



## MINUTES

A public meeting of the Placentia Council was held August 16, 2022 in the Council Chambers with the following in attendance:

### Council

**Mayor:** Keith Pearson  
**Deputy Mayor:** Wayne Power  
**Councillors:** Jamilee Fitzpatrick  
Jennifer Power  
Kay Smith  
Mike Williams  
Gerard Wilson

### Staff

Jonathan Galgay, CAO  
Rhonda Power, Manager of Tourism, Marketing & Comm  
Kathryn Smith, Executive Assistant (R)

**Spectators:** 0 (Zero)

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Mayor Pearson called the meeting to order at 7:10 p.m.

Council signed a proclamation to support the month of September 2022 to be FASD Awareness Month. Fetal Alcohol Spectrum Disorder (FASD) is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living, and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their potential. Each individual with FASD is unique and has areas of both strengths and challenges. fasdNL is a pan-provincial organization that educates, provides supports, and resources, and raises awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada.

### **ADOPTION OF AGENDA**

The agenda was circulated prior to the meeting.

#### **Motion #22-147**

#### **Councillor Smith/Deputy Mayor Power**

Be it resolved that the agenda for the Council meeting held August 16, 2022 is adopted. (CARRIED UNANIMOUS)

#### **Motion #22-148**

#### **Councillor Wilson/Councillor Power**

Be it resolved that the minutes of July 19, 2022 are adopted as circulated. (CARRIED UNANIMOUS)

## **Business Arising**

### **Motion #22-149**

#### **Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve to amend the Council meeting agenda to include a monthly update for the Port of Argentia is adopted. (CARRIED UNANIMOUS)

## **New Business**

### **Motion #22-143**

#### **Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve Change Order #2 to project number 17-MYCW-20-00100 in the amount of \$9,418.50 including HST to purchase a workstation and tablets for offsite use in monitoring the SCADA system is adopted. (CARRIED UNANIMOUS)

### **Motion #22-144**

#### **Councillor Smith/Councillor Power**

Be it resolved that the motion to approve Change Order #3 to project number 17-MYCW-20-000100 in the amount of \$4,427.50 including HST to repair a leak in the Jersey side pumphouse meter chamber during the installation of the flow meter for the SCADA project is adopted. (CARRIED UNANIMOUS)

### **Motion #22-145**

#### **Councillor Williams/Councillor Power**

Be it resolved that the motion to approve that the Town of Placentia submit its Capital Investment Plan to the Department of Environment, Climate Change and Municipalities for Gas Tax Funding in the amount of \$4,605 plus HST for an assessment of the Placentia Wave Wall is adopted. (CARRIED UNANIMOUS)

### **Motion #22-146**

#### **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve that the Town of Placentia submit its Capital Investment Plan to the Department of Environment, Climate Change and Municipalities for Gas Tax Funding in the amount of \$285,280 plus HST for the Harbour Drive – Hurricane Larry Infrastructure Repairs is adopted. (CARRIED UNANIMOUS)

## **EXECUTIVE COMMITTEE REPORT**

*(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)*

The Executive Committee had the following recommendations:

### **Motion #22-150**

#### **Deputy Mayor Power/Councillor Williams**

Be it resolved that the motion to approve to proceed with partnership with the Department of Health and Community

Services to integrate the Town of Placentia into a Dementia Friendly Community is adopted. (CARRIED UNANIMOUS)

**Motion #22-151**

**Deputy Mayor Power/Councillor Fitzpatrick**

Be it resolved that the motion to approve cell phone allowance of \$50 per month to cover expenses for the Economic Development Officer and Operations Foreman to use personal phone for business purposes is adopted. (CARRIED 6:1; Councillor Williams voted against the Motion)

**Motion #22-152**

**Councillor Wilson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the CAO start RFQ process to solicit proposals to obtain a company to begin preparation for the Municipal Plan document is adopted. (CARRIED UNANIMOUS)

The Chair provided an update from the Committee report.

**FINANCE COMMITTEE REPORT**

*(Councillor Kay Smith, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Power; Resource Person-Mgr. of Finance)*

The Finance Committee had the following recommendations:

**Motion #22-153**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve payment of invoice from K.J.H. Dirtwork's Ltd. in the amount of \$9,885.93 including HST for supply and install of culverts on Church Road in Dunville is adopted. (CARRIED UNANIMOUS)

**Motion #22-154**

**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated August 9, 2022 in the amount of \$53,423 is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power declared conflict and left the meeting for the next motion due to relationship with the company.*

**Motion #22-155**

**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve payment of invoice from Power's Ambulance Service Ltd. in the amount of \$1,020 for First Aid training for six Town employees is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power returned to the meeting.*

- Motion #22-156**                    **Councillor Smith/Councillor Wilson**  
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$520,275.76 for cheques numbered 030482 to 030534 is adopted. (CARRIED UNANIMOUS)
- Motion #22-157**                    **Councillor Smith/Deputy Mayor Power**  
Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$11,346.29 is adopted. (CARRIED UNANIMOUS)
- Motion #22-158**                    **Councillor Smith/Councillor Power**  
Be it resolved that the motion to approve visa statements dated June 28 to July 27, 2022 in the amount of \$1,310.39 is adopted. (CARRIED UNANIMOUS)
- Motion #22-159**                    **Councillor Smith/Councillor Power**  
Be it resolved that the motion to approve business tax adjustment in the amount of \$1,441.25 as business ceased operation as per letter received July 22, 2022 is adopted. (CARRIED UNANIMOUS)
- Motion #22-160**                    **Councillor Smith/Councillor Wilson**  
Be it resolved that the motion to approve permit fee refund in the amount of \$100. Permit could not be considered due to location in flood zone area is adopted. (CARRIED UNANIMOUS)
- Motion #22-161**                    **Councillor Smith/Councillor Williams**  
Be it resolved that the motion to approve the fire department purchase of a Commercial Washer and Drying Cabinet at a cost of \$25,286 plus HST as budgeted is adopted. (CARRIED UNANIMOUS)
- Motion #22-162**                    **Councillor Smith/Deputy Mayor Power**  
Be it resolved that the motion to approve the fire department purchase Apparatus Bay (Air Technology) Industrial Air Cleaner at a cost of \$31,655 plus HST as budgeted is adopted. (CARRIED UNANIMOUS)
- Motion #22-163**                    **Councillor Smith/Councillor Williams**  
Be it resolved that the motion to approve entering a 60-month lease for the purchase of five (5) Self Contained Breathing Apparatuses from Acklands Grainger – monthly payment will be \$1,125.90 plus HST as budgeted is adopted. (CARRIED UNANIMOUS)
- Motion #22-164**                    **Councillor Smith/Councillor Power**  
Be it resolve that the motion to approve contract with Woodmar Contracting in the amount of \$8,217 including HST to construct



forms for the foundation of the fire department training facility in Argentina is adopted. (CARRIED UNANIMOUS)

*Councillor Fitzpatrick declared conflict and left the meeting for the next motion due to relationship with the company.*

**Motion #22-165**

**Councillor Smith/Councillor Wilson**

That Council approve contract with Provincial Ready Mix in the amount of \$20,056.16 including HST to supply, pour, and finish concrete into a prefabricated form for the fire department training facility in Argentina. (DEFERRED)

*Motion was deferred for review and clarification of tender requirements for bidding as per discrepancy in bidding amounts.*

*Councillor Fitzpatrick returned to the meeting.*

**Motion #22-166**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve contract with Skyline Contracting in the amount of \$8,165 including HST for interior construction work for Unity PARC canteen ceiling is adopted. (CARRIED UNANIMOUS)

**Motion #22-167**

**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve payment of the \$4,000 annual grant to the Placentia Area Historical Society as budgeted is adopted. (CARRIED UNANIMOUS)

**PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Gerard Wilson, Chair; Councillor Jamilee Fitzpatrick, Councillor Mike Williams; Resource Person - Public Works Superintendent)*

The Public Works Committee had the following recommendations; however, the Chair provided an update from the Committee report.

**RECREATION COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person - Public Works Superintendent)*

The Recreation Committee had no recommendations; however, the Chair provided an update from the Committee report.

**TOURISM & ECONOMIC DEVELOPMENT COMMITTEE REPORT**

*(Deputy Mayor Wayne Power Chair; Councillor Jennifer Power; Councillor Kay Smith; Resource Person - CAO)*

The Tourism & Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee report.



## **PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT**

*(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jamilee Fitzpatrick; Resource Person Public Works Superintendent)*

The Planning, Development & Community Enhancement Committee had the following recommendation:

### **Motion #22-168**

#### **Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve the application to construct a new residence at Shaw's Lane as per the application received at the Town Hall on June 21, 2022 is adopted. **(CARRIED UNANIMOUS)**

The Chair provided an update from the Committee report.

## **MARKETING & SPECIAL EVENTS COMMITTEE REPORT**

*(Councillor Jennifer Power, Chair; Councillor Kay Smith; Deputy Mayor Wayne Power; Resource Person Manager of Tourism, Marketing & Communications)*

The Special Events & Marketing Committee had no recommendations; however, the Chair provided an update from the Committee report.

## **Other Business of Councillors**

### **Motion #22-169**

#### **Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve that the Town explore options to acquire the church and surrounding property in Placentia being sold by the Episcopal Corporation is adopted. **(CARRIED 6:1; Councillor Fitzpatrick voted against the Motion)**

### **Motion #22-170**

#### **Councillor Fitzpatrick/Councillor Wilson**

Be it resolved that the motion to approve that the Town explore options to acquire all churches being sold by the Episcopal Corporation in the jurisdiction of Placentia is adopted. **(CARRIED UNANIMOUS)**

### **Motion #22-171**

#### **Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve that Council enter a privileged session at 8:42 p.m. is adopted. **(CARRIED UNANIMOUS)**

### **Motion #22-172**

#### **Councillor Wilson/Deputy Mayor Power**

Be it resolved that the motion to move out of the privileged session at 9:09 p.m. is adopted. **(CARRIED UNANIMOUS)**


## **ADJOURNMENT**


There being no further business, the Mayor called for a motion to adjourn the meeting.

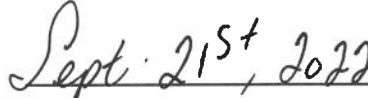
**Motion #22-173**

**Deputy Mayor Power/Councillor Wilson**

Be it resolved that the motion to adjourn the meeting at 9:10 p.m. is adopted. (CARRIED UNANIMOUS)

  
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**KEITH PEARSON, MAYOR**

  
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**JONATHAN GALGAY, CAO**

  
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**DATE**