



MINUTES

A public meeting of the Placentia Council was held February 21, 2023 in the Council Chambers with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Richardson
Kay Smith
Mike Williams
Gerard Wilson

Staff

Jonathan Galgay, CAO
Mary Greene, Manager of Finance
Rhonda Power, Mgr. Tourism, Marketing & Comm
Jeff Richardson, Director of Public Works
Jennifer Bennett, Economic Development Officer
Kathryn Smith, Executive Assistant (R)
Spectators: One (1)

Mayor Pearson called the meeting to order at 7:05 p.m.

February 1st – 7th was Eating Disorders Awareness Week, with the theme “Transforming the Narrative from Asks to Action.”. An eating disorder is a serious mental illness with often devastating physical implications that affect many individuals and families in the Province of Newfoundland & Labrador. Recovery from an eating disorder is a journey that includes support from families and caregivers. The Eating Disorder Foundation of NL is the leading advocacy group dedicated to prompting support, treatment services and providing public support services and information about matters related to eating disorders throughout the province. Council signed a proclamation for support and awareness.

The Town signed a proclamation to recognize February 12th – February 18th as Allied Youth Week. Allied Youth is an organization for people in grades 7 through 12 throughout Newfoundland and Labrador. Allied Youth encourages members to make choices that reflect a healthy lifestyle, to educate themselves on issues facing youth today and allows students to run their own posts and make decisions at the post level.

The Town signed a proclamation to recognize February 20st as Heritage Day and February 20th – 26th as Heritage Week. Heritage Day and Heritage Week are a time to reflect on the achievements of past generations, to accept responsibility for protecting our heritage and celebrate our rich and diverse heritage. In recognition of Heritage Week, heritage sites around our town will be highlighted on social media.

[Handwritten signature]
1
[Handwritten signature]

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #23-019

Deputy Mayor Power/Councillor Williams

Be it resolved that the agenda for the Council meeting held February 21, 2023 is adopted. (CARRIED UNANIMOUS)

Motion #23-020

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolved that the minutes of January 17, 2023 are adopted as circulated. (CARRIED UNANIMOUS)

PORT OF ARGENTIA UPDATE

The next Port of Argentia Board meeting is February 27, 2023.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee had the following recommendations:

Motion #23-021

Dpeuty Mayor Power/Councillor Williams

Be it resolved that the motion to adopt the Code of Conduct template for Councillors from the Department of Municipal and Provincial Affairs as presented is adopted. (CARRIED UNANIMOUS)

Motion #23-022

Deputy Mayor Power/Councillor Richardson

Be it resolved that the motion to adopt the Code of Conduct template for Municipal Officials from the Department of Municipal and Provincial Affairs as presented is adopted. (CARRIED UNANIMOUS)

Motion #24-023

Deputy Mayor Power/Councillor Smith

Be it resolved that the motion to approve the Committee Structure as presented is adopted. (CARRIED UNANIMOUS)

Motion #24-024

Councillor Williams/Deputy Mayor Power



Be it resolved that the motion to approve that a privileged meeting of Council take place prior to public Council meetings on the 3rd Tuesday of each month beginning at 6:15 p.m. is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Power; Resource Person - Mgr. of Finance)

The Finance Committee had the following recommendations:

 2 

Motion #23-025**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve payment of invoice from Townsuite Municipal Software Inc. in the amount of \$7,655.10 including HST for 2023 Annual Subscription is adopted. (CARRIED UNANIMOUS)

Motion #23-026**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated February 13, 2023 in the amount of \$59,358.78 is adopted. (CARRIED UNANIMOUS)

Motion #23-027**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$190,127.83 for cheques numbered 031019 to 031078 is adopted. (CARRIED UNANIMOUS)

Motion #23-028**Councillor Smith/Councillor Richardson**

Be it resolved that the motion to approve cheque #031016 in the amount of \$15,812.50 from Cheque Register for the Operating Account dated January 6, 2023 is adopted. (CARRIED UNANIMOUS)

Motion #23-029**Councillor Smith/Councillor**

Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$874,111.91 is adopted. (CARRIED UNANIMOUS)

Motion #23-030**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve visa statements dated December 29, 2022 to January 27 in the amount of \$6,289.72 is adopted. (CARRIED UNANIMOUS)

Motion #23-031**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve a one-time interest forgiveness to source #132622 in the amount of \$48.96 is adopted. The account is paid in full. (CARRIED UNANIMOUS)

Motion #23-032**Councillor Smith/Councillor Richardson**

Be it resolved that the motion to approve property, water & sewer tax adjustment for the 2022 tax invoice to source #132542 in the amount of \$856.53 is adopted. The house was destroyed by fire April 12, 2022. (CARRIED UNANIMOUS)

3



Motion #23-033**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve payment of invoice from Coastline Specialties Limited in the amount of \$7,733.75 including HST for a free-standing mogul slide for Ferndale Park is adopted. (CARRIED UNANIMOUS)

Motion #23-034**Councillor Smith/Councillor Fitzpatrick**

Be it resolve that the motion to approve the purchase of two (2) flashing light bars to indicate pedestrian crossings in the amount of \$15,400 plus HST as per quote from Construction Signs Limited is adopted. (CARRIED UNANIMOUS)

Motion #23-035**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to award RFQ #2023-01-02PW – Installation of Batting Cage to the lowest bidder Skyline Contracting in the amount of \$5,790 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #23-036**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the supply and installation of three (3) heat pumps at a cost of \$39,600 plus HST from D&J Heating and Air Ltd. For the Fire Hall and Unity PARC Arena under the NL Power Take Charge Program is adopted. (CARRIED UNANIMOUS)

Motion #23-037**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the payment of invoice from ControlPro Distributors Inc. in the amount of \$10,396 including HST for the purchase of a 12" butterfly valve for water reservoir 418 in Argentia is adopted. (CARRIED UNANIMOUS)

Motion #23-038**Councillor Smith/Councillor Richardson**

Be it resolved that the motion to approve quote from Infotech in the amount of \$8,459 plus HST for upgrades to the server to accommodate the Townsuite accounting program is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair (absent); Councillor Jamilee Fitzpatrick, Councillor Mike Williams; Resource Person - Public Works Superintendent)

The Public Works Committee had the following no recommendation; however, the Chair provided an update from the Committee report.



4

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Public Works Superintendent)

The Recreation Committee had the following recommendation:

Motion #23-039

Councillor Fitzpatrick/Councillor Williams

Be it resolved that the motion to approve allowing residents to walk in arena in areas identified is adopted. Areas which are a risk due to ice on arena floor will not be accessible. (CARRIED 6:1; Councillor Richardson voted against the Motion)

The Chair provided an update from the Committee report.

TOURISM & ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jennifer Power; Councillor Kay Smith; Resource Person – Economic Development Officer)

The Tourism & Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jamilee Fitzpatrick; Resource Person – Public Works Superintendent)

The Planning, Development & Community Enhancement Committee had no recommendations; however, the Chair provided an update from the Committee report.

MARKETING & SPECIAL EVENTS COMMITTEE REPORT

(Councillor Jennifer Power, Chair; Councillor Kay Smith; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

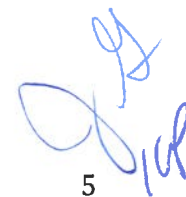
The Special Events & Marketing Committee had no recommendations; however, the Chair provided an update from the Committee report.

Other Business of Council

Council requested staff contact the Department of Transportation & Infrastructure, MHA, and Minister regarding the deplorable conditions of Jersey Hill & pavement at the Sir Ambrose Shea bridge, Freshwater Crescent, and Southeast Road.

ADJOURNMENT


There being no further business, the Mayor called for a motion to adjourn the meeting.



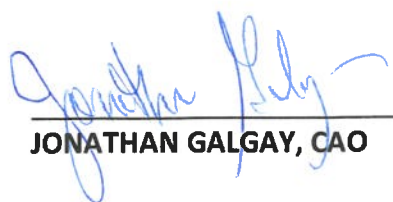
Motion #23-040

Deputy Mayor Power/Councillor Smith

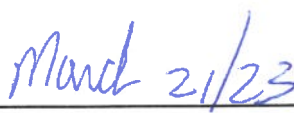
Be it resolved that the motion to adjourn the meeting at 8:35 p.m.
is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



JONATHAN GALGAY, CAO



DATE


6