure is adopted. (CARRIED UNANIMOUS)

The Finance Committee had the following recommendations:

- Motion #23-170** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of invoice from Aylwards Home Centre in the amount of \$6,334.05 including HST for materials to upgrade the Great Beach Boardwalk is adopted. (CARRIED UNANIMOUS)
- Motion #23-171** **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated September 12, 2023 in the amount of \$54,114.22 is adopted. (CARRIED UNANIMOUS)
- Motion #23-172** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$396,166.84 for cheques numbered 031525 to 031585 is adopted. (CARRIED UNANIMOUS)
- Motion #23-173** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$508,925.59 is adopted. (CARRIED UNANIMOUS)
- Motion #23-174** **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve payment of visa statements dated June 28, 2023 to July 27, 2023 in the amount of \$4,644 is adopted. (CARRIED UNANIMOUS)
- Motion #23-175** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve quote from Woodmar Contracting in the amount of \$6,670 including HST to install curb and gutter at the Fort Frederick site is adopted. (CARRIED UNANIMOUS)
- Motion #23-176** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve additional expenditure of Gas Tax Project # 188-2023-7862 to install playground equipment at a cost of \$29,721.51 is adopted. (CARRIED UNANIMOUS)
- Motion #23-177** **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve additional expenditure of Gas Tax Project #188-2023-7725 for upgrades to the Fire Hall at a cost of \$10,219.86 is adopted. (CARRIED UNANIMOUS)



Motion #23-178

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a \$1,000 donation at the PBIS Charity Night as per past practice is adopted. This year's charity is in aid of the local Housing Coalition. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works Committee had the following recommendations:

Motion #23-179

Councillor Wilson/Williams

Be it resolved that the motion to approve that Council exercise its right to extend the 2020 snow clearing contract for the period December 1, 2023 to March 31, 2024 is adopted. This is the second and final contract extension and shall be with the same terms, conditions, and cost as the original period of the contract. (CARRIED 5:2; Mayor Pearson and Councillor Richardson voted against the motion)

Motion #23-180

Councillor Wilson/Councillor Smith

Be it resolved that the motion to approve Change Order #2 in the amount of \$4,009.19 including HST for the cost of flag persons during Afonso sanitary and sewer line investigation, and additional engineering review under project #17-GI-23-0080 – Dunville Watermain Replacement project is adopted. (CARRIED UNANIMOUS)

Motion #23-181

Councillor Wilson/Councillor Williams

Be it resolved that the motion to prioritize capital works applications as #1 Old Settlement Hill Upgrades \$1,985,000; #2 Orcan Drive Wave Wall Repair at a cost of \$192,500; and #3 Freshwater Brook Stabilization at a cost of \$1,174,328 is adopted. All prices include HST. (CARRIED UNANIMOUS)

Motion #23-182

Councillor Wilson/Councillor Williams

Be it resolved that the motion to approve a Multi-Year Capital Works application in the amount of \$435,385.86 including HST for replacement of water and sewer mains on Battery Road, Jersey side is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Manager of Tourism, Marketing & Communications)

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The Recreation Committee had no recommendations; however, the Chair provided an update from the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update from the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee had the following recommendations:

Motion #23-183

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve the side road between #190 and #196 Ferndale Road be named Ferndale Lane and that residents affected will be advised of the requirement to update their civic address is adopted. (CARRIED UNANIMOUS)

Motion #23-184

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve the side road at #128 Bond's Path including #128A and #128B Bond's Path be named Bond's Path Place and that residents affected be advised of the requirement to update their civic address is adopted. (CARRIED UNANIMOUS)

Motion #23-185

Councillor Williams/Councillor Wilson

Be it resolved that the motion to ratify the following Development permits that were approved since the last Council meeting is adopted. (1) Replacement of fence at #1175 Main Road; (2) New fence construction at #7 Brook Road; (3) Occupancy by Kylo at #67 Waterfront Drive in Argentic; (4) Occupancy by Pattern Energy at #71 Blockhouse Road, Placentia; (5) Landscaping of property #52-58 Jersey Hill (preconstruction); (6) General repairs at #1 Joan's Place, Jersey Hill. (CARRIED UNANIMOUS)

Motion #23-158

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve the construction of a new residence and shed at #7A Clarke's Hill to include the conditions that the Town does not accept any responsibility for future damages as the proponent started construction without a permit.

ICP

As well, the owner must maintain full access in front of structures at all times is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

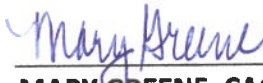
Motion #23-186

Councillor Williams/Councillor Smith

Be it resolved that the motion to adjourn the meeting at 8:19 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



MARY GREENE, CAO(A)

October 18/2023
DATE

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