



MINUTES

A public meeting of the Placentia Council was held August 15, 2023 in the Council Chambers with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Richardson
Kay Smith
Mike Williams
Gerard Wilson

Staff

Jonathan Galgay, CAO
Mary Greene, Manager of Finance
Jennifer Bennett, Mgr. T, M & C (A)
Jeff Richardson, Public Works Superintendent
Kathryn Smith, Executive Assistant (R)

Spectators: One (1)

Mayor Pearson called the meeting to order at 7:05 p.m.

Council signed a proclamation to support the month of September 2023 to be FASD Awareness Month. Fetal Alcohol Spectrum Disorder (FASD) is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living, and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their potential. Each individual with FASD is unique and has areas of both strengths and challenges. fasdNL is a pan-provincial organization that educates, provides supports, and resources, and raises awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #23-139

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolved that the agenda for the Council meeting held August 15, 2023 is adopted. (CARRIED UNANIMOUS)

Motion #23-140

Councillor Smith/Councillor Richardson

Be it resolved that the minutes of July 18, 2023 are adopted as circulated. (CARRIED UNANIMOUS)

PORT OF ARGENTIA UPDATE

The Mayor provided an update on the Port of Argentia.

New Business

Motion #23-133

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to approve Change Order #1 for project #17-GI-22-00060 Freshwater Outfall in the amount of \$51,500 plus HST to replace a section of the existing manhole and sanitary sewer main is adopted. (CARRIED UNANIMOUS)

Motion #23-134

Councillor Wilson/Councillor Williams

Be it resolved that the motion to close project #17-MYCW-20-00100 SCADA Water Systems Upgrades is adopted. (CARRIED UNANIMOUS)

Motion #23-135

Councillor Wilson/Councillor Williams

Be it resolved that the motion to close Project #17-GI-21-00093 Blivit Retrofit and Upgrades is adopted. (CARRIED UNANIMOUS)

Motion #23-136

Councillor Smith/Councillor Richardson

Be it resolved that the motion to reallocate remaining funding from Project #17-21-00059 Regatta Grounds Lift Station Upgrades and from Project #17-MYCW-20-00100 SCADA Water Systems Upgrades to Project #17-MYCW-22-00061 Harbour Drive Storm Sewer Upgrades is approved. (CARRIED UNANIMOUS)

Motion #23-137

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion for Change Order #1 to purchase and install a culvert/catch basin at Harbour Drive as part of the storm sewer upgrade project #17-MYCW-22-00061 at a cost of \$63,055 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #23-138

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to rescind Motion #23-131 to approve the purchase and installation of a culvert on Harbour Drive in the amount of \$72,513.25 including HST from the Port of Argentia tax funding agreement on the basis that a different funding source was identified is adopted. (CARRIED UNANIMOUS)

Motion #23-141

Councillor Fitzpatrick/Councillor Williams

Be it resolved that the motion to rescind motion #23-109 to enter into a contract with Sansom Equipment Ltd. to provide servicing of four (4) generators at a cost of \$3,120 per year with the option to renew annually if mutually agreed upon was defeated. (CARRIED 4:3; Deputy Mayor Power, Councillors Smith, Wilson, & Richardson voted against the Motion)

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee had the following recommendation:

Motion #23-142

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to approve the Tree & Bench Donation Program Policy as presented is adopted. **(CARRIED UNANIMOUS)**

The Chair provided an update from the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

Amendment of the following Motions:

Motion #23-109

Councillor Smith/Councillor Wilson

Be it resolved that the motion to enter into a contract with Sansom Equipment Ltd. to provide servicing of four (4) generators at a cost of \$3,647.15 including HST per year with the option to renew annually if mutually agreed upon is adopted. **(CARRIED 4:3; Mayor Pearson, Councillors Fitzpatrick & Williams voted against the Motion)**

Motion #23-128

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a water only tax adjustment to source #134128 in the amount of \$1,585.32 as the property cannot connect to Town infrastructure is adopted. **(CARRIED UNANIMOUS)**

Amendment of Motion #23-128 is deferred until September meeting for further review and clarification.

The Finance Committee had the following recommendations:

Motion #23-143

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from the Rebuilt Pumps & Motors Limited in the amount of \$7,046.07 including HST to service and rebuild flyght lift pump at Greens Lift Station is adopted. **(CARRIED UNANIMOUS)**

Motion #23-144

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated August 6, 2023 in the amount of \$28,100.44 is adopted. **(CARRIED UNANIMOUS)**

Motion #23-145 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$420,007 for cheques numbered 031474 to 031524 is adopted. (CARRIED UNANIMOUS)

Motion #23-146 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$1,024,268.17 is adopted. (CARRIED UNANIMOUS)

Motion #23-147 **Councillor Smith/Councillor Richardson**
Be it resolved that the motion to approve payment of visa statements dated June 28, 2023 to July 27, 2023 in the amount of \$2,118.37 is adopted. (CARRIED UNANIMOUS)

Motion #23-148 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #135174 in the amount of \$193.50 is adopted. The account is paid in full. (CARRIED UNANIMOUS)

Motion #23-149 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve reimbursement of \$460.86 for furnace repairs to source #134599 that received water damage when the town’s infrastructure failed, and the basement flooded is adopted. (CARRIED UNANIMOUS)

Motion #23-150 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve invoice from K.J.H. Dirtwork’s Ltd. in the amount of \$11,730 including HST for RFQ#2023-07-0001-RFQ-PW - to demolish, remove, dispose of materials and restoration of site, Fewers Road is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power declared conflict for the next motion due to involvement with the Port of Argentia.

Motion #23-151 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to retain Cox & Palmer to review and revise existing files and contracts pertaining to the Port of Argentia Access Agreement and Municipal Taxation Agreement to protect the Town with safeguards for future developments at the Port of Argentia is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person – Director of Public Works)

The Public Works Committee had no recommendations; however, the Chair provided an update from the Committee report.

Motion #23-152

Councillor Wilson/Councillor Williams

Be it resolved that the motion to approve change order #1 in the amount of \$28,116.35 including HST for sewer line investigation under project #17-GI-23-00080 Dunville Waterline Project is adopted. **(CARRIED UNANIMOUS)**

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Manager of Tourism, Marketing & Communications (A))

The Recreation Committee had no recommendations; however, the Chair provided an update from the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications (A))

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update from the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Director of Public Works Superintendent)

The Planning, Development & Community Enhancement Committee had no recommendations; however, the Chair provided an update from the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications (A))

The Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #23-153

Councillor Fitzpatrick/Councillor Williams

Be it resolved that the motion to adjourn the meeting at 8:22 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



MARY GREENE, DEPUTY CLERK



DATE

