



MINUTES

A public meeting of the Placentia Council was held January 26, 2021 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Mayor: Keith Pearson
Councillors: Jamilee Fitzpatrick
Kay Smith
Jane Hynes
Lorraine Collins-Power
Noella Collins

Staff

Robert Beaupertuis, CAO
Mary Greene, Manager of Finance
Adam Greene, Public Works Superintendent
Rhonda Power, Mgr. Tourism, Marketing & Hospitality
Kathryn Smith, Executive Assistant (A), Recording

Absent: Debbie Gear (Medical Leave)

Spectators: Zero (0)

Mayor Power called the meeting to order at 8:00 p.m.

HOUSEKEEPING

On behalf of Council, I am pleased to welcome Rob Beaupertuis as Chief Administrative Officer. Rob will lead our administration in delivering on Council direction set for the Town, while ensuring that the Town remains compliant with all legislation pertaining to municipalities in the province of Newfoundland and Labrador. We extend a warm welcome to you and your family, Rob.

Congratulations to Jared Picco for making the 2021 U14 Provincial Softball Newfoundland and Labrador Team. Congrats Jared and good luck to all that will be representing our province.

Congratulations to Kaitlyn Sweeney who will be a part of the U22 Female Canada Games Softball team to represent the province at the 2022 Canada Summer Games event in the Niagara Region in Ontario next summer. Good luck to all.

Council wishes Deputy Fire Chief/Training Officer, Lorne Collins a speedy recovery.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

A handwritten signature in blue ink, appearing to be "BL" followed by a stylized flourish.

Motion #21-001

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the agenda for the Council meeting held January 26, 2021 is adopted. (CARRIED UNANIMOUS)

Minutes of the Meeting for February 18, 2020

Amendment to Motion #20-052. Motion should: Be it resolved that the motion to approve a review of account #HOEDE001 to reflect the three-phase development with full property, water, and sewer tax to be charged on the first phase of development only and vacant land, water, and sewer tax to be charged on the second and third phases until such time construction occurs on those parcels of land, with the stipulation that phase one must be completed prior to commencing phase two of development is adopted

Minutes from the Meeting for November 30, 2020

Amendment to Motion #20-327. Motion should read: Be it resolved that the motion to approve the name of H&E Design's 36 home subdivision in Southeast be changed from Morrissey's Lane Ext to Morrissey's Place is adopted.

Motion #21-002

Councillor Fitzpatrick/Councillor Collins-Power

Be it resolved that the minutes of December 17, 2020 are adopted as circulated. (CARRIED UNANIMOUS)

Action Sheet

- The Investigation into Jerseyside Flooding has been included in the application for Capital Works projects.
- Funding was applied for through the MMSB Waste Diversion Fund application to purchase 20 waste bins, however, was denied. Public Works will build the 20 waste bins as originally outlined and approved by Council.

New Business

Residents were notified that there are issues with the sound system so there may be trouble hearing audio of the meeting.

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person –CAO; Mgr. of Finance)

The Executive Committee had the following recommendations:

Motion #21-003

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to rescind motion #20-350 to approve quote from Rodco Mechanical (2014) Ltd at a cost of \$18,875 plus HST for a 100hp distribution pump motor for emergency repairs to Clarke's Pond Pump House as budgeted. Removal and installation will be charged separately is adopted. (CARRIED UNANIMOUS)

Motion #21-004

Councillor Hynes/Councillor Collins-Power

Be it resolved that the motion to approve for administration to apply to the Atlantic Canada Opportunities Agency (ACOA) for a grant of \$1,000,000 or greater for funding in relation to the Wellness Centre is adopted. (CARRIED UNANIMOUS)

Motion #21-005

Councillor Smith/Councillor Hynes

Be it resolved that the motion to move forward with the award of funding from the Covid Stimulus Program for upgrades to the Public Works Facility on a 90/10 Provincial/Community cost-shared basis. The Town's portion of the project is \$14,347.84 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #21-006

Councillor Collins/Councillor Fitzpatrick

Be it resolved that the motion to approve for administration to apply for grant from the Federation of Canadian Municipalities for funding for engineer assessment of infrastructure for storm drainage on Old Settlement Hill, Harbour Drive and Orcan Drive for possible Gas Tax projects is adopted. (CARRIED UNANIMOUS)

Motion #21-007

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the hiring of Mr. Robert Beaupertuis in the position of Chief Administrative Officer with date of hire effective January 4, 2021 is adopted. (CARRIED UNANIMOUS)

Motion #21-008

Councillor Hynes/Deputy Mayor Pearson

Be it resolved that the motion to approve the appointment of Robert Beaupertuis, CAO to the position of Town Clerk is adopted. (CARRIED UNANIMOUS)

Motion #21-009

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve Robert Beaupertuis, CAO as a signing authority for the Town of Placentia's financial transactions is adopted. (CARRIED UNANIMOUS)

Motion #21-010

Councillor Hynes/Councillor Fitzpatrick

Be it resolved that the motion to approve Robert Beaupertuis, CAO to assume the role of ATIPP Coordinator is adopted. (CARRIED UNANIMOUS)

Motion #21-011

Councillor Hynes/Councillor Collins-Power

Be it resolved that the motion to approve to discontinue the existing Visa card and open a new account in the name of Town of Placentia, Robert Beaupertuis is adopted. (CARRIED UNANIMOUS)



Motion #21-012

Councillor Smith/Councillor Collins

Be it resolved that the motion to appoint Mary Greene, Manager of Finance to the position of Deputy Town Clerk to perform the required duties in the absence of the CAO/Town Clerk is adopted. (CARRIED UNANIMOUS)

Motion #21-013

Councillor Hynes/Councillor Collins-Power

Be it resolved that the motion to authorize Robert Beaupertuis, CAO a spending limit of \$1,000; and to authorize a spending limit of \$5,000 in the event of emergency situations is adopted. (CARRIED UNANIMOUS)

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jane Hynes; Resource Person-Mgr. of Finance, CAO)

The Finance Committee had the following recommendations:

Motion #21-014

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Cal LeGrow Insurance Limited in the amount of \$1,080 for renewal of Travel Accident Policy is adopted. (CARRIED UNANIMOUS)

Motion #21-015

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Devan Holdings Inc. in the amount of \$1,324.80 for installation and balancing of tires for F350 plow truck is adopted. (CARRIED UNANIMOUS)

Motion #21-016

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Eastchem (NL) Inc in the amount of \$1,428.30 for water treatment supplies is adopted. (CARRIED UNANIMOUS)

Motion #21-017

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Infotech Systems Corp. in the amount of \$3,444.48 for annual renewal of email apps business accounts is adopted. (CARRIED UNANIMOUS)

Motion #21-018

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from M.J. Hickey Construction Ltd. in the amount of \$1,610 for 14-hour rental of semi dump truck to transport salt from Point Verde to Argentia is adopted. (CARRIED UNANIMOUS)



Motion #21-019

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Manning Bradbury Law Offices in the amount of \$2,309.20 for professional services rendered for CUPE grievance hearing is adopted. (CARRIED UNANIMOUS)

Motion #21-020

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve payment of invoice from Municipal Assessment Agency Inc. in the amount of \$17,361.50 for first quarter assessment fees is adopted. (CARRIED UNANIMOUS)

Motion #21-021

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Newhook's Transportation 1982 Ltd. in the amount of \$1,265 for shipment of water supplies in November is adopted. (CARRIED UNANIMOUS)

Motion #21-022

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Newhook's Transportation 1982 Ltd. in the amount of \$1,630.70 for shipment of water supplies in December is adopted. (CARRIED UNANIMOUS)

Motion #21-023

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve payment of invoice from Kevin Power in the amount of \$1,524 including HST for emergency electrical repairs to O'Reilly Street lift station is adopted. (CARRIED UNANIMOUS)

Motion #21-024

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from TownSuite Municipal Software in the amount of \$6,863.07 for financial support, payroll support and TCA support is adopted. (CARRIED UNANIMOUS)

Motion #21-025

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Rodco Mechanical (2014) Ltd. in the amount of \$25,731.25 for motor replacement at Placentia Pumphouse is adopted. (CARRIED UNANIMOUS)

Motion #21-026

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Woodmar Contracting in the amount of \$11,261.38 for heavy equipment rental from August to October 2020 is adopted. (CARRIED UNANIMOUS)



Motion #21-027

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Remaining Accounts Payable Transaction Journal dated January 19, 2021 in the amount of \$16,382.64 is adopted. (CARRIED UNANIMOUS)

Motion #21-028

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$525,327.33 for cheques numbered 029040 to 029149 is adopted. (CARRIED UNANIMOUS)

Motion #21-029

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$150,117.49 is adopted. (CARRIED UNANIMOUS)

Motion #21-030

Councillor Smith/Collins-Power

Be it resolved that the motion to approve the Visa statement dated November 28 to December 29, 2020 in the amount of \$3,796.74 is adopted. (CARRIED UNANIMOUS)

Motion #21-031

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve one-time interest relief to account #POMRD004 for property located at #41 New Settlement Hill in the amount of \$454.59, the account is paid in full is adopted. (CARRIED UNANIMOUS)

Motion #21-032

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve one-time interest relief to account #MILLE004 for property located at #20 Fort Louis Road in the amount of \$652.17, the account is paid in full is adopted. (CARRIED UNANIMOUS)

Motion #21-033

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve one-time interest relief to account #SPARD001 for property located at #1333 Main Road in the amount of \$1,317.96 and property #1361 Main Road in the amount of \$81 for a total adjustment of \$1,398.96, the account is paid in full is adopted. (CARRIED UNANIMOUS)

Motion #21-034

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve adjustment to account #LEONT002 for properties located at #6 First Street and #10 Brook Road in the amount of \$380 for water and sewer tax on unoccupied land with only an accessory structure. The vacant land water and sewer tax of \$100 will be applied to the account.



A credit in the amount of \$560 to reflect correction will be applied is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Pearson declared conflict due to family relation and left the meeting.

Motion #21-035

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve one-time interest relief to account #UPSHL001 for property located at #1124A Main Road in the amount of \$148.93, the account is paid in full is adopted. (CARRIED UNANIMOUS: 6 Councillors Present)

Deputy Mayor Pearson returned to the meeting.

Motion #21-036

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve quote from Samson Equipment in the amount of \$3,660.70 including HST for maintenance to Town owned generators is adopted. (CARRIED UNANIMOUS)

Motion #21-037

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the cost to acquire a survey of the convent land to a maximum amount of \$2,500 is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & SAFETY COMMITTEE REPORT

(Councillor Lorraine Collins Power, Chair; Deputy Mayor Keith Pearson, Councillor Noella Collins - Work: joined 7:45 pm; Resource Person - Public Works Superintendent, CAO)

Motion #21-038

Councillor Collins-Power/Councillor Smith

Be it resolved that the motion to approve vendor permit application from Moonjelly Handcrafted Gifts to sell handmade jewelry is adopted. (CARRIED UNANIMOUS)

Motion #21-039

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve vendor permit application from D&J Heating and Air Inc. for sales and service of heat pumps is adopted. (CARRIED UNANIMOUS)

Motion #21-040

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve commercial development permit application from Northeast Arm Ventures to replace existing roof at Northeast Arm Motel pending Government Services Centre approvals or exemptions is adopted. (CARRIED UNANIMOUS)

Motion #21-041

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve to open the Towns



Animal Bylaws for review and amend if required is adopted.
(CARRIED UNANIMOUS)

Councillor Hynes declared conflict due to ownership of the property and left the meeting,

Motion #21-042

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Physio & Co/Fresh Healthy to occupy #8 McKendirck Street as a temporary location for three (3) months pending Government Services approvals is adopted. (CARRIED UNANIMOUS: 6 Councillors Present)

Councillor Hynes returned to the meeting.

Highlights of the Public Works & Safety Committee Meeting:

The RCMP report for December was circulated and reviewed by Committee. There were 69 files open and backup was provided to other Detachments on 3 occasions.

The issue of roaming dogs in Dunville continues to be addressed by the Municipal Enforcement Officer; however, current bylaws restrict the Town's authority to address the issue. Current bylaws will be reviewed and required amendments will be made. Residents are reminded to call the Town's emergency line, 227-4314 or 227-4316, for issues after 5:00 pm or during weekends.

There have been more reports of indiscriminate dumping in Argentinia. Crime Stopper signs have been placed around Argentinia for awareness. All reports to Crime Stoppers are confidential.

There was excessive use of fireworks during the holiday season. There are cities and communities in the province that are creating a bylaw pertaining to the use of fireworks. Council will review their recommendations when completed.

CULTURE, TOURISM & BEAUTIFICATION COMMITTEE REPORT

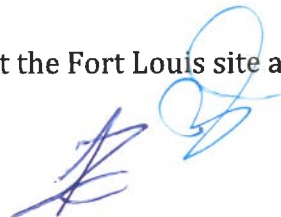
(Councillor Noella Collins, Chair; Councillor Kay Smith; Councillor Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications, CAO)

A grant application has been submitted to Canadian Heritage for funding for Canada Day & Multicultural Celebrations.

Unightly properties in the area are being addressed. Many property owners have been contacted.

The Town's interest in acquiring the convent land is ongoing with the parish. Discussions continue and the outcome looks positive.

Archaeologist, Matthew Simmonds completed an assessment at the Fort Louis site and



determined some preservation work needs to be completed to prevent further deterioration due to flood water. The recommended work is expected to be completed in the spring.

RECREATION COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillor Lorraine Collins-Power and Councillor Jane Hynes; Resource Person – Manager of Recreation and Community programming, CAO)

Motion #21-043

Deputy Mayor Pearson/Councillor Hynes

Be it resolved that the motion to approve to hire a worker at the Arena for 30 hours a week for 10 weeks to reopen the strength and conditioning room. Duties would include supervision, cleaning and other duties assigned by the Manager is adopted.
(CARRIED UNANIMOUS)

Highlights of the Recreation Committee Meeting:

Participants up to the age of 18 are now permitted two parents/guardians to accompany them into the facility for practices/games.

Plans are in place to reopen the strength and conditioning room. The Town is ensuring that the room is safe to open as per CMO direction. Rules and guidelines will be posted on social media.

The Winter Carnival is scheduled for the last week in February. There will be a full week of virtual and outside activities. Details will be available on social media when finalized.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications, CAO)

Committee would like to remind residents the Council Meetings are recorded live/streamed on YouTube for viewing and are posted to the Town's facebook page following the meeting. The Municipal Highlights will be published within a week after the Council Meeting. Council Minutes are posted on the Town's website the following month after they are sanctioned by Motion of Council. If you have any questions regarding the Council meeting or are waiting for an approval of Council, you can contact the Town Hall office following the Council Meeting by calling 227-2151 or email townofplacentia@placentia.ca.

Rules of Engagement for social media commenting are being updated and reviewed. Current rules and regulations are outdated and need updating to bring safety measures for people engaged in the Towns facebook page.

The topic for the next Community Engagement session will be "Year in Review" to highlight Council achievements for 2020 and video released to residents before the Council meeting on February 23rd. Any questions that residents have for Council can be submitted to the Town by emailing info@placentia.ca and they will be answered following the Council meeting.



ECONOMIC DEVELOPMENT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Noella Collins, and Councillor Lorraine Collins-Power Resource Person - CAO)

Committee provided a refresher and overview Committee to the CAO and discussed the Economic Development Community Stakeholders Committee its purpose. Information will be compiled on infrastructure investments that have been made by the provincial and federal government for major economic activities and projects that are underway. The research will hopefully identify and push for some infrastructure development outside of municipal responsibility, such as road infrastructure.

CORRESPONDENCE

The Town received approval to call public tender for the Dunville Water project. The tender closes February 2, 2021. Thanks to residence for your patience and understanding while we work through the process.

COUNCILLORS' CONCERNS/COMMENTS

There is no guarantee of snow for the Winter Carnival. Residents can create their snow sculpture now; date stamp the picture and submit it to the Town for the contest.

Residents are reminded to be safe and be mindful of black ice while walking.

Thanks to The Manager of Tourism, Marketing and Communications, the Committee, and the Fire Department for a beautiful firework show. Good job done by all.

A meeting is being scheduled with Eastern Waste Management to discuss the hours of operation of the waste facility on Fox Harbour Road and to review and resolve concerns outlined by Council.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.


Motion #21-044

Councillor Fitzpatrick/Councillor Collins

Be it resolved that the motion to adjourn the meeting at 9:00 p.m. is adopted. (CARRIED UNANIMOUS)



BERNARD S. POWER, MAYOR



ROBERT BEAUPERTUIS, CAO

Feb 23, 2021

DATE

