



MINUTES

A public meeting of the Placentia Council was held April 18, 2023 in the Council Chambers with the following in attendance:

Council

Deputy Mayor: Wayne Power
Mayor: Keith Pearson (Zoom)
Councillors: Jamilee Fitzpatrick
Jennifer Richardson
Kay Smith
Gerard Wilson

Staff

Jonathan Galgay, CAO
Mary Greene, Manager of Finance
Jeff Richardson, Director of Public Works
Jennifer Bennett, Economic Development Officer
Kathryn Smith, Executive Assistant (R)

Spectators: Zero (0)

Absent: Councillor Mike Williams

Deputy Mayor Power Chaired the meeting on behalf of the Mayor and called the meeting to order at 7:02 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #23-055

Councillor Wilson/Councillor Smith

Be it resolved that the agenda for the Council meeting held April 18, 2023 is adopted. (CARRIED UNANIMOUS)

Motion #23-056

Councillor Smith/Councillor Richardson

Be it resolved that the minutes of March 21, 2023 are adopted as circulated. (CARRIED UNANIMOUS)

PORT OF ARGENTIA UPDATE

There has been no Board meeting of the Port of Argentia so there was no formal update to report.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee had no recommendations; however, the Deputy Mayor provided an update from the Committee report on the Chair's behalf.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee had the following recommendations:

Motion #23-057

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Babb Security Services in the amount of \$5,497.49 including HST for steel door, locks, and panic bar on the side door of the fire hall is adopted. (CARRIED UNANIMOUS)

Motion #23-058

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Municipal Assessment Agency in the amount of \$16,965 for second quarter assessment fees is adopted. (CARRIED UNANIMOUS)

Motion #23-059

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Newfoundland Exchequer Account in the amount of \$23,977.50 including HST for 250 tonnes of snow & ice materials for February 2023 due to shortfall is adopted. (CARRIED UNANIMOUS)

Motion #23-060

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve payment of invoice from Byron D. Smith Professional Corporation in the amount of \$27,887.50 including HST for audit of financial statements for the year ended December 31, 2021 and accounting services is adopted. (CARRIED UNANIMOUS)

Motion #23-061

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated April 12, 2023 in the amount of \$41,447.19 is adopted. (CARRIED UNANIMOUS)

Motion #23-062

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$375,426.75 for cheques numbered 031163 to 031257 is adopted. (CARRIED UNANIMOUS)

Motion #23-063

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$461,266.05 is adopted. (CARRIED UNANIMOUS)

Motion #23-064

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of visa statements dated February 28, 2023 to March 27, 2023 in the amount of \$10,556.35 is adopted. (CARRIED UNANIMOUS)

Motion #23-065

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve a one-time interest forgiveness to source #182335 in the amount of \$783.89 is adopted. The account is paid in full. (CARRIED UNANIMOUS)

Motion #23-066

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a credit to source #276532 in the amount of \$7,013.85 as business ceased operations on December 31, 2022 as per letter received March 21, 2023 is adopted. (CARRIED UNANIMOUS)

Motion #23-067

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of annual grant to the Placentia Area Historical Society in the amount of \$4,000 as budgeted is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power declared conflict for the next motion due to involvement with the Placentia Chamber of Commerce and Councillor Fitzpatrick presided Chair.

Motion #23-068

Councillor Smith/Councillor Richardson

Be it resolved that motion to approve partnership for the Placentia Chamber of Commerce's 8th Annual Age Friendly Bridging Generations Expo in the amount of \$2,500 as budgeted is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting and resumed Chair.

Motion #23-069

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the expenditure of \$28,939 to meet the cost overrun on project #17-GI-22-00057 – JerseySide Stormwater Collection project is adopted. (CARRIED UNANIMOUS)

Motion #23-070

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to award Project #17-GI-22-00057 – JerseySide Stormwater Collection to the low bidder, Edward Collins Contracting Limited at a construction cost of \$1,829,524.65 including HST is adopted. (CARRIED UNANIMOUS)

Motion #23-071

Councillor Smith/Councillor Wilson

Be it resolved that the motion to award project #17-GI-22-00094 – Station Road Erosion Control to the low bidder Meridian Engineering Inc. at a cost of \$79,629.80 including HST is adopted. (CARRIED UNANIMOUS)

Motion #23-072

Councillor Smith/Councillor Richardson

Be it resolved that the motion to award the Street Sweeping and Line Painting project to low bidder, 3 in 1 Contracting at a total cost of \$7,935 including HST is adopted. (CARRIED UNANIMOUS)

Motion #23-073

Councillor Smith/Councillor Wilson

Be it resolved that the motion to proceed with audio upgrades to the Council Chambers at a cost of up to \$10,000 is adopted. (CARRIED UNANIMOUS)

Motion #23-074

Councillor Smith/Councillor Wilson

Be it resolved that the motion to award the contract to install the air filtration system at the Fire Hall to the low bidder, Skyline Contracting in the amount of \$8,400 plus HST is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person – Director of Public Works)

The Public Works Committee had the following recommendations:

Motion #23-075

Councillor Wilson/Councillor Richardson

Be it resolved that the motion to approve the amended traffic regulations as perused and discussed by the Public Safety Committee and circulated to Council is adopted. (CARRIED UNANIMOUS)

Motion #23-076

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to approve the award of tender for Prime Consulting Services for the Dunville Watermain Replacement project #17-GI-23-00080 to Meridian Engineering Inc. in the amount of \$348,903.28 including HST is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Manager of Tourism, Marketing & Communications (A))

The Recreation Committee had no recommendations; however, the Chair provided an update from the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications (A))

The Tourism & Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Director of Public Works Superintendent

The Planning, Development & Community Enhancement Committee had no recommendations; however, Councillor Richardson provided an update from the Committee report on the Chair’s behalf.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications (A))

The Special Events & Marketing Committee had no recommendations; however, the Chair provided an update from the Committee report.

ADJOURNMENT

There being no further business, the Deputy Mayor called for a motion to adjourn the meeting.

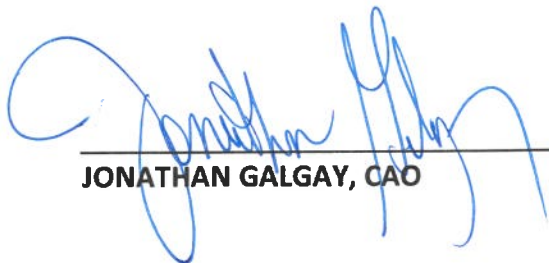
Motion #23-077

Councillor Fitzpatrick/Councillor Wilson

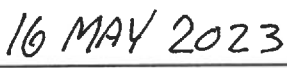
Be it resolved that the motion to adjourn the meeting at 7:55 p.m. is adopted. (CARRIED UNANIMOUS)



WAYNE POWER, DEPUTY MAYOR



JONATHAN GALGAY, CAO



DATE