

## MINUTES

A public meeting of the Placentia Council was held September 4, 2018 at the Town Hall with the following in attendance:

### Council

**Mayor:** Bernard S. Power  
**Deputy Mayor:** Keith Pearson  
**Councillors:** Jane Hynes  
Lorraine Collins-Power  
Jamilee Fitzpatrick  
Kay Smith

### Staff

Mary Greene, Manager of Finance; Acting CAO  
Rhonda Power, Manager - Tourism, Marketing & Com.  
Adam Greene, Public Works Superintendent  
Debbie Gear, Executive Assistant (Recording)

**Absent:** Councillor Collins (Work)

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Mayor Power called the meeting to order at 7:00 p.m.

## HOUSEKEEPING

There were a number of successful events that were undertaken by individuals and groups from the community.

On July 21<sup>st</sup> the local crew rowing under the sponsorship of Belfor, claimed the men's championships at the 55<sup>th</sup> Placentia Regatta with a time of 9 minutes 23 seconds. Congratulations to the rowers and your coxswain on your win.

The Special Olympics Canada Summer Games took place in Antigonish, Nova Scotia July 30th to August 4th with 41 athletes representing NL in 10 various sports. There were 13 athletes representing NL in the Track and Field competition, including two local athletes, Peter Hynes and Taylor Hann. Both athletes performed extremely well with Peter winning a Gold, Silver and Bronze and Taylor winning two gold and two bronze. Congratulations to both.

On August 25<sup>TH</sup> the first annual Jake's Annual Show and Shine car show was held at the Dunville field. Well over 100 cars were displayed and a great funding initiative was undertaken. They had a successful event and raised over \$10,000 in support of Autism. Congrats to Ray Griffiths and his team of organizers for a very well-run car show. The Town was pleased to have supported this event by offering the venue and other in-kind support for this undertaking. I however apologize for not getting to attend and take part. I understand that Town employee Richard McGrath helped with the selection and I thank him for his participation.

Congratulations to l'Association Francaise de Plaisance (Placentia's French Association) for their organization of the very successful first annual Farmer's Market that took place in the Fort Frederick Area on August 22nd. It was a beautiful day for this event that is unique to our area. They've scheduled another outdoor market for later this month, I believe around the 15<sup>th</sup> and the Town looks forward our in-kind partnership to ensure there are many more down the road.

## MEETINGS & COMMUNITY EVENTS

On July 27 Mayor Power met with Sgt. Kimball Vardy and District Superintendent Archie Thompson of RCMP. They discussed the recent increase in housing stats/population in the Placentia area and Mayor Power informed them of the new accommodations camp in Argentia. Of particular concern is the excessive speeding on Route 100 from both entrances to Dunville, Mayor Power asked for increased patrols on Route 100 as well as throughout the Town.

The RCMP told the Mayor that the province will be assisting with Highway Traffic Patrol in Placentia. They also noted the addition of a new General Investigations Section within the RCMP initiated to address investigative crimes. With regard to the staffing of the Placentia Detachment, they indicated it is unlikely that the vacated position will be filled. In closing, both parties agreed to work together to increase residential safety.

A tour of the Husky site was arranged with the Port of Argentia on July 31 which the Mayor attended. Following this the Town's Executive Committee met with Husky Energy officials for a quarterly project update. Key points of that meeting included the following information:

1. The project is on schedule.
2. Husky is getting ready for first of five pours for the base slab and are also preparing for slip form work – modules are being pre-assembled in advance; this work continue into October/November.
4. The project Director is relocating his office from St. John's to Argentia.
5. Topsides will be fabricated in Texas and shipped in.
6. Kiewit is contracted to construct the combination site.
7. Sea bed preparation project will be tendered and awarded in the near future.
8. Dredging will begin later this fall; currently computer simulation tests are being conducted to determine the best channel width.

Also discussed:

1. Husky is engaged in ensuring traffic safety in the community – Traffic Committee and Toolbox Meetings are geared toward reduced speeds and safe driving.
2. Anti-Littering will be addressed at Toolbox Meetings as well.
3. Discussion was held on water usage and overview of the Town's water plan.
4. Mayor Power reminded Husky of the permit process for supporting businesses.
5. Requested a meeting for the Fire Chief to tour the site - discussed emergency response team and Town's Fire Department participation in training initiatives
7. Reiterated the request for local hiring where skills are suitable and for name request.
8. Discussed corporate support for Town projects.
9. Advised that the Town is working on addressing the need for a fitness centre.
10. Town agreed to assist if possible with reducing demonstrations and improving amenities like the fitness centre

Progressive Engineering visited the Town's facilities on August 1st. They toured the plants with the Public Works Superintendent and reviewed safety issues and ensured we are on track with our single source integrated water supply project.

Laval 50/Voices of Placentia Bay Festival started on August 2nd. The extra efforts to get the Town Square ready combined with street and sidewalk clean up was certainly noted; the Town received numerous positive comments. The Recreation Maintenance workers and clean up crew are to be commended. Celebrations were truly remarkable and enjoyed by young and old. The Fire Department once again delivered an awesome fireworks finale. The entire event was truly a great effort and the Mayor commended event staff, committees and all involved for the planning, promotion and delivery of another successful community celebration. It was a highly successful week with an energy and economic boost felt through the Town. Thank you all!

Mayor Power went to Harbour Main on August 6th for the announcement of an \$800,000 approval for the Town from the Federal Small Communities Fund program for the Dunville water Clarke's Pond connection project. This will be used toward the next step to providing safe and clean drinking water for residents of Dunville.

The Mayor was pleased to be invited to attend the Family Fun Day in Ferndale on August 11th and and looks forward to attending again next year to take part in the festivities and games.

Councillor Smith represented Mayor and Council at the annual Placentia Area Historical Society's Tea Party where Marine Atlantic was acknowledged for their continuous support and for housing America at War Exhibit and the Placentia Rowing Club was recognized for their 40<sup>th</sup> anniversary commemoration of Placentia Lions Crew historic walk in 1977 to St. John's and becoming champions at the three regattas that year. Congratulations to the PAHS on another successful event!

A meeting was held with Port of Argentia on taxation on August 14th. The Argentia property is now being taxed at a mil rate and business tax; negotiations are ongoing to reach a payment in lieu of taxes (PILT) agreement.

Also on August 14 the Executive Committee met with ACOA on matters of interest to the Town.

- ACOA is still on board to assist with funding for the pool project; their guidelines dictate that they are open to contribution for components that will generate economic improvements for the Town

- Wayfinding Signage Project approval should be forthcoming in the very near future now that timeline information has been submitted by the Town

- Brief discussion was held on potential projects and funding for the Regatta Grounds which fall under the Town's jurisdiction.

- Some talk held on the upcoming Farmer's Market – while this is not a direct project of the Town, Council is supportive of the initiative. Mr. Brushett offered to consider funding application if the proponents wished to submit one.

- ACOA is still open to considering funding contribution to upgrade the Arts Centre, possible projects will be looked at by the Tourism Committee.

- Mr. Jody Brushett and Mr. Scott Courish of ACOA attend another meeting in September to further discuss the issues above.

The Deputy Mayor attended Accent on Ability Day at the Star Hall to bring greetings on behalf of Mayor and Council. Congratulations to the Star Hall and the Hub on this highly appreciated and successful annual event.

On August 21st, an evening of music and dance with our Basques neighbours from St. Pierre and Miquelon was well attended and enjoyed by local residents. They also performed at the Farmers' Market on the 22<sup>nd</sup>. Mayor Power thanked them for their visit and invited them back again.

### **Public Notice**

The annual Hazardous Waste pickup sponsored by MMSB and the Placentia Volunteer Department takes place on September 15<sup>th</sup> from 9:00 a.m. to 1:00 p.m. Encourage residents to please dispose of their hazardous products in this safe method at no cost to residents for this service. Details have been shared on the Placentia Aware System and residents can view the details on our Town website ([www.placentia.ca](http://www.placentia.ca)) and Facebook page.

### **PROCLAMATION**

Mayor Power declared that the week of September 17 - 21, 2018 is Sexual Violence Awareness Week in the Town of Placentia.

### **ADOPTION OF AGENDA**

The agenda for the meeting held September 4, 2018 was circulated prior to the meeting.

#### **Motion #18-287**

#### **Councillor Collins-Power/Councillor Fitzpatrick**

Be it resolved that the agenda for the Council meeting held September 4, 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

### **MINUTES OF THE MEETING OF JULY 17, 2018**

The minutes of the meeting of July 17, 2018 were circulated prior to the meeting. There were no errors or omissions noted.

#### **Motion #18-288**

#### **Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the minutes of July 17, 2018 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

### **MINUTES OF THE SPECIAL MEETING OF AUGUST 18, 2018**

The minutes of the meeting of August 18, 2018 were circulated prior to the meeting. There were no errors or omissions noted.

#### **Motion #18-289**

#### **Councillor Smith/Councillor Hynes**

Be it resolved that the minutes of August 18, 2018 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

### **Staffing Change**

Ms. Charlotte Hickey is no longer filling the position of CAO of the Town of Placentia. In the interim, Ms. Mary Greene, Manager of Finance and Deputy Clerk has agreed to assume the duties of Acting CAO which requires ratification by Council motion.

**Motion #18-290****Deputy Mayor Pearson/Councillor Smith**

Be it resolved that the motion to approve the appointment of Mary Greene to the position of Acting CAO for the Town of Placentia and that she assume the role of ATIPP Coordinator is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**ACTION SHEET**

The Action Sheet from the July meeting was circulated prior to the meeting for Council's information.

**BUSINESS ARISING****Change Order**

Progressive Engineering submitted the final quantities adjustment for the Dunville Service Lines Project #17-CWWF-18-00089 in the amount of \$52,365.44 for Council approval.

**Motion #18-291****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the final quantities payment of \$52,365.44 on project #17-CWWF-18-00089 Dunville Service Lines Project is adopted by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Borescope**

In June of 2018 Council passed a motion to purchase a borescope from Devon Holdings Ltd.; this was ultimately purchased from a different supplier; in the interest of property record keeping, Council concurs with the following amendment to the original motion.

**Motion #18-292****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the amendment of Motion #18-220 to delete "Devon Holdings" and replace with "Wolseley Canada Inc." is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**EXECUTIVE COMMITTEE REPORT**

*(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)*

The Executive Committee met on August 22nd with the following recommendation being made:

**Motion #18-293****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to discontinue the existing Visa Card and open a new account in the name of Town of Placentia, Mary Greene is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Work Order System**

A new work order system is being developed by Adam Greene, Public Works Superintendent that will help give that department better control of work tracking and ensure that the concerns of residents are listened to and acted on. It was noted that there was \$20,000 allocated for the purchase of a work order system but the in-house development of this process will save the Town that cost. The Public Works Superintendent and his staff were commended for this cost saving.

## **Gas Tax Projects**

Staff is in the planning stages of developing an application for funding from Gas Tax allocations for the Blivet in Southeast.

## **FINANCE COMMITTEE REPORT**

*(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)*

### **Accounts Payable**

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated August 10, 2018 in the amount of \$50,417.27.

#### **Motion #18-294**

##### **Councillor Smith/Councillor Collins-Power**

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated August 10, 2018 in the amount of \$50,417.27 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Cheque Register - General Account**

The Finance Committee recommended that Council approve the General Accounts Cheque Register dated August 10, 2018 in the amount of \$489,006.02 for cheques numbered 126958 to 027027.

#### **Motion #18-295**

##### **Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the General Accounts Cheque Register dated August 10, 2018 in the amount of \$489,006.02 for cheques numbered 126958 to 027027 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Cheque Register - Special Accounts**

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of August 2018.

#### **Motion #18-295**

##### **Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of August 2018 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Visa Statement**

The Finance Committee recommended that Council approve the Visa statement for the period June 28 to July 27, 2018 in the amount of \$2,607.79.

#### **Motion #18-297**

##### **Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Visa statement in the amount of \$2,607.79 for the period period June 28 to July 27, 2018 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**RFQ - Dugouts**

The Finance Committee recommended that Council approve the award of the RFQ for supply of materials and upgrade and construction of two dugouts at the W.P. Hogan Recreation Complex in Dunville at a cost of \$10,166.00 to the low bidder, Skyline Contracting.

**Motion #18-298****Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the award of the RFQ for supply of materials and upgrade and construction of two dugouts at the W.P. Hogan Recreation Complex in Dunville at a cost of \$10,166.00 to the low bidder, Skyline Contracting is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Paving Project**

The Finance Committee recommended that Council approve expenditure of \$37,083.00 for paving recently completed on various municipal streets in the Town of Placentia.

**Motion #18-299****Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve expenditure of \$37,083.00 for paving recently completed on various municipal streets in the Town of Placentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Account #TWILI001 - Tax Adjustment**

The Finance Committee recommended that Council approve a tax adjustment of \$1,217.61 to Account # TWILI001 for the remainder of 2018; notification was received April 2018.

**Motion #18-300****Councillor Smith/Councillor Hynes**

Be it resolved that the motion to approve a tax adjustment of \$1,217.61 to Account # TWILI001 for the remainder of 2018 is adopted; notification was received April 2018.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Sensors for Pump Houses**

The Finance Committee recommended that Council approve the expenditure to replace the sensor systems in the Clarke's Pond Pump House and the Dunville Water Treatment Plant from King Process Technology at a combined cost of \$8,190.00 plus tax. Expenditure will be covered under account code 6175 (pumping station maintenance)

**Motion #18-301****Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the expenditure to replace the sensor systems in the Clarke's Pond Pump House and the Dunville Water Treatment Plant from King Process Technology at a combined cost of \$8,190.00 plus tax is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

### **Purchase of Pump for Southeast**

The Finance Committee recommended that Council approve the expenditure to purchase of two Chemical Injection Pumps from Sampson Equipment for the Southeast pump house to upgrade to Sodium Hypochlorite Liquid water treatment at a cost of \$1,077.00. Expenditure will be covered under account code 6175 (pumping station maintenance)

#### **Motion #18-302**

##### **Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the expenditure to purchase of two Chemical Injection Pumps from Sampson Equipment for the Southeast pump house to upgrade to Sodium Hypochlorite Liquid water treatment at a cost of \$1,077.00 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Chair reported that the Finance Committee has reviewed their current departmental budget and are satisfied that proper accounts are recorded, non-budgeted expenditures are accounted and projections are balancing out as predicted.

### **PUBLIC WORKS COMMITTEE REPORT**

*(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes Hynes; Resource Person - Public Works Lead Hand)*

The Public Works Committee made the following recommendations at the August 14, 2018 meeting:

#### **Residential Extension - #2 Humphrey Street**

The Public Works Committee recommended that Council approve the application from Susanne Griffin for residential extension at #2 Humphrey Street, Jersey side.

#### **Motion #18-303**

##### **Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Susanne Griffin for residential extension at #2 Humphrey Street, Jersey side is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#### **New Residence Application - #3 P4 Place**

The Public Works Committee recommended that Council approve the application from Universal Construction to build a new residence and personal use garage at #3 P4 Place, Dunville pending approval from all other government agencies.

#### **Motion #18-304**

##### **Deputy Mayor Pearson/Councillor Smith**

Be it resolved that the motion to approve the application from Universal Construction to build a new residence and personal use garage at #3 P4 Place, Dunville pending approval from all other government agencies is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)



**Accessory Building Application - #25 Whelan Place**

The Public Works Committee recommended that Council approve the application from Mary Pomroy to construct a storage shed at #25 Whelan Place, Jersey side on condition that the finish on the building matches that of the primary building.

**Motion #18-305****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from Mary Pomroy to construct a storage shed at #25 Whelan Place, Jersey side on condition that the finish on the building matches that of the primary building is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Accessory Building Application - #13 McKendrick Street**

The Public Works Committee recommended that Council approve the application from Alfred Hatfield to construct a patio at #13 McKendrick Street, Placentia.

**Motion #18-306****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Alfred Hatfield to construct a patio at #13 McKendrick Street, Placentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Extension of Deck - #8 Brook Lane**

The Public Works Committee recommended that Council approve the application from Greg Hickey to extend the existing deck at #8 Brook Lane, Freshwater.

**Motion #18-307****Deputy Mayor Pearson/Councillor Smith**

Be it resolved that the motion to approve the application from Greg Hickey to extend the existing deck at #8 Brook Lane, Freshwater is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Sign Application - P4 Place**

The Public Works Committee recommended that Council approve the application from Universal Construction to erect a sign at P4 Place, Dunville pending approval from the Department of Transportation and Works Services.

**Motion #18-308****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from Universal Construction to erect a sign at P4 Place, Dunville pending approval from the Department of Transportation and Works Services is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Sign Application - Blockhouse Road**

The Public Works Committee recommended that Council approve the application from Bill Quilty to install two signs at #40 Blockhouse Road for Grandma's Kitchen.

**Motion #18-309****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Bill Quilty to install two signs at #40 Blockhouse Road for Grandma's Kitchen is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Newfoundland Power Application**

The Public Works Committee recommended that Council approve the application to install one pole and two anchors at King's Lane in Southeast to service Wayne Collins' garage.

**Motion #18-310****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application to install one pole and two anchors at King's Lane in Southeast to service Wayne Collins' garage is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

**Newfoundland Power Application**

The Public Works Committee recommended that Council approve the application to replace one pole and install 1 midspan pole on Prince William Drive.

**Motion #18-311****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application to replace one pole and install 1 midspan pole on Prince William Drive is adopted.

**Vendor Application - Unique Beauty**

The Public Works Committee recommended that Council approve the application to operate a mobile esthetic service – Unique Beauty.

**Motion #18-312****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application to operate a mobile esthetic service – Unique Beauty is adopted.

**Vendor Application - Vanessa Barry Hynes**

The Public Works Committee recommended that Council approve the application from Alyssa Barry to fundraise in Placentia Area.

**Motion #18-313****Deputy Mayor Pearson/Councillor**

Be it resolved that the motion to approve the application from Alyssa Barry to fundraise in Placentia Area is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

### **C&W Offshore - Commercial & Other Development**

The Public Works Committee recommended that Council approve the application from C&W Offshore to operate an assembly site for prefabricated steel structures in Argentia pending review and approval of the Public Works Superintendent and receipt of approval from all other government agencies.

#### **Motion #18-314**

#### **Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from C&W Offshore to operate an assembly site for prefabricated steel structures in Argentia is adopted pending detailed review by and approval of the Public Works Superintendent as well as receipt of approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Chair reported that an issue with ditching on Harbour Drive has been resolved by the resident who has installed the required culvert. Council thanks the resident for his cooperation.

The Public Works Superintendent has staff updating the development permit application and letter templates. These were presented to Committee who recommended changes; the documents will be re-submitted at the October meeting for approval to use.

The permit template is being streamlined to provide applicants with a more informative document outlining the required information to accompany each permit application.

Sea cans may be considered for use in residential areas but require a pre-approved permit before installation. There are strict guidelines in the Town's Municipal Plan and Development Regulations for residential accessory buildings that must be followed. The Municipal Enforcement Officer will be contacting owners of all existing sea cans to advise them to bring the structures up to code.

The Mayor thanked Hon. Steve Crocker, Minister of Transportation and Works for his Department's funding support and partnership in an effort to complete some maintenance work on provincially owned streets. This will include brush cutting, ditching, repairs to shoulder of the road from the Wye to the bridge, etc. A list is being prepared by the Public Works Superintendent.

The Deputy Mayor noted that this year's pavement patching program went especially well. He commended Public Works staff for their methodical approach to the repairs - cutting of the pavement, filling and tamping improvements will help reduce the need for ongoing maintenance.

### **PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)*

Councillor Collins-Power presented this report in Councillor Collins' absence due to work commitments.

Committee members appreciate the regular maintenance on the inside of the animal control pound in Argentia. They would also like to have the exterior painted and cleaned up.

The radar sign should be removed from Harbour Drive now that the capital works project on Main Road has concluded. The Committee would like to see this sign relocated to near #15 Southeast Road in an effort to reduce speeds. Some consideration is being given to relocating the radar sign on Prince William Drive as well.

Pricing information was received for speed bumps and cushions. The Committee is asking that the Municipal Enforcement Officer develop criteria that would have to be met before installation on municipal streets would even be considered.

A resident wrote requesting that signage forbidding the use of jake brakes be installed at the entrance to Dunville from Argentina. This matter has been brought to the Department of Transportation and Works in the past but was not approved on this provincially owned road. Staff will advise the resident that there are plans to erect a radar sign at both entrances to Dunville which hopefully will slow traffic down.

There was a request to lower the amber light on the Main Road, Dunville; however the current height will remain; this is to allow free flow of transport trucks and other large vehicles.

Some discussion was held about relocating a children at play sign from Churchill Avenue to the bus route area on Patterson Drive. It was later suggested to leave that sign in place and to install a new bus zone sign if appropriate in that area.

Thanks was extended to Husky for their donation of two radar speed signs that are located at either end of Dunville.

School signs have been installed in the vicinity of the turnoff to St. Anne's Academy and the provincial government has been written asking that they consider lowering the speed limit in this area. Motorists are once again reminded to slow down for safety sake.

## **CULTURE & TOURISM COMMITTEE REPORT**

*(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)*

### **Voices/Laval 50 Update**

Event was a success with many great reviews. About 2000 people went through the Town Square during the day. Congratulations were extended to all organizers, volunteer and staff for a job well done.

### **Legendary Coast Photographer Session**

Photographer Dennis Minty of *Minty Nature Photography* was in the area for 2 days and took pictures of the Town. Thirty new photos will be purchased to use in promotional packages. These will be shared with Council when received.

### **Selina Corrigan Sign Unveiling**

The storyboard has been installed and was unveiled to honour Mrs. Selina Corrigan on August 18<sup>th</sup>. The weather cooperated, the event was well organized and it was a beautiful ceremony. Thanks were extended to the Busseys; Council was glad to recognize this woman who was so giving to her community.

### **Farmers' Market**

There will be another farmers' market in September and the bread oven is expected to be in use again.

### **Fort Louis Cleanup**

The work is ongoing at Fort Louis and the cannons are back in place. Tourists have been seen visiting the area and reading the storyboards. Staff will continue maintenance work at the site.

### **RECREATION COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming)*

### **ARENA UPDATE**

All interior lighting fixtures have been installed in the arena area.

All directives that were issued by Service NL have been met.

The blue line on the ice surface will be moved back this year to create a proper neutral zone.

The replacement of the modem seems to have improved internet service at the arena, wifi is available through most of the arena now.

Now that the lighting is finished, the Committee is identifying that the next major project to be done at the arena. Consideration is being given to insulation upgrade. The Manager of Recreation is obtain information on costs and possible *Take Charge* funding to bring back to committee for budgeting consideration.

Upgrade to the existing sound system will be further discussed by Committee.

The Committee will consider solutions to the dressing room shortage issue (one room was lost when stairs to the second level were installed).

### **MAINTENANCE WORK**

Arena maintenance work was performed, all rooms and bleachers have been painted over the summer.

### **SUMMER RECREATION PROGRAM**

*Prior to discussion on the summer recreation program Councillor Fitzpatrick asked if she should declare conflict if bus hiring was discussed, the Committee agreed it was not necessary.*

The Recreation Chair reported that Placentia Area Development Association (PADA) did a tremendous job with the summer recreation program for the kids this summer. The Recreation Manager and PADA staff and students are to be commended. Council looks forward to expanding next year's program.

**SPLASH PAD PROJECT**

The Committee has not had an update from the Southeast Playground Committee on their splash pad project. Some discussion was held on the concerns i.e. water supply and drainage. If the Town does not hear from their committee by the September meeting, the Manager of Recreation will reach out to them for an update bearing in mind that there is a deadline on the funding.

**SOFTBALL ASSOCIATION**

The Softball Association has completed its first season; the Manager of Recreation will liaise with them to see how Council might assist them in future.

**RECREATION ADVISORY COMMITTEE (RAC)**

Recruiting is ongoing for representatives to sit on the newly being formed Recreation Advisory Committee (RAC) which will be comprised of entities and individuals from the area.

**BUDGET UPDATE**

Overall the budget for the Recreation Department appears to be on track and continues to be closely monitored.

**COMMUNITY ENGAGEMENT AND COMMUNICATIONS**

*(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)*

An updated budget comparison for the 2018 expenditures were listed and discussed.

The Placentia Bay Industrial Showcase is scheduled for Sept. 18<sup>th</sup> – 20<sup>th</sup>. Sponsorship is positive and speakers are confirmed.

The Mayor's March will taking place in September, the date and time will be confirmed around the guest speaker's schedule. This year's walk is focused around Women's Health and Awareness.

Members of the Special Olympics team will be invited to attend the next Council meeting to receive a certificate of recognition for their participation at the 2018 Special Olympics Canada Summer Games.

The Accounting Office has been updating the Placentia Aware system. It was reported that input of residents from Dunville and Freshwater are almost complete. It was suggested to have a note created to leave on resident's doors when they cannot receive Placentia Aware alerts for water shut offs, etc.

It was discussed that the "No Dogs Permitted" signage will be raised higher on the boardwalk for better visibility when entering onto the boardwalk. New signs will include that dogs are permitted on the beach and the boardwalk along Orcan Drive.

**Next Public Consultation Meeting**

The date of the next public consultation session will be set during the upcoming Community Engagement and Communications committee meeting.

### **Councillors Comments**

Argentia Camp Services have met with the Mayor at which time it was stressed that the Town wants local hiring done where possible to allow unskilled labourers a chance at work. This project provides local jobs and increases the economic value in the Town for business and tax base. These camps should be ready to open in September. They are intended for use of workers at the Husky project. Information provided to Council is that original peak employment was estimated to be 800 but now it is unofficially expected to reach 2000.

The Southeast Road is in deplorable condition and issues with the bridge press the need for maintenance of this secondary access for residents. It has to be acceptably maintained. Staff are to continue to lobby the province to get this done.

Council and staff are urged to take part in the PBIS on the 18th to the 20th of September. Mayor Power suggests that if at all possible, students should be permitted to attend and gain experience of such events and industrial development.

All Councillors in their turn praised all organizers, staff and volunteers such as Laval 50th, Placentia 350, Voices of Placentia Bay members, etc. who give so much time and effort to get events in our community off the ground that could not be put off without everyone's participation.

The congratulations continued to all community groups who organize and manage their own events such as softball, special olympics, regatta committee, PADA... there are so many groups that deserve acknowledgement and thank you for volunteering goes out to all.

Ms. Shauna Griffiths was the winner of this year's Miss Canada Globe; Council extends congratulations and good wishes for a happy and rewarding year ahead. While Ms. Griffiths is not from the immediate Placentia area, she attended school here and is well known throughout the Town.

Residents are asked to report any street lights that are not working (email [townofplacentia@placentia.ca](mailto:townofplacentia@placentia.ca) or call the Town Hall at 227-2151 with the location and the pole number (on the metal plate on the pole). We will be happy to report it to NL Power for repair.

It was noted that there is no crosswalk on Prince William Drive; Public Works will review the need and identify a location to bring back to committee for a recommendation.

Motorists are reminded that children are back in school and will be crossing the road to get to bus stops. Please exercise caution. It was also noted that there is no crosswalk in Jerseyside at the bottom of the hill to allow students to have safe crossing to the bus.

The Ronald McDonald Red Shoe walk takes place on September 23. Registration is at 10:00 a.m. at the Arts Centre and the walk begins at 11:00.

The Mayor's March for the Heart & Stroke Foundation will be arranged in consultation with the Manager of Tourism, Culture and Communications for as soon as possible so as to not conflict with other events.

## ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

### Motion #18-315

#### Councillor Fitzpatrick/Deputy Mayor Pearson

Be it resolved that the motion to adjourn the meeting was adopted by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

  
BERNARD S. POWER, MAYOR

  
MARY GREENE, ACTING CAO

  
DATE