



MINUTES

A public meeting of the Placentia Council was held March 24, 2020 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Mayor: Keith Pearson
Councillors: Noella Collins
Jamilee Fitzpatrick
Lorraine Collins-Power
Jane Hynes (Via Telephone)

Staff

Mary Greene, Manager of Finance, CAO(A) (Recording)
Adam Greene, Public Works Superintendent

Spectators: Zero (0)

Absent

Kay Smith (Personal)
Debbie Gear (Medical Leave)

Mayor Power called the meeting to order at 9:05 p.m.

HOUSEKEEPING

Everyone is aware of the current COVID-19 situation. Residents are encouraged to go to the Government website www.gov.nl.ca/covid-19/ or the Town's website www.placentia.ca where you can find a link to the Government's website. COVID-19 is surrounding Newfoundland and Labrador and has people asking questions. As the situation evolves, the Town must change and evolve with it. Businesses within the community are doing like wise. You will see changes in operations as recommended by Health Canada, Health Services and the Government of NL. As new information becomes available, it will be posted to the website. There are a lot of concerns and we encourage people to visit these websites for accurate information regarding COVID-19. I encourage anyone who has been exposed to follow the recommendations set by health officials and stay safe.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #20-075

Councillor Fitzpatrick/Councillor Collins-Power

Be it resolved that the agenda for the Council meeting held March 2020 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-076

Councillor Collins/Councillor Collins-Power

Be it resolved that the minutes of February 18, 2020 are adopted as circulated. (CARRIED: Unanimous (5 Councillors Present))

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person –CAO)

Recommendations from the Committee Meeting

The Executive Committee presented the following recommendations which were voted on by Council.

Motion #20-077

Councillor Fitzpatrick/ Deputy Mayor Pearson

Be it resolved that the motion to approve the reallocation of funding in the amount of \$486,814 from the Dunville Water Line Project Phase 1 – Project #18-00042 completed in 2019 is adopted. The additional funds will be used for Multi Year Capital Works – Project #19-0015 – Lift Station Repairs and SCADA Systems AP MCW - #20271 is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Motion #20-078

Councillor Fitzpatrick/Councillor Collins

Be it resolved that the motion to approve the payment of Patterson’s Steel Products Ltd. in the amount of \$3,517.85 for wave wall repairs, work was completed following purchase policy is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Motion #20-079

Councillor Fitzpatrick/Councillor Collins-Power

Be it resolved that the motion to approve award copier lease contract to Pinnacle Office Solutions in the amount of \$141.00 monthly is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jane Hynes; Resource Person-Mgr. of Finance)

The Finance Committee made the following recommendations:

Motion #20-080

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated March 6, 2020 in the amount of \$44,484.46 is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Motion #20-081

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$119,974.94 for cheques numbered 028393 to 028459 is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

There was no Special Accounts Cheque Register for the month of March 2020. There were no cheques issued during this period.

Motion #20-082

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the Visa statement expenditure for the period January 28 to February 28, 2020 in the amount of \$2,615.97 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-083

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve the payment of invoice #2234 from M.J. Hickey Construction in the amount of \$2,024.00 including HST for emergency water main repairs in Bond's Path is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-084

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve payment of invoice #9454708919 from Acklands Grainger Inc. in the amount of \$3,126.97 for flow test, bi-annual compressor service and air sample is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-085

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve payment #298722 from Cal Legrow Insurance in the amount of \$2,513.90 for pollution liability insurance and tax on insurance premiums is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-086

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve invoice #569469 from Newfoundland Exchequer in the amount of \$17,830.75 for ice control materials for December 2019 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-087

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve the purchase of 1 Confined Space Kit and Air Quality Monitoring to the lowest bid from EnviroMed at a cost of \$2,523.00 plus HST from the Public Works budget is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-088

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve an adjustment to account #MCFAW001 on property #9 Murphy's Lane in the amount of \$380.00 for water and sewer tax on unoccupied land with only an accessory structure on it. The vacant land water and sewer tax of \$100.00 will be applied to the account is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-089

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve an adjustment to account #KERRT003 in the amount of \$312.00 as properties are to be combined; therefore, to only have on charge of \$70.00 to reflect water charge to vacant land is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-090

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve an adjustment to account #KELLP002 on property #16-18 Kelly's Lane in the amount of \$380.00 water and sewer tax on unoccupied land with only an accessory structure on it. The vacant land water and sewer tax of \$100.00 will be applied to the account is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-091

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve an adjustment to account #TRAVJ006 on property #184-186 Ferndale Road in the amount of \$380.00 water and sewer tax on unoccupied land with only an accessory structure on it. The vacant land water and sewer tax of \$100.00 will be applied to the account is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-092

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve the purchase two (2) trucks for Public Works to be financed from Terra Nova Motors valued at \$49,156.75 and \$39,312.75 as budgeted for in the 2020 budget is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-093

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the purchase of 70 chairs and dolly for the Arts Centre at a cost of \$4,811.45 from Global Industries as budgeted is adopted. (CARRIED: Unanimous (5 Councillors Present))

Highlights from the Finance Report

As stated in Section 130 of the Municipalities Act, 1999, "A Council of a municipality served by a water system, sewage system or a water and sewage system shall impose upon the owner of the real property located inside or outside the municipality that is connected or capable of being serviced by that system, a tax, to be known as the water and sewage tax."

A Request for Donation to Royal Canadian Legion – Military Service Recognition was received. The Finance Committee reviewed the request; however, this is not one of Council's preferred lists of charitable organizations it regularly donates to. Council supports local requests only and does not donate to organizations on a national level.

PUBLIC WORKS & SAFETY COMMITTEE REPORT

*(Councillor Lorraine Collins Power, Chair; Councillors Noella Collins; Resource Person - Public Works Superintendent.
Absent: Deputy Mayor Keith Pearson due to other commitments)*

The Public Works Committee had five recommendations:

Motion #20-094

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve the application from Evan Pittman to construct a shed on property located at #6 Frecker Place Ext. is adopted. **(CARRIED: Unanimous (5 Councillors**

Motion #20-095

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve the application from Terry and Donna Griffin to construct a shed on property located at #275 Bond's Path is adopted. **(CARRIED: Unanimous (5 Councillors Present)**

Motion #20-096

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the permit application from Ledwell's General Repairs Ltd to operate a renovation & electrical business is adopted. **(CARRIED: Unanimous (5 Councillors**

Motion #20-97

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve the crown land application #154740 from Terry McGee is adopted. **(CARRIED: Unanimous (5 Councillors Present)**

Motion #20-98

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the application from Cahill Fabrication Structural to occupy Building 305, Charter Avenue in Argentia pending confirmation of Government Services Centre Approvals is adopted. **(CARRIED: Unanimous (5 Councillors Present)**

Highlights of the Public Works & Safety Meeting

The Fire Chief would like to purchase the Responding App as part of the dispatch system. A list of communities that use the app were listed and gave good reviews. A demo will be requested for Council.

The Fire Department and Public Works can benefit from a gas detection system. The unit will be used by the Fire Department to test carbon monoxide levels in residences and businesses and by Public Works to clear Confined Space locations.

A request was received from a resident on Battery Road to have the one-way sign is removed. It was discussed that that the road is too narrow to allow two-way traffic; therefor, for safety purposes, the road must remain one-way.

CULTURE, TOURISM & BEAUTIFICATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Kay Smith and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications.)

The Arts Centre needs new chairs as the design of the current chairs are a safety issue. When the purchase of 70 new chairs for the Arts Centre has been completed, the surplus of 70 current chairs will be added with Public Works sale of surplus equipment.

The Manager of Tourism, Marketing and Communications emailed the Archbishop regarding the plot land where the convent is located who responded to say his office is still researching. The Manager has been in contact with ACOA and is awaiting a meeting to discuss funding options for immediate repairs. She was advised that there are presently no federal programs for such work.

Councillor Collins, Councillor Smith and Councillor Hynes attended the conference and reported it was very informative with topics based around hospitality and tourism. Committee discussed for the Town to have a booth at the HNL Conference next year.

RECREATION COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillor Lorraine Collins-Power and Councillor Jane Hynes; Resource Person - Manager of Recreation and Community Programming)

The internet connection at the Arena has been upgraded. The Manager will refer creating a loading page to the Manager of Tourism, Marketing & Communications. A loading page will create an advertising page and ensure safety and security for users.

A mini split has been budgeted for the strength & conditioning room at the Arena. The invitation for tender has been posted.

The skate sharpener has been received and set up. The arena workers will go to St. John's for training. Proper signage will be set up for use. A camera will be purchased and set up for security and protection.

Winter Carnival had good reviews. Next year marks the Winter Carnival's 25th anniversary; big plans have been discussed and planning will start in July.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

Going forward, the Municipal Highlights will focus on providing residents with information and updates surrounding COVID-19 until the pandemic is over.

Councillor Hynes, Councillor Smith and the Manger of Culture, Tourism and Beautification have attended the Housing Coalition meetings held by the Committee which is still in the early stages of development. The Town will monitor structure and validate membership if required.

The Manager of Tourism, Marketing and Communications is on the Age Friendly Committee representing the Town. This Year's event is scheduled for June 26-27th. Planning is in progress.

The next Community Consultation Session is scheduled for April 8th and will be based around Wild Rose & Beautification. A virtual meeting/teleconference will be planned for those invited to attend.

ECONOMIC DEVELOPMENT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Noella Collins and Councillor Lorraine Collins-Power; Resource Person - CAO)

The next Economic Development Community Stakeholders Committee meeting is scheduled for Wednesday, May 27. The topic will be incentives to improve businesses after the COVID-19 pandemic is over. A teleconference will be planned if an in-person session cannot go ahead due to COVID-19.

CORRESPONDENCE

Correspondence received up to March 24, 2020 was referred to appropriate committees and/or distributed to Council via meeting package.

COUNCILLORS' CONCERNS/COMMENTS

The current COVID-19 situation is unprecedented and unfolding rapidly. Chief Medical Officer of Health, Dr. Janice Fitzgerald, the Minister of Health, John Haggie and Premier Dwight Ball have been giving daily updates on our current situation and measures put in place to help contain the pandemic, including social distancing and self-isolating when entering the province. Residents are directed to visit www.gov.nl.ca/covid-19/ for up to date information on COVID-19.

COVID-19 has been causing a major impact on the lives of everyone and is changing the way businesses operate. Due to the health and safety of residents, many businesses are preferring the use of debit or credit rather than cash or are not taking cash at all. With COVID-19, debit and credit payments are an encouraged method of pay. Residents are encouraged to get a bank card.

The Canadian Red Cross are playing a critical role in the COVID-19 crisis. For anyone having issues or concerns with self-isolating, call their help line number at 1-800-863-6582. They are available daily from 8am-8pm.

When entering the province from travel, the Federal and Provincial Governments are ordering people to self-isolate. If you know someone who is not in compliance with self-isolating, there is a form on the Government website www.gov.nl.ca/covid-19/ to report them.

If anyone is feeling ill or are having any symptoms of COVID19 you are encouraged to self-isolate for 14 days. If you have any health concern questions call 811. Wait times may be high, however waiting is encouraged as you will get the best advise and information here.

COVID-19 has caused a major impact on children. If your child is having anxiety issues or would like someone to talk to, you can call the Newfoundland and Labrador Healthline 811, visit website www.yourhealthline.ca or call 188-709-2929/1-888-709-3555.

Foodland is now offering the service for residents to call in orders for easy pickup. Residents can call for more information at 227-5172.

The Fire Department measures are in place. Residents are reminded to be careful of storing gas and ensure that it is properly contained.

Motion #20-099

Councillor Fitzpatrick/Deputy Mayor Pearson

Be it resolved that the motion to approve the 10% discount date to pay property taxes for residents to be extended to May 1, 2020. The discount date for seniors to avail of the 10% discount to be extended to July 31, 2020. The 4.5% interest charged on 2020 business and residential taxes June 30 will be waived is adopted. (CARRIED: Unanimous (5 Councillors Present))

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #20-100

Councillor Fitzpatrick/Councillor Collins-Power

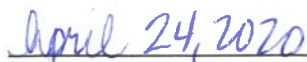
Be it resolved that the motion to adjourn the meeting at 10:00 p.m. is adopted. (CARRIED: Unanimous (5 Councillors Present))



BERNARD S. POWER, MAYOR



MARY GREENE, CAO(A)



DATE