



MINUTES

A public meeting of the Placentia Council was held August 17, 2021 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Deputy Mayor: Keith Pearson
Councillors: Jamilee Fitzpatrick
Kay Smith
Jane Hynes
Noella Collins
Lorraine Collins-Power

Staff

Mary Greene, Manager of Finance
Rhonda Power, Mgr. of Tourism, Marketing & Communications
Kathryn Smith, Executive Assistant (Recording)

Spectators: Zero (0)

Absent: Adam Greene, Public Works Superintendent (Vacation)

Mayor Power called the meeting to order at 8:25 p.m.

HOUSEKEEPING

The Town signed a proclamation to recognize the week of September 6 – 10, 2021 as Fetal Alcohol Spectrum Disorder Awareness Week in Newfoundland and Labrador. Fetal Alcohol Spectrum Disorder is a term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol that results in a lifelong disability. FasdNL is a pan-provincial organization that educates, provides supports, and resources, and raises awareness about fetal alcohol spectrum disorder in NL and Atlantic Canada. For more information, visit www.fasdnl.ca

CAO, Rob Beaupertuis has decided to relocate to pursue new opportunities. We wish Rob and his family all the best and good luck with future endeavors. Council will be starting the process to recruit a replacement CAO in the coming months.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #21-258

Councillor Collins-Power/Deputy Mayor Pearson

Be it resolved that the agenda for the Council meeting held August 17, 2021 is adopted. (CARRIED UNANIMOUS)

A handwritten signature in blue ink, appearing to be "A. M.", is located in the bottom right corner of the page.

Motion #21-259

Councillor Smith/Councillor Collins

Be it resolved that the minutes of July 20, 2021 are adopted as circulated. (CARRIED UNANIMOUS)

Action Sheet

The Action Sheet was reviewed by Council.

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person –CAO)

The Executive Committee had the following recommendations:

Motion #21-260

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve adjustment to account #SEAYJ001 in the amount of \$91.56 based on recommendation from Committee of the Whole is adopted. (CARRIED UNANIMOUS)

Motion #21-261

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve engineering Change Order for the Water System Upgrade project in the amount of \$11,171.10 for exterior block installation at Clarke's Pond pumphouse is adopted. (CARRIED UNANIMOUS)

Motion #21-262

Councillor Collins-Power/Deputy Mayor Pearson

Be it resolved that the motion to approve engineering Change Order for the Water System Upgrade project in the amount of \$4,807 to increase 300mm pump casing to 350mm is adopted. (CARRIED UNANIMOUS)

Motion #21-263

Councillor Fitzpatrick/Councillor Collins-Power

Be it resolved that the motion to approve engineering Change Order request for the Water System Upgrade project in the amount of \$60,000 to replace wet well screens in the Clarke's Pond Pumphouse and for the addition of a PH adjustment system to improve the finished water quality leaving the Clarke's Pond pumphouse is adopted. (CARRIED UNANIMOUS)

Motion #21-264

Councillor Fitzpatrick/Councillor Collins-Power

Be it resolved that the motion to approve the name of First Street in Freshwater to be changed to Ward's Lane is adopted. (CARRIED UNANIMOUS)

Motion #21-265

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve to engage L.W Consulting to start the process to recruit a new CAO is adopted. (CARRIED UNANIMOUS)

- Motion #21-266** **Councillor Collins/Councillor Hynes**
Be it resolved that the motion to approve the appointment of Mary Greene, Manager of Finance to the position of Town Clerk is adopted. (CARRIED UNANIMOUS)
- Motion #21-267** **Councillor Smith/Councillor Hynes**
Be it resolved that the motion to approve Mary Greene, Manager of Finance & Town Clerk as a signing authority for the Town of Placentia's financial transactions is adopted. (CARRIED UNANIMOUS)
- Motion #21-268** **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve Rhonda Power, Manager of Tourism, Marketing & Communications as Deputy Town Clerk to perform the required duties in absence of the Town Clerk is adopted. (CARRIED UNANIMOUS)
- Motion #21-269** **Councillor Fitzpatrick/Councillor Hynes**
Be it resolved that Council approve to retain Rob Beaupertuis as a consultant for the Town during transition as required as set out in terms of contract. (CARRIED UNANIMOUS)
- Motion #21-270** **Councillor Hynes/Councillor Smith**
Be it resolved that the motion to approve Rhonda Power, Manager of Tourism, Marketing & Communications as a signing authority for the Town of Placentia's financial transactions is adopted. (CARRIED UNANIMOUS)
- Motion #21-271** **Councillor Smith/Councillor Hynes**
Be it resolved that the motion to approve Mary Greene, Manager of Finance to the position of ATIPP Coordinator is adopted. (CARRIED UNANIMOUS)
- Motion #21-272** **Councillor Hynes/Councillor Collins**
Be it resolved that the motion to approve Kathryn Smith, Executive Assistant to the position of Deputy ATIPP Coordinator is adopted. (CARRIED UNANIMOUS)
- Motion #21-273** **Councillor Hynes/Councillor Collins**
Be it resolved that the motion to discontinue the existing visa card and open a new account in the name of Town of Placentia, Mary Greene is adopted. (CARRIED UNANIMOUS)
- Motion #21-274** **Councillor Hynes/Deputy Mayor Pearson**
Be it resolved that the motion to approve to authorize Mary Greene, Town Clerk/Manager of Finance a spending limit of \$2,000 is adopted. (CARRIED UNANIMOUS)

Motion #21-275

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to appoint the Town Clerk to the position of Returning Officer for the 2021 Municipal Elections is adopted. (CARRIED UNANIMOUS)

Motion #21-276

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the following schedule of dates for the 2021 Municipal Election:

Notice of Nomination Day	August 21
Voters List Complete	August 28
Nomination Date	September 1
Publish List of Nominees	September 8
Notice of Advanced Poll	September 10
Advanced Poll (1day, 1 poll station)	September 18
Election Day	September 28

(CARRIED UNANIMOUS)

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Jane Hynes; Resource Person-Mgr. of Finance. Absent: Deputy Mayor Keith Pearson,)

The Finance Committee had the following recommendations:

Motion #21-277

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve payment of invoice from Edward Collins Contracting Ltd. in the amount of \$1,897.50 including HST for 6-hour grader rental and 180 tonnes of Class A for the Dunville ballfield road & parking lot is adopted. (CARRIED UNANIMOUS)

Motion #21-278

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve payment of invoice from Edward Collins Contracting Ltd. in the amount of \$1,897.50 including HST for 10-hour excavator rental & 20-hour dump truck rental for Salt Shed Renovation project is adopted. (CARRIED UNANIMOUS)

Motion #21-279

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Edward Collins Contracting Ltd. in the amount of \$1,076.40 including HST for 8-hour excavator rental & 8-hour dump truck rental for Frecker Place Ext water line is adopted. (CARRIED UNANIMOUS)

Motion #21-280

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Kennedy's Disposal Services Ltd. in the amount of \$1,380 including HST for 3 loads of field sand for the Dunville ballfield warning track is adopted. (CARRIED UNANIMOUS)

Motion #21-281

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Kennedy's Disposal Services Ltd. in the amount of \$2,760 including HST for 6 loads of field sand for Placentia ballfield is adopted. (CARRIED UNANIMOUS)

Motion #21-282

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from King Process Technology Inc. in the amount of \$1,932 including HST for Blockhouse Pumphouse pump service is adopted. (CARRIED UNANIMOUS)

Motion #21-283

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve payment of invoice from Manning Bradbury Law Offices in the amount of \$2,002.44 including HST for legal services rendered is adopted. (CARRIED UNANIMOUS)

Motion #21-284

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve payment of invoice from Newfoundland HVAC Ltd. in the amount of \$1,427.15 including HST to repair air conditioning system at the Arts Centre is adopted. (CARRIED UNANIMOUS)

Motion #21-285

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Newhook's Transportation 1982 Ltd. in the amount of \$1,207.50 including HST for delivery of water supplies in July is adopted. (CARRIED UNANIMOUS)

Motion #21-286

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve payment of invoice from Woodmar in the amount of \$1,568.60 including HST for equipment rental from June 16 - July 23 as per invoice is adopted. (CARRIED UNANIMOUS)

Motion #21-287

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Remaining Accounts Payable Transaction Journal dated August 9, 2021 in the amount of \$15,696.93 is adopted. (CARRIED UNANIMOUS)



Motion #21-288

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$914,200.47 for cheques numbered 029530 to 029581 is adopted. (CARRIED UNANIMOUS)

Motion #21-289

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$405,209.72 is adopted. (CARRIED UNANIMOUS)

Motion #21-290

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Visa statement dated June 29 to July 27, 2021 in the amount of \$1,022.71 is adopted. (CARRIED UNANIMOUS)

Motion #21-291

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve a property, water & sewer tax adjustment to account #GAMBL001 in the amount of \$285.05 as the house was removed from the property is adopted. (CARRIED UNANIMOUS)

Motion #21-292

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve a one-time only interest forgiveness to account #BARRJ008 in the amount of \$697.74, the account is paid in full is adopted. (CARRIED 5:1; Mayor Power voted against the Motion)

Motion #21-293

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve business tax adjustment to account #ASUIT001 in the amount of \$166.65 as the business ceased operation July 30, 2021 is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & SAFETY COMMITTEE REPORT

(Councillor Lorraine Collins Power, Chair; Deputy Mayor Keith Pearson, Councillor Noella Collins; Resource Person - Public Works Superintendent)

The Public Works Committee had the following recommendations:

Motion #21-294

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from the Placentia Area Historical Society to occupy property located at #24-30 Bankers Road. Parking is to be on one side of Bankers Road only and not impede emergency vehicle access. Street



parking during winter is now prohibited is adopted. (CARRIED UNANIMOUS)

Motion #21-295

Councillor Collins/Councillor Collins

Be it resolved that the motion to approve application from the Placentia Area Historical Society for Escape Quest to occupy #24-30 Bankers Road from July 9 – September 19 pending Government Services approvals or exemptions is adopted. (CARRIED UNANIMOUS)

Motion #21-296

Councillor Collins-Power/Councillor Smith

Be it resolved that the motion to approve application from the Placentia Area Historical Society to install a wheelchair ramp at #24-30 Bankers Road as per development regulations pending Government Services and the Department of Environment & Climate Change Water Resources Management Division approvals or exemptions is adopted. Approval was received from the owner of the property. (CARRIED UNANIMOUS)

Motion #21-297

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from the Placentia Area Historical Society to complete general repairs to property located at #24-30 Bankers Road as per development regulations pending Government Services and the Department of Environment & Climate Change Water Resources Management Division approvals or exemptions is adopted. (CARRIED UNANIMOUS)

Motion #21-298

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from the Placentia Area Historical Society to replace fence at #24-30 Bankers Road as per development regulations is adopted. Approval was received from the owner of the property. (CARRIED UNANIMOUS)

Motion #21-299

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to rescind Motion #21-298 to approve application from the Placentia Area Historical Society to replace fence at #24-30 Bankers Road as per development regulations is adopted. Approval was received from the owner of the property. (CARRIED UNANIMOUS)

Motion #21-300

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from the Placentia Area Historical Society to replace fence at #24-30 Bankers Road as per development regulations pending Government Services and the Department of Environment &

Climate Change Water Resources Management Division approvals or exemptions is adopted. Approval was received from the owner of the property. (CARRIED UNANIMOUS)

Motion #21-301

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from the Placentia Area Historical Society to replace fence at #48 Orcan Drive as per development regulations pending Government Services and the Department of Environment & Climate Change Water Resources Management Division approvals or exemptions is adopted. (CARRIED UNANIMOUS)

Motion #21-302

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Evan Traverse for residential development at #21-31 Castle Hill Road with stipulations that the road is maintained by the Town, however, is not paved; water pressure will be lower than required so own sources will be required to boost water pressure; Town sewer connection will be at the cost of developer; all costs associated with the foregoing are the responsibility of the proponent; development is to be done according to the Municipal Plan is adopted. (CARRIED UNANIMOUS)

Motion #21-303

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to rescind motion #21-302 to approve application from Evan Traverse for residential development at #21-31 Castle Hill Road with stipulations that the road is maintained by the Town, however, is not paved; water pressure will be lower than required so own sources will be required to boost water pressure; Town sewer connection will be at the cost of developer; all costs associated with the foregoing are the responsibility of the proponent; development is to be done according to the Municipal Plan is adopted. (CARRIED UNANIMOUS)

Motion #21-304

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Evan Traverse for residential development at #21-31 Castle Hill Road with stipulations that the right-of-way is brought to municipal standards with street reservation of a 15m road way, 10m paved, and 30m turn around within 1 year at developers cost; extension of water line to boundary at developers cost; water pressure will be lower than required so own sources will be required to boost water pressure; sewer connection will be at cost of developer; all stipulations must be met before Town takes over road and development is to be done according to the



Municipal Plan. This is not a permit to occupy is adopted.
(CARRIED UNANIMOUS)

Motion #21-305

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Cassandra Cheeseman & Michael Halleran to construct a fence at #136 Southeast Road as per development regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-306

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from Pride Signs to erect a digital sign at Tim Hortons located at #59 Blockhouse Road as per development regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-307

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to refer crown land application from Brent McGrath for discretionary use process is adopted. (CARRIED UNANIMOUS)

Motion #21-308

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Michael Halitzki to complete general repairs to property located at #7 Second Street as per development regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-309

Councillor Collins-Power/Councillor Collins

Be It resolved that the motion to approve application from Jordan Browne for crown land at Murphy's Lane in Freshwater. Development Application approvals will still be required. Town approval does not release the applicant from the obligation to obtain appropriate approvals from other concerned provincial and federal agencies and final approval from Crown Land. Water pressure will be low, own sources may be required to boost is adopted. (CARRIED UNANIMOUS)

Councillor Hynes declared conflict for the next motion and left the meeting due to family relation to company.

Motion #21-310

Councillor Collins-Power/Councillor Smith

Be it resolved that the motion to approve application from Seafair Capital to construct a fence at #33 Swans Road as per development regulations is adopted. (CARRIED UNANIMOUS)

Councillor Hynes returned to the meeting.



Motion #21-311

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to reject crown land application from Mary Best as a seasonal residential is not permitted use in a residential zoning is adopted. (CARRIED UNANIMOUS)

Motion #21-312

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to award tender for the Town of Placentia Storage Building Repairs to sole bidder Skyline Contracting Ltd. in the amount of \$62,416.25 including HST is adopted. (CARRIED UNANIMOUS)

CULTURE, TOURISM & BEAUTIFICATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications. Absent: Councillor Jamilee Fitzpatrick (Work))

The Culture, Tourism and Beautification Committee had no recommendations; however, the Chair provided an update from the Committee meeting report.

RECREATION COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillor Lorraine Collins-Power and Councillor Jane Hynes; Resource Person - Public Works Superintendent)

The Recreation Committee had no recommendations; however, Councillor Collins-Power provided an update from the Committee meeting report.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

The Community Engagement and Communications Committee had no meeting to report.

ECONOMIC DEVELOPMENT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power; Resource Person - CAO. Absent: Councillor Noella Collins (Work))

The Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee meeting report.

CORRESPONDENCE

The province has agreed to give additional funding towards the Wellness Centre. The provincial's cost share contribution increased to \$4.5M from the original \$3.6M. Council will continue to lobby the federal government to increase their contribution.

COUNCILLORS' CONCERNS/COMMENTS



Congratulations to the 85% of people who are eligible for getting their first covid vaccine and to the 64% of people for getting both vaccines. Everyone is encouraged to get vaccinated. The Town is following the recommendations and guidance of Dr. Janice Fitzgerald and her team on how to proceed. More clinics will be popping up. For accurate information, visit the government website at www.gov.nl.ca/covid-19/.

Congratulations to everyone involved in the 80th Anniversary of the Atlantic Charter event. It was well organized and enjoyed by all that attended. Thanks to Guest speaker, Dr. Peter H. Russell and to the Placentia Theatre Festival for providing entertainment. A link for the event will be shared on social media for residents to view.

The Dunville Water Line Project is moving along. The remaining work is at the pumphouse. Once completed, Dunville will be on the Clarke's Pond water source.

Paving is completed in Southeast and the Dunville portion will be starting soon. Council will continue to lobby the province and MHA for paving around Freshwater Crescent and Route 100 and remaining portion of Southeast Road.

The Town is still waiting on additional funding from the federal government for the Wellness Centre. Council will decide on moving forward based on funding provided.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #21-313

Councillor Fitzpatrick/Deputy Mayor Pearson

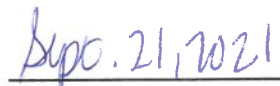
Be it resolved that the motion to adjourn the meeting at 9:20 p.m. is adopted. (CARRIED UNANIMOUS)



BERNARD S. POWER, MAYOR



MARY GREENE, TOWN CLERK



DATE

