

## MINUTES

A public meeting of the Placentia Council was held March 19, 2019 at the Town Hall with the following in attendance:

### **Council**

**Mayor:** Bernard S. Power  
**Deputy Mayor:** Keith Pearson  
**Councillors:** Noella Collins  
Lorraine Collins-Power  
Kay Smith

### **Staff**

Mary Greene, Manager of Finance; Acting CAO  
Rhonda Power, Manager - Tourism, Marketing & Com.  
Adam Greene, Public Works Superintendent  
Debbie Gear, Executive Assistant (Recording)

**Spectators:** Two (2)

**Absent:** Jamilee Fitzpatrick (Work)  
Jane Hynes (Away on Family Business)

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Mayor Power called the meeting to order at 7:15 p.m.

### **Congratulations**

Mayor Power started the meeting on a positive note by congratulating Peter Hynes who captured a Bronze Medal at the Special Olympic World Summer Games in Abu Dhabi last week. He recognized Peter's accomplishment of placing in the top three in javelin; there are about 7,000 athletes from 170 countries taking place in these events and placing is certainly a momentous achievement. Way to go Peter, we are proud of you.

In the sport of hockey, Brooke Lannon won the 2018/2019 Rookie of the Year Award for the Provincial Female Triple A Midget Hockey League.

Both the Laval Boys and Girls Basketball teams took awards recently – the Boys team won the NLBA Under 15C East Coast Championship; and the Girls' team made the 2A regional qualifier and are off to the Provincial championships to be held in Glenwood.

### **St. Patrick's Day**

St. Patrick's Day was a booming success again this year, especially at the Star of the Sea. Members are to be congratulated for their traditional celebration of the event. The weekend parties started right here with our newly formed Music & Friend's Group providing entertainment for a spree in the Arts Centre on Friday afternoon. This group has been together for only a couple of weeks and we were pleased to see so many people come out and take part in the afternoon celebration. A good time was had by all. Congratulations to the organizers, musicians, those who provided refreshments and to the residents who took part. It is great to see that community spirit is alive and well.

### **Condolences**

Council and staff were saddened to hear of the passing of Mr. Herb McGee, a former worker with the Town of Placentia. Herb was employed as a driver for many years when the Town had its own maintenance and service staff. Sympathies are offered to Herb's extended family.

## **ADOPTION OF AGENDA**

The agenda was circulated prior to the meeting.

### **Motion #19-059**

#### **Councillor Smith/Councillor Collins**

Be it resolved that the agenda for the Council meeting held March 19, 2019 is adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

### **Motion #19-060**

#### **Councillor Collins/Councillor Collins- Power**

Be it resolved that the minutes of February 20, 2019 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

## **Action Sheet**

Mayor Power highlighted several items on the action sheet from the February 20 Council meeting:

- Engineers have been advised to move forward with the replacement of the electrical panel in the lift station on Prince William Drive near Lawton's.
- Tom Strickland has been appointed the 2019 appeals commissioner for the Town.
- Issues with taxi permits are ongoing and appropriate action to fine and move forward with a cease and desist order is in progress.

## **EXECUTIVE COMMITTEE REPORT**

*(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)*

Prior to the Committee recommendations/report, Mayor Power advised Council of two meetings held recently.

### **1. Meeting with Ministers**

Mayor Power and Deputy Mayor Pearson met with Transportation Minister Steve Crocker and with MHA Sherry Gambin-Walsh to discuss issues of concern in the municipality. A brief report follows.

#### **Roads**

Discussion was held on the Town's disappointment that paving of Route 100 was not included in the Provincial Five Year Roads Plan. The Minister outlined that the province's program is only one facet of roads maintenance, the federal government also has pavement funding programs. The Ministers will ensure that an application is produced for the Town to access this federal fund for Route 100 paving work in Southeast, Freshwater and Dunville.

#### **Summer Maintenance**

The Mayor had sent Minister Crocker a letter of request to fund 2019 maintenance work. A report on last year's maintenance partnership and an outline of anticipated work for the 2019 spring/summer season for work such as brush cutting, ditching and shoulder repair was provided. The province recognizes the benefits of the partnership program and is open to continuing it throughout the province. Council appreciates provincial assistance with getting much needed roadwork in our area.

### **Highways Depot**

The condition of the local Highway's Depot was tabled; the department agreed to review the property and explore the Town's concerns.

### **Soda Ash & Lime Issues**

Resident concerns with transportation and storage of soda ash and lime products in Argentina were identified at the meeting. Minister Gambin-Walsh acknowledged that her department is aware of the issues and will monitor same for compliance when related work resumes in Argentina.

### **Flats of Jerseyside**

Issues with flooding on the Flats of Jerseyside were presented. Minister Crocker will request an engineering review of the problems and ask for a recommendation to deal with the problem.

### **Bright Lights on Bridge**

Green traffic lights on the bridge are excessively bright so a review will be done by the Department of Transportation and Works to see if the problem can be corrected.

## **2. RCMP Meeting**

Assistant Commissioner Ches Parsons, Sergeant Major Doug Pack and Sgt. Kimball Vardy met the Deputy Mayor and I. We discussed various issues and concerns and the partnership between us to make a better place for all. We talked about speeding and littering as well as a concern that the Placentia detachment would be downsized but we have assurances from them that Placentia is high on their radar and they do not see any cuts in services for this detachment.

### **Recommendations from the Committee Meeting**

The Executive Committee presented the following recommendations which were voted on by Council.

#### **Motion #19-060**

##### **Deputy Mayor Pearson/Councillor Collins**

Be it resolved that the motion to develop a newsletter to inform residents of each department's goals and accomplishments to date was adopted.

*It was suggested by one Councillor that the vote should wait until the two absent Councillors are present; however the Mayor stated that the Town has always produced a newsletter to keep the community informed. While the Municipal Minute provides bullets from the Council meeting, the newsletter will give more in-depth information. The motion on the table was voted on.*

(Motion # 19-060 CARRIED 4:1 Mayor Power, Deputy Mayor Pearson, Councillors Collins, and Smith voted in favour of the motion; Councillor Collins-Power voted against the motion.)

#### **Motion #19-061**

##### **Councillor Smith/Councillor Collins**

Be it resolved that the motion to appoint Rhonda Power, Manager of Tourism, Marketing and Communications to the position of Deputy Clerk (A) to perform the required duties in the absence of the Acting CAO/Town Clerk was defeated.

(DEFEATED 4:1 Mayor Power, Deputy Mayor Pearson, Councillors Collins, and Smith voted in favour of the motion; Councillor Collins-Power voted against the motion (Requires 2/3 vote of Council))

A motion was to be presented to have the Deputy Clerk added as a signing authority to the Town however it was not tabled due to the fact that the previous motion did not pass.

**Motion #19-062**

**Councillor Collins/Councillor Smith**

Be it resolved that the motion to approve the implementation of the training schedule as required by Occupational Health and Safety for required Public Works staff is adopted; sessions include Fall Protection, OH&S Committee and Power Line Hazard.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-063**

**Councillor Collins/Deputy Mayor Pearson**

Be it resolved that the motion to approve revisions to the approved purchasing policy to define purchasing authorities and include direction on purchasing by Visa and/or on-line is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-064**

**Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the Video Surveillance Policy dated March 12, 2019 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

This is a new policy designed to tighten up rules and procedures for persons who can access the Town's cameras; this in keeping with conversation with the Department of Municipal Affairs and ATIPP.

**Motion #19-065**

**Councillor Smith/Councillor Collins**

Be it resolved that the motion to approve the installation of new light fixtures at the Fire Hall at a cost of \$1,050.00 plus HST with the approval of the Finance Committee is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-066**

**Deputy Mayor Pearson/Councillor Collins Power**

Be it resolved that the motion to approve the expenditure of \$542,171.81 to replace the water line and effect repairs to Burnt Woods draining issues as per Option C quotes from PEC is adopted. Costs will be applied to current gas tax funding and additional costs borrowed against future gas tax funding as required.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

## HIGHLIGHTS FROM THE EXECUTIVE COMMITTEE REPORT

### Water Line Project

The tender for the water line project to connect the line from #1586 Main Road to Clarke's Pond is expected to be released in the next couple of weeks. Council is hoping for construction start in May.

### Wayfinding Signage Project

The tender for the Wayfinding Signage Project will be advertised in this coming Saturday's Telegram. Council is anxious to get this project started.

### DFO Office Relocation

There has been contact made with MP Ken McDonald to advise on rumors that the new building in Argentea will not be used by DFO as office space but as a lay-down area and that staff will be relocated to Bay Roberts. Council expressed that it does not want this moved out of the area and asked for the MP to provide information/clarification.

### Discount Deadline

Residents were reminded that March 31, 2019 is the deadline for the 10% discount for full payment of taxes. The 31st being a Sunday, residents must have payments postmarked prior to the end of March 31st. (The discount deadline for seniors 65 years of age and over is June 30 which is also a Sunday, so the same deadline conditions will apply.)

## FINANCE COMMITTEE REPORT

*(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)*

The Finance Committee made the following recommendations:

### Motion #19-067

#### Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated March 8, 2019 in the amount of \$54,376.61 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)**

### Motion #19-068

#### Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$246,551.53 for cheques numbered 027516 to 027601 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)**

### Motion #19-069

#### Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Visa statement expenditure for the period January 29 to February 27, 2019 in the amount of \$2,858.89 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)**

**Motion #19-070**

**Councillor Smith/Councillor Collins-Power**

Be it resolved that the motion to approve an adjustment of \$8,000.00 marshalling yard fees to Account # NEWCO001 is adopted; the company has reduced the size of their yard.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-071**

**Councillor Smith/Councillor Collins**

Be it resolved that the motion to approve an adjustment of \$10,000.00 marshalling yard fees to account # LABRA001 is adopted; the company has reduced the size of their yard.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-072**

**Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve an adjustment of \$136.26 to Account # O-RED001 for vacant land tax of \$125.00 plus \$11.26 interest on the account is adopted. This amount is to be invoiced to the previous property owner's account.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-073**

**Councillor Smith/Councillor Collins**

Be it resolved that the motion to release payment of the budgeted amount of \$2,500.00 for 2019 Age Friendly Expo Gold Sponsorship is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-074**

**Councillor Smith/Councillor Collins-Power**

Be it resolved that the motion to approve advertising in the local Minor Hockey Tournament Booklet at a cost of \$300.00 from the advertising budget as recommended by the Communications Committee is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-075**

**Councillor Smith/Councillor Collins**

Be it resolved that the motion to approve the purchase of 40 compost bins at a cost of \$880.00 from council functions for resale to the general public for \$21.99 plus HST each is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**PUBLIC WORKS COMMITTEE REPORT**

*(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes Hynes; Resource Person - Public Works Superintendent)*

The Public Works Committee had two recommendations:

**Motion #19-076****Deputy Mayor Pearson/Councillor Smith**

Be it resolved that the motion to approve a residential extension permit for Colin Lilly at #6 Davis Hill, Dunville is approved as submitted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Motion #19-077****Deputy Mayor Pearson/Councillor Smith**

Be it resolved that the motion to approve a one month mobile vendor permit for Leona Caul Fitzgerald to operate Crescent Mobile Counselling Services is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)

**Highlights of the Meeting**

There were two permits deferred pending further information. Two other applicants for permit renewals are to be advised that they are past the deadline for renewal as per the Town's regulations. A fence permit requires a new survey before a decision will be made on the permit application.

The Public Works Superintendent will be submitting a revised Call Out Policy for review next month.

The water issue on Orcan Drive is attributed to fault in the flanges on the wave wall; these will be repaired when weather and tides permit access.

**PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person Public Works Superintendent)*

**Highlights of the Meeting**

Speeds continue to be a concern in the municipality. Council implores residents to please slow down; remember the adage '*the life you save might be yours*'.

A lot of the roads throughout the municipality are in deplorable condition. The Department of Highways has been contacted and have repaired some potholes in Jersey side; they will be reminded to address other provincial roads as well.

Municipal roads patching will commence in the next few weeks when the water in the holes dries out and the ground is suitable for asphalt.

**CULTURE & TOURISM COMMITTEE REPORT**

*(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)*

Councillor Smith presented the Culture and Tourism Report in Councillor Hynes' absence, advising the following key points of the meeting.



Staff is working on an agreement to lease the Town's building on Orcan Drive (The Hut) to Placentia Theatre d'Heritage for a period of 15 years. This is to allow the group to apply for funding to make enlargements/improvements to the building.

Councillors Hynes and Smith attended the HNL Conference in Gander in February and found it to be very informative. The Clarenville Farm and Fish Market won the Tourism Award of Excellence. Councillor Smith spoke of the community cooperation in getting this project underway including NL Power's building of planter boxes and the Girl Guides planting.

There was information shared on asset management and efforts to ensure economic growth and sustainability.

The Placentia 350 Committee recently elected a new board, chaired by Wayne Power with representation from Councillors Collins-Power and Hynes.

There are two workshops taking place in Placentia - on April 10th is *Diversity, Inclusion and You* and on April 17 is *Creating a Respectful Workplace*.

Information is being circulated on summer student job applications; the Town will be working with PADA on our summer student requirements.

Culture Days is preparing their 10th anniversary celebrations and is asking communities in Canada to share details of their upcoming events.

On June 23 the Parish is holding a number of events in the Convent Garden and has extended an invitation to all Council to attend.

Councillor Smith has volunteered to be an ex officio member of the Placentia Library Board.

The Tourism, Marketing and Communications Manager will be making preparations for Volunteer Week April 7 - 13.

Revitalization of the Wild Rose awards is being discussed and details of new initiatives will follow.

## **RECREATION COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming)*

Ms. Tiffany Hepditch from PADA has met with the Town's committee to initiate the idea of developing a new summer program for the 2020 summer recreation season. A request was put to Council to approve a grant of \$19,000 as well as permission for PADA to keep the registration monies for operational use.

Changes will be made to the arena to make room for the new exercise equipment purchased by the PASS group with New Horizons funding.



Two dressing room heaters need to be replaced at the arena; research is being done on types of replacement for further review.

The Recreation Advisory Committee reviewed a first draft of a Terms of Reference and asked for changes to be made to make them less complex.

The next meeting of this committee will be held April 8.

## **COMMUNITY ENGAGEMENT AND COMMUNICATIONS**

*(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)*

The Community Engagement Committee recommended funds be approved for the volunteer dinner.

### **Motion #19-078**

#### **Councillor Collins Power/Councillor Smith**

Be it resolved that the motion to approve the expenditure of \$3,000 for the Volunteer Week dinner and dance at the Star of the Sea Hall is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, and Smith voted in favour of the motion.)**

Council is pleased to see this event moved to an evening to allow more volunteers the opportunity to attend.

## **CORRESPONDENCE**

Correspondence received since the last meeting was circulated for Council's information.

## **COUNCILLORS' CONCERNS/COMMENTS**

The proclamation declaring March 26, 2019 as Purple Day for Epilepsy was signed by Mayor Power.

Residents are minded that with spring in the air, it's time to clean up properties.

Walkers are encouraged to wear reflective clothing at night for safety sake; don't assume that drivers can see you.

Congratulations to Peter Hynes, Brook Lannon and other athletes were reiterated by Councillors. In addition, it was noted that despite the weather the ***Get Your Paddy On Run*** held last weekend was a great success and a spirited group enjoyed their run.

Deputy Mayor Pearson was asked by local residents to extend compliments to Public Works Superintendent Adam Greene and his departmental staff for the continuing work they do to make residents' lives easier.

In closing, Mayor Power reminded people that the RCMP will be enforcing anti littering regulations by issuing tickets to people who discard trash into the road. Everyone is encouraged to do more to keep our town clean and tidy.

## ADJOURNMENT

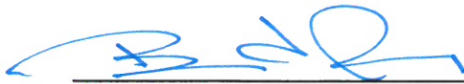
There being no further business, the Mayor called for a motion to adjourn the meeting.

### Motion #19-079

#### Deputy Mayor Pearson/Councillor Smith

Be it resolved that the motion to adjourn the meeting at 8:00 p.m. is adopted.

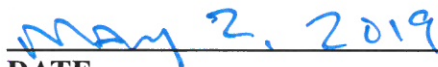
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)



BERNARD S. POWER, MAYOR



MARY GREENE, CAO(A)



DATE