



Housing Outreach Worker (HOW) Placentia, Cape Shore & Whitbourne Areas

JOB DESCRIPTION

Community Connections Housing Coalition (CCHC), Placentia is looking for a Housing Outreach Worker (HOW) who will be responsible for taking on clients in the Placentia Area, Cape Shore, and Whitbourne region and assisting them in finding permanent housing. Additionally, the HOW will be engaged in efforts to raise awareness towards housing insecurity and homelessness.

DUTIES WILL INCLUDE, BUT ARE NOT LIMITED TO:

- Create posters, radio announcements, place notice on roll-over in order to let the public know of the existence of the Housing Outreach Worker (HOW), begin organising for an event at the Placentia Bay Cultural Arts Centre, Branch Community Centre, and Whitbourne (TBA).
- Begin organising events at centres in the Placentia Area, Cape Shore, and in Whitbourne: This will entail organising a speaker for the in October (subsequent events will take place in the first week of every month); putting together a display on housing insecurity and homelessness; need to organise snacks and beverages; need to organise advertising for the event.

The following activities will be ongoing:

- First Wednesday of every month: Will host an event to communicate with the public the existence of a HOW, what they do, as well as some talk on an issue related to housing insecurity and homelessness (e.g. mental health, financial issues, organisation of bills and other regular payments).
- The HOW will always be available through telephone and email to assist individual(s) who are experiencing difficulty in finding suitable housing.
- The HOW will visit with different groups such as schools, senior's groups, Family Resource Centres, Community Youth Network and so on to spread the word about who is the HOW and what they do.
- At the end of every month, the HOW will meet with members of CCHC to discuss how things are going and to address any challenges that have emerged. However, the HOW

will always have access to the opinions of committee members as the HOW will always be able to contact them via telephone, email, or in person.

Qualifications:

Applicants must have post secondary education and experience in a field closely related to Social Work and Community Development. Individuals must be capable of working independently and possess strong interpersonal skills and exceptional time management skills. This position requires the use of a personal vehicle with travel reimbursed at provincial rates. Strong working knowledge of word processor, spreadsheet, and presentation software, zoom is required.

Duration:

This position is for a period of one year and the anticipated start date is October 18, 2021.

Applications must be received by 12:00 p.m. Friday, October 8, 2020.

Email your resume to wbarry@nf.sympatico.ca