



MINUTES

A public meeting of the Placentia Council was held December 21, 2021 at the Town Hall with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Power
Kay Smith
Mike Williams
Gerard Wilson

Staff

Mary Greene, Deputy Town Clerk/Mgr. of Finance
Rhonda Power, Mgr. of Tourism, Marketing & Communications
Adam Greene, Public Works Superintendent
Kathryn Smith, Executive Assistant (Recording)

Spectators: Zero (0)

Mayor Pearson called the meeting to order at 7:00 p.m.

Council would like to extend gratitude to the businesses and individuals that helped to shop, distribute food, and provided any help to the truckers that were in the lineup for the Marine Atlantic Ferry. It was nice to see so many volunteers step up at that time of need. Your kindness, efforts, and community spirit were greatly appreciated.

This year's Santa Claus Parade was a great success. Float winners included the Placentia Special Olympics for the walking category, Jormac Construction for the commercial category, PARC Figure Skating for the youth category, and the Freshwater Community Centre for volunteer category. Congratulations to everyone involved.

Congratulations to Brook Lannon who was selected to play on the Ball Hockey NL's 2022 Canadian U-20 Women's National Team. Good luck to all!

Council extends condolences to former Councillor Francis Coombs on the passing of his mother, Mrs. Ann Theresa Coombs. Our deepest sympathy goes out to the family.

Condolences to former Councillor Kevin Power and his wife Jean on the passing of their daughter, Sherri Power Head. Our thoughts and prayers are with the family during this difficult time.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #21-430

Deputy Mayor Power/Councillor Wilson

Be it resolved that the agenda for the Council meeting held December 21, 2021 is adopted. (CARRIED UNANIMOUS)

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Motion #21-431

Councillor Smith/Councillor Williams

Be it resolved that the minutes of November 16, 2021 are adopted as circulated. (CARRIED UNANIMOUS)

Motion #21-432

Councillor Power/Councillor Wilson

Be it resolved that the minutes of November 23, 2021 are adopted as circulated. (CARRIED UNANIMOUS)

ACTION SHEET

The Action Sheet was reviewed by Council.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – (A) Town Clerk; Mgr. of Finance)

The Executive Committee had the following recommendations:

Motion #21-433

Councillor Wilson/Councillor Williams

Be it resolved that the motion to enter into an agreement with Fire and Emergency Services division of the Department of Justice and Safety for the public tendering of a new Rescue Unit vehicle for the Fire Department on behalf of the Town of Placentia is adopted. (CARRIED UNANIMOUS)

Motion #21-434

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the appointment of Jonathan Galgay, CAO to the position of Town Clerk is adopted. (CARRIED UNANIMOUS)

Motion #21-435

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve Jonathan Galgay, CAO as a signing authority for the Town of Placentia's financial transactions is adopted. (CARRIED UNANIMOUS)

Motion #21-436

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve Jonathan Galgay, CAO to assume the role of ATIPP Coordinator is adopted. (CARRIED UNANIMOUS)

Motion #21-437

Councillor Fitzpatrick/Deputy Mayor Power

Be it resolved that the motion to approve to discontinue the existing Visa card and open a new account in the name of Town of Placentia, Jonathan Galgay is adopted. (CARRIED UNANIMOUS)

Motion #21-438

Deputy Mayor Power/Councillor Smith

Be it resolved that the motion to approve opening a visa card in the name of Town of Placentia, Mary Greene is adopted. (CARRIED UNANIMOUS)

Motion #21-439

Deputy Mayor Power/Councillor Williams

Be it resolved that the motion to appoint Mary Greene, Manager of Finance to the position of Deputy Town Clerk to perform the required duties in the absence of the CAO/Town Clerk is adopted. (CARRIED UNANIMOUS)

Motion #21-440

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolve that the motion to appoint Mary Greene, Manager of Finance to the position of Deputy ATIPP Coordinator is adopted. (CARRIED UNANIMOUS)

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Power; Resource Person-Mgr. of Finance)

The Finance Committee had the following recommendations:

Motion #21-441

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice from Eastchem (NL) inc. for water and sewer supplies in the amount of \$1,428.30 including HST is adopted. (CARRIED UNANIMOUS)

Motion #21-442

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Edward Collins Contracting Ltd. in the amount of \$1,061.56 for emergency water main repairs on Main Road in Dunville is adopted. (CARRIED UNANIMOUS)

Motion #21-443

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve payment of invoice from Edward Collins Contracting Ltd. in the amount of \$2,581.75 including HST for the delivery of salt and sand as per the Standing Offer Agreement is adopted. (CARRIED UNANIMOUS)

Motion #21-444

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Edward Collins Contracting Ltd. in the amount of \$8,634.90 including HST for emergency repairs to Harbour Drive due to Hurricane Larry is adopted. (CARRIED UNANIMOUS)

Motion #21-445

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Edward Collins contracting Ltd. in the amount of \$2,223.82 including HST for shore protection on Harbour Drive due to Hurricane Larry is adopted. (CARRIED UNANIMOUS)

Motion #21-446

Councillor Smith/Councillor Power

Be it resolved that the motion to approve payment of invoice from Express Signs Ltd. in the amount of \$1,075.25 including HST for Christmas signs is adopted. (CARRIED UNANIMOUS)

Motion #21-447

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Matt's Auto Service Ltd. in the amount of \$1,329.40 including HST for 4 new winter tires for pickup unit for Fire Department is adopted. (CARRIED UNANIMOUS)

Motion #21-448

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve payment of invoice from Ultramar Parkland Corporation in the amount of \$2,297.96 including HST for furnace oil at Unity PARC arena is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Wayne Power declared conflict and left the meeting due to ownership of the business for the next recommendation.

Motion #21-449

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Power's Ambulance Service Ltd. in the amount of \$1,170 for First Aid training for 8 employees is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

Motion #21-450

Councillor Smith/Councillor Power

Be it resolved that the motion to approve payment of invoice from Byron D. Smith Professional Corporation in the amount of \$14,087.50 including HST for meeting with Town Staff & Townsuite personnel to review software and bookkeeping review is adopted. (CARRIED UNANIMOUS)

Motion #21-451

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice #90906728 from Stewart McKelvey in the amount of \$2,328.75 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

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Motion #21-452

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice #90926834 from Stewart McKelvey in the amount of \$9,604.80 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

Motion #21-453

Councillor Smith/Councillor Power

Be it resolved that the motion to approve payment of invoice from the Yellow Pages Digital & Media Solutions Ltd. in the amount of \$1,388.50 including HST is adopted. (CARRIED UNANIMOUS)

Motion #21-454

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated December 13, 2021 in the amount of \$28,996.54 is adopted. (CARRIED UNANIMOUS)

Motion #21-455

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$376,025.58 for cheques numbered 029807 to 029954 is adopted. (CARRIED UNANIMOUS)

Motion #21-456

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of December 2021 in the amount of \$115 is adopted. (CARRIED UNANIMOUS)

Motion #21-457

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the Visa statement dated October 28, 2021 to November 27, 2021 in the amount of \$7,143.96 is adopted. (CARRIED UNANIMOUS)

Motion #21-458

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Municipalities Newfoundland and Labrador in the amount of \$5,019.93 to renew 2022 MNL Membership Fee and 2022 PMA Membership Fee is adopted. (CARRIED UNANIMOUS)

Motion #21-459

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice from Federation of Canadian Municipalities in the amount of \$1,062.06 for renewal of membership for 2022-2023 is adopted. (CARRIED UNANIMOUS)

Motion #21-460

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from LW Consulting in the amount of \$5,377.77 for professional services in the recruitment of CAO is adopted. (CARRIED UNANIMOUS)

Motion #21-461

Councillor Smith/Councillor Wilson

Be it resolved that the motion to amend purchasing policy spending limits. The following staff will have authority to issue P.O.'s with pre-approved limits: Chief Administrative Officer - \$5,000; Public Works Superintendent - \$2,500; Administrative Office Manager - \$1,000; Fire Chief - \$1,000; Manager of Tourism, Marketing & Communications - \$1,000; Manager of Recreation and Community Programming - \$1,000; Public Works Operations Foreman - \$500 is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Jamilee Fitzpatrick, Councillor Mike Williams; Resource Person - Public Works Superintendent)

The Public Works Committee had the following recommendations:

Motion #21-462

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to authorize the Mayor and Town Clerk to enter into a cost share agreement with the province of NL for Multi Year Capital Works project #17-MYCW-22-00059 for the Regatta Grounds Lift Station Upgrades. Council also approves the project cost of \$211,000 (including GST rebate of \$19,658); the funding is cost shared \$153,074 provincial and \$38,268 municipal is adopted. (CARRIED UNANIMOUS)

Motion #21-463

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to authorize the Mayor and Town Clerk to enter into a cost share agreement with the province of NL for Multi Year Capital Works Project #17-MYCW-22-00060 for the Freshwater Outfall. Council also approves the project cost of \$430,000 (including the GST rebate of \$40,061); the funding is cost shared \$311,951 provincial and \$77,988 municipal is adopted. (CARRIED UNANIMOUS)

Motion #21-464

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to authorize the Mayor and Town Clerk to enter into a cost share agreement with the province of NL for Multi Year Capital Works project #17-MYCW-22-00061 for Harbour Storm Sewer Upgrades. Council approves the project cost of \$736,000 (including the GST rebate of \$68,570);

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the funding cost is shared \$533,944 provincial and \$133,486 municipal is adopted. (CARRIED UNANIMOUS)

Motion #21-465

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to award of project #17-MYCW-20-00100 to the low bidder Pennecon Energy Ltd. for the Supervisor Control and Data Acquisition (SCADA) Water Systems Upgrades at a cost of \$278,774.77 (exclusive of engineering costs) is adopted. (CARRIED UNANIMOUS)

Motion #21-466

Councillor Wilson/Councillor Power

Be it resolved that the motion to approve the change order number five (5) on project #17-GI-20-00050 Clarke's Pond/Dunville Water System upgrades in the amount of \$34,648.35 for panel installation at the Clarke's Pond Pump house is adopted. (CARRIED UNANIMOUS)

Motion #21-467

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to approve the award of tender #PW-ITT-2021-07 Placentia Storage Building Partial Demolition to Ed Collins Contracting Ltd. at a cost of \$88,774.25 including HST is adopted. (CARRIED UNANIMOUS)

Motion #21-468

Councillor Wilson/Councillor Williams

Be it resolved that the motion to enter into an agreement with Ernie Walsh and Lisa Gambin to lease land at #1 Frecker Place as per the document submitted is adopted. (CARRIED UNANIMOUS)

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person –Public Works Superintendent)

The Recreation Committee had the following recommendations:

Motion #21-469

Councillor Fitzpatrick/Councillor Power

Be it resolved that the motion to rescind Motion #21-419 awarding lease of Unity PARC canteen for 2021/2022 operational season; the bidder withdrew his offer to lease is adopted. (CARRIED UNANIMOUS)

Motion #21-470

Councillor Fitzpatrick/Councillor Williams

Be it resolved that the motion to approve rental agreement with the Weiner Wagon to lease Unity PARC canteen for the 2021/2022 operation season with a rental rate of \$1.00 per month. All Conditions of the tender document are met is adopted. (CARRIED UNANIMOUS)

TOURISM & ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jennifer Power; Councillor Kay Smith; Resource Person - CAO- Manager of Tourism, Marketing and Communications(A))

The Tourism & Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee meeting report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jamilee Fitzpatrick; Resource Person Public Works Superintendent)

The Planning, Development & Community Enhancement Committee had the following recommendations:

Motion #21-471

Councillor Williams/Councillor Wilson

Be it resolved that the motion to reject the resubmission of the application from Francis Coombs to extend the existing garage at #18 Brook Lane, Freshwater because it does not meet municipal regulations regarding 80% lot coverage or the accessory building set back requirements is adopted. A variance is not applicable because the 10% allowance is exceeded. (CARRIED UNANIMOUS)

Motion #21-472

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve application from Dandy Dan’s Fish Market Ltd. to construct a shell for a crab processing facility is adopted on condition that the following stipulations are met prior to construction: 1) the applicant must submit a parking layout that meets Town of Placentia’s Industrial Zone Use Parking regulations of one (1) space for each 50M² of building space; 2) Government Service Approval must be received by the Town before construction commences, and 3) the applicant agrees that a new survey meeting required measurements for all buildings will be provided in future if property is to be divided. (CARRIED UNANIMOUS)

Motion #21-473

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Dominic Fitzgerald to construct a storage shed at #204 Freshwater Crescent as per the application submitted is adopted. (CARRIED UNANIMOUS)

Motion #21-474

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve application from Felix Jones to construct a shed at #216 Harbour Drive, Dunville as per the application submitted is adopted. (CARRIED UNANIMOUS)

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Motion #21-475

Councillor Williams/Councillor Wilson

Be it resolved that the motion to reject application as submitted by Wanda Traverse (owner) and Brittany Waly (tenant) to install a sea can at #17 Villa Marie Drive, Dunville is adopted; side yard regulations are not met. (CARRIED UNANIMOUS)

Motion #21-476

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve installation of one (1) pole for Winston O’Keefe at #237-241 Southeast Road, Placentia is adopted. (CARRIED UNANIMOUS)

Motion #21-477

Councillor Williams/Councillor Power

Be it resolved that the motion to approve installation of up to ten (10) lights on NL Power poles along Blockhouse Road for safety lighting along the Great Beach Boardwalk is adopted. (CARRIED UNANIMOUS)

SPECIAL EVENTS & MARKETING COMMITTEE REPORT

(Councillor Jennifer Power, Chair; Councillor Kay Smith; Deputy Mayor Wayne Power; Resource Person Manager of Tourism, Marketing & Communications)

The Special Events & Marketing Committee had no recommendations; however, the Chair provided an update from the Committee meeting report.

CORRESPONDENCE

Correspondence received since the last meeting was circulated for Council’s information.

OTHER BUSINESS OF COUNCILLORS

Merry Christmas and a happy and healthy New Year to all residents, fellow Councillors, and staff. Be kind, be mindful of activities, follow guidelines, be responsible, safe, and enjoy the holidays.

Congratulations to Laval High School on their community production of The Grinch. There were 4 sold out shows that were very well done and was a great evening of entertainment. Good job to all involved.

There are continued concerns regarding the future of Placentia Health Care Centre. Residents are encouraged to be aware of the upcoming release of the Health Accord NL report in the next few weeks. Council met with Sister Elizabeth Davis and Dr. Parfrey to discuss what they are reviewing for our health care centre. There will be continuity of the Placentia Health Centre. Residents are encouraged to read the report and engage in the next process. Community involvement is important. Council will meet with the Health Accord team after the next report is released in the New Year. Council will also continue to lobby the government regarding the future of our health care centre.

There is a shortage of staff at our local RCMP detachment which needs to be addressed before it erodes further. Council will meet with Constable Williams of the RCMP in the New Year to discuss staffing and to ensure the Town is receiving services required.

The provincial government is requesting feedback from individuals, businesses, and stakeholders regarding the What We Heard report that was recently released. Residents are encouraged to read the report and share your opinion on EngageNL.ca.

Congratulations to PARC Figure Skating on a successful Ice show. It was the first show in 2 years and was well received. Good job to all those involved.

Thanks to our Public Works Department for working over the weekend to fix a leak in Ferndale. Much appreciated.

As you are all aware the new variant of covid-19 is now in our province. As a Council, we realize that these are trying times for residents but with the Christmas season upon us, please remain positive and stay on course. We remind you to follow the advice of the Chief Medical Officer to do your part to keep covid-19 under control. Our behavior does make a difference and by following regulations and advise of our public health professionals we will see results. We are in this together, we must remain positive and not let our guard down. The safety of the residents of our community is our number one priority. We thank you for your vigilance and appreciate your cooperation in keeping our community safe and healthy. We wish you all a very Merry Christmas and a happy and prosperous New Year. Enjoy the holiday with your families and loved ones and stay safe.

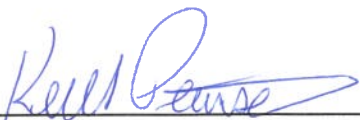
ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #21-478

Councillor Smith/Councillor Williams

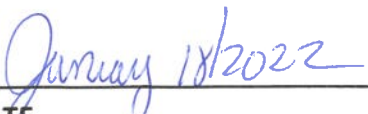
Be it resolved that the motion to adjourn the meeting at 8:25 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



MARY GREENE, DEPUTY TOWN CLERK



DATE

