



MINUTES

A public meeting of the Placentia Council was held November 16, 2021 at the Town Hall with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Power
Kay Smith
Mike Williams
Gerard Wilson

Staff

Mary Greene, Town Clerk/Mgr. of Finance
Rhonda Power, Mgr. of Tourism, Marketing & Communications
Adam Greene, Public Works Superintendent
Kathryn Smith, Executive Assistant (Recording)

Spectators: Zero (0)

Mayor Pearson called the meeting to order at 7:30 p.m.

The provincial government is developing a drinking water safety action plan and has opened the consultation process. The plan focuses on the expansion of current actions to address challenges with water systems, including all municipal water systems in the province. The Department of Environment and Climate Change is leading the action plan. Other departments involved include Health and Community Services, Digital Government and Service NL, Transportation and Infrastructure, and Municipal and Provincial Affairs. Stakeholders and the general public are invited to participate through the engageNL.ca website.

November is Diabetes Awareness Month. This year is the 100th anniversary of the revolutionary and lifesaving discovery of insulin. 300,000 Canadians are living with Type 1 diabetes. Researchers at the University of Alberta are making headway on an implant that could effectively cure the disease. For more information, please visit www.diabetes.ca

The Mayor provided an update to residents on the status of the Clarke's Pond Water Connection & Pumphouse Upgrades project. Council had anticipated that this project would have been completed this week; however, it has been delayed due to some changes to the scope of work which resulted in the requirement for additional materials and delays in getting them shipped to the Town. Council is optimistic that this project will be completed before year end if the required materials are shipped in a timely manner. Council is working with consultants, contractors, and suppliers to ensure this project moves forward to meet the commitment to residents to supply clean, clear, and safe drinking water.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #21-402

Councillor Williams/Councillor Smith

Be it resolved that the agenda for the Council meeting held November 16, 2021 is adopted. (CARRIED UNANIMOUS)

Motion #21-403

Dputy Mayor Power/Councillor Power

Be it resolved that the minutes of October 26, 2021 are adopted as circulated. (CARRIED UNANIMOUS)

ACTION SHEET

The Action Sheet was reviewed by Council.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – (A) Town Clerk; Mgr. of Finance)

The Executive Committee had the following recommendations:

Motion #21-404

Deputy Mayor Power/Councillor Smith

Be it resolved that the motion to approve the Rules of Procedures of Council as circulated is adopted. (CARRIED UNANIMOUS)

Motion #21-405

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the Terms of Reference for the Executive Committee as circulated, perused, and amended is adopted. (CARRIED UNANIMOUS)

Motion #21-406

Deputy Mayor Power/Councillor Smith

Be it resolved that the motion to approve the Mandatory Vaccination Policy as circulated, perused and amended is adopted. (CARRIED UNANIMOUS)

Councillor Williams declared conflict for the next motion due to family relation and vacated the meeting.

Motion #21-407

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to approve retroactive payment to the Town Clerk, Mary Greene as compensation for assuming the responsibilities of CAO under the terms outlined by the Executive Committee is adopted. (CARRIED UNANIMOUS)

Councillor Smith declared conflict for the next motion due to family relation and vacated the meeting.

Motion #21-408

Deputy Mayor Power/Councillor Wilson

Be it resolved that the motion to approve retroactive payment to management and permanent non-union staff, an hourly increase of .40 cents, including bonuses as was awarded to unionized staff per the Collective Agreement. (CARRIED UNANIMOUS)

Councillor Williams & Councillor Smith returned to the meeting.

Motion #21-409

Deputy Mayor Power/Councillor Williams

Be it resolved that the motion to approve a one-time only donation of \$1,000 to the local food bank is adopted. (CARRIED UNANIMOUS)

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Power; Resource Person-Mgr. of Finance)

The Finance Committee had the following recommendations:

Motion #21-410

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated November 8, 2021 in the amount of \$20,719.02 is adopted. (CARRIED UNANIMOUS)

Motion #21-411

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$201,776.34 for cheques numbered 029749 to 029806 is adopted. (CARRIED UNANIMOUS)

Motion #21-412

Councillor Smith/Councillor Power

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of November 2021. There were no cheques issued during this period is adopted. (CARRIED UNANIMOUS)

Motion #21-413

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the Visa statement dated September 28 to October 27, 2021 in the amount of \$1,962.35 is adopted. (CARRIED UNANIMOUS)

Motion #21-414

Councillor Smith/Councillor Power

Be it resolved that the motion to approve one-time only interest forgiveness to account #CONNR004 in the amount of \$1,610.83 is adopted, the account is paid in full. (CARRIED UNANIMOUS)

Motion #21-415

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve Terms of Reference for the Finance Committee as circulated is adopted. (CARRIED UNANIMOUS)

Motion #21-416

Councillor Smith/Councillor Power

Be it resolved that the motion to approve the shredding and proper disposal of aged accounting records for fiscal years 2012, 2013, & 2014 is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Jamilee Fitzpatrick, Councillor Mike Williams; Resource Person - Public Works Superintendent)

The Public Works Committee had the following recommendation:

Motion #21-417

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to approve Council approve the sale of land at #5-7 Blenheim Street at a cost of \$494.10 plus HST is adopted. (CARRIED UNANIMOUS)

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person -Public Works Superintendent)

The Recreation Committee had the following recommendations:

Motion #21-418

Councillor Fitzpatrick/Councillor Wilson

Be it resolved that the motion for general and family skating ice fees be removed in lieu of donations to the local food bank is adopted. Fitness Room users are also asked to donate to the food bank. (CARRIED UNANIMOUS)

Motion #21-419

Councillor Fitzpatrick/Councillor Smith

Be it resolved that the motion to approve rental agreement with Ross White to lease the canteen at Unity PARC for the current operating season at a rate of \$25.00 plus HST per month is adopted. (CARRIED UNANIMOUS)

TOURISM & ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jennifer Power; Councillor Kay Smith; Resource Person - CAO- Manager of Tourism, Marketing and Communications(A))

The Tourism & Economic Development Committee had the following recommendation:

Motion #21-420

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the Terms of Reference for the Tourism & Economic Development Committee as circulated is adopted. (CARRIED UNANIMOUS)

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jamilee Fitzpatrick; Resource Person Public Works Superintendent)

The Planning, Development & Community Enhancement Committee had the following recommendations:

Motion #21-421

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve permit application from Ray and Chris Hefford for a permit to build a shed at #41 Morrisey's Lane is adopted. (CARRIED UNANIMOUS)

Motion #21-422

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve permit issued to Placentia Historical Society to sell fundraising tickets at the Placentia Mall is adopted. (CARRIED UNANIMOUS)

Motion #21-423

Councillor Williams/Councillor Power

Be it resolved that the motion to approve NL Power's application to install two poles at #21 Frecker Place to provide service to Phontroy Cooper is adopted. (CARRIED UNANIMOUS)

Motion #21-424

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve the Crown Land application for Brent McGrath to obtain land at Route 102 Fox Harbour Road is adopted; this is not a permit to construct. (CARRIED UNANIMOUS)

SPECIAL EVENTS & MARKETING COMMITTEE REPORT

(Councillor Jennifer Power, Chair; Councillor Kay Smith; Deputy Mayor Wayne Power; Resource Person Manager of Tourism, Marketing & Communications)

The Special Events & Marketing Committee had the following recommendation:

Motion #21-425

Councillor Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the Terms of Reference for the Special Events & Marketing Committee as circulated is adopted. (CARRIED UNANIMOUS)

CORRESPONDENCE

Correspondence received since the last meeting was circulated for Council's information.

Handwritten initials: MJ and WP

OTHER BUSINESS OF COUNCILLORS

The Age Friendly Placentia Committee was recognized for hosting their Bridging Generation Awards on November 5th. They were pleased to have Minister John Abbott, MHA join in the presentation along with the local MHA Sherry Gambin-Walsh. There were various age categories for contributions to the community. The Honorees were Mr. Leo Quilty, Carmel Perham, Katie Hann, Sarah Hickey, and the RBC team. Congratulations to all on your achievements.

Minister John Abbott announced that the provincial government has allotted funding under the Seniors Inclusion Program for senior group activities. The deadline to apply for funding is January 14, 2022. More information can be found at www.gov.nl.ca/cssd/grants/seniors-social-inclusion

The Mayor and members of the 2558 Placentia Royal Canadian Army Cadets signed a Remembrance Proclamation on November 3 for Remembrance Day. On November 11, the Mayor attended the Ceremony of Remembrance and wreath laying at the Sacred Heart Church in Placentia and laid a wreath at the Ferndale Veteran's Park on behalf of the Town.

On November 13th the Town in partnership with the Port of Argentia had a food drive at the Great Beach Boardwalk. It was a great success with monetary donations of \$1600 and 66 bags of food donations. Thanks to all who participated and donated to this important cause.

The Town Council had a meeting with our local MHA, Sherry Gambin-Walsh to discuss some topics at which all Council members attended. The main discussion was the Placentia Health Care Centre. Council is pushing to make sure their voices are heard around the table. A meeting is scheduled with Sister Elizabeth to discuss the NL Health Accord and a meeting with Mr. David Diamond, president and CEO of Eastern Health will be rescheduled. Other topics included paving for provincial roads including Jersey Hill, Freshwater Crescent, Morrisey's Lane, Route 100 & Argentia Access Road; Capital Works projects; Emergency Relief Funding for Hurricane Larry; and brush cutting on provincial roads that are a safety issue.

A Letter of Offer has been sent to the preferred candidate for the CAO position. Council is hopeful that the position will be filled for the next meeting.

The PBIS was held on October 26 & 27. The event was well organized and had great reviews. Keynote speakers included Minister Coady, Minister Parsons, and NL Power's Gary Murray. Congratulations to the Chamber for a successful event.

The 2022 Budget will be completed in January as per legislation during an election year.

Councillor Wilson attended a meeting with the Route 100 Committee and the Dunville Needs Clean Water Committee with the MHA. Topics discussed were the condition of the roads, paving, and the Dunville Water project completion date.

The Christmas Farmers Market is scheduled for November 28th at the Freshwater Community Centre.


ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #21-426

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to adjourn the meeting at 8:20 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



MARY GREENE, TOWN CLERK



DATE

7
MS 10P