

MINUTES

A public meeting of the Placentia Council was held October 16, 2018 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Deputy Mayor: Keith Pearson
Councillors: Noella Collins (7:55 p.m.)
Lorraine Collins-Power
Jamilee Fitzpatrick
Kay Smith

Staff

Mary Greene, Manager of Finance; Acting CAO
Rhonda Power, Manager - Tourism, Marketing & Com.
Adam Greene, Public Works Superintendent
Debbie Gear, Executive Assistant (Recording)

Spectators (2): *1 at start of meeting and 1 arrived 7:20 p.m.*

Absent: Councillor Jane Hynes (Out of Town on other matters for Council)

Late: Councillor Collins (Late due to work schedule)

Mayor Power called the public meeting to order at 7:00 p.m.

HOUSEKEEPING

Mayor Power made the following acknowledgements:

ACKNOWLEDGEMENTS

Congratulations went out to the Laval Senior Boys softball team in hosting and winning the 3A Provincial High School Softball Championships this past weekend.

Congratulations were extended to Peter Hynes on being selected to represent Canada at the 2019 Special Olympics World Summer Games to be held in March in Abu Dhabi, United Arab Emirates. Peter will be competing in Track and Field.

Last week was Fire Prevention Week. The Placentia Volunteer Fire Department was very active in promoting awareness throughout the week. On behalf of Council, staff and residents the Mayor extended a message of appreciation and recognition to our local fire department for ensuring all residents are educated on fire and emergency awareness. Responders are dedicated and trusted contributors to the overall safety of our Town. Mayor Power offered thanks to all members of the fire department.

CONDOLENCES

Mrs. Maude Neville, age 89 years of Jerseyville, Placentia passed away in August; she is the Mother of the Town's archaeology department staff person Maureen Neville. Maude was a well-known member of our community; she had a large circle of family and friends and will be missed by all who knew her. Condolences are extended to Maureen and the extended Neville family on behalf of Councillors and staff of the Town.

Public Works employee, Richard (Dick) McGrath's mother Anne passed suddenly away on September 12, 2018 while on vacation in Ireland. Anne was born in Angel's Cove NL but at the age of 16 she moved to Dunville where she settled with her husband Richard Sr. to raise and care for her family. She will be remembered for her volunteer work at the St. Anne's Catholic Church in Dunville and for her community spirit. Council extends condolences to Dick and the extended McGrath family in this time of loss.

On a positive note, Mayor Power informed Council that October is Disability Employment Awareness Month. Genesis Employment Corporation employees acknowledged the Town of Placentia Council and staff as a leader of inclusive workplaces in our municipality presenting staff with a certificate stating same.

ADOPTION OF AGENDA

The agenda for the meeting of October 16, 2018 was circulated prior to the meeting.

Motion #18-316

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the agenda for the October 16, 2018 Council meeting is adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

MINUTES OF THE MEETING OF SEPTEMBER 4, 2018

The minutes of the meeting of September 4, 2018 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #18-317

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the minutes of September 4, 2018 Council meeting are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

ACTION SHEET

The action sheet from the September meeting was circulated for Council's information; items for discussion are reported on in the respective Committee reports later in the minutes. It was noted that the Mayor's March was held in September with all funds raised being donated to the Heart & Stroke Foundation.

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)

Rhonda Power stepped out of the meeting.

RECOMMENDATIONS

Safety Plan Update

The Executive Committee recommended that Council approve the updated safety plan with the newly added ammonia section that was reviewed by the Manager of Recreation and confirmed to be in compliance with the requirements of OH&S Directives.

Motion #18-318

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the updated safety plan with the newly added ammonia section that was reviewed by the Manager of Recreation and confirmed to be in compliance with the requirements of OH&S Directives is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Approval to Borrow - Placentia Wellness Centre

The Executive Committee recommended that Council approve the motion to borrow \$1,632,303.00 over a three year period as required for Placentia Wellness Centre government funding.

Motion #18-319

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to borrow \$1,632,303.00 over a three year period as required for Placentia Wellness Centre government funding is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

It was noted that this funding will only be borrowed as needed. Council is seeking other funding partnerships and initiatives for its share of the funding and is optimistic there will be very little municipal debt, if any, at the end of the project.

RFP for the Placentia Wellness Centre

The Executive Committee recommended that Council approve the preparation of a Request for Proposals to be issued for the Placentia Wellness Centre project.

Motion #18-320

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the preparation of a Request for Proposals to be issued for the Placentia Wellness Centre project is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Arena Labourer

The Executive Committee recommended that Council approve the hiring of an arena labourer with support staff from Genesis Employment Corporation following a work schedule to be developed and overseen by the Mayor.

Motion #18-321

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the hiring of an arena labourer with support staff from Genesis Employment Corporation following a work schedule to be developed and overseen by the Mayor is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Rhonda Power returned to the meeting.

Port of Argentina - Tax Agreement

Discussions are ongoing with the Port of Argentina with regard to the negotiation of a tax agreement.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)

RECOMMENDATIONS

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated October 4, 2018 in the amount of \$50,723.28.

Motion #18-322

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated October 4, 2018 in the amount of \$50,723.28 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the General Accounts Cheque Register dated October 4, 2018 in the amount of \$690,089.80 for cheques numbered 027028 to 027154.

Motion #18-323

Councillor Smith/Councillor Collins Power

Be it resolved that the motion to approve the General Accounts Cheque Register dated October 4, 2018 in the amount of \$690,089.80 for cheques numbered 027028 to 027154 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of October 2108 as previously circulated to Council.

Motion #18-324

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of October 2108 as previously circulated to Council is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Visa Statement - July to August 2018

The Finance Committee recommended that Council approve the Visa statement for the period July 28 to August 27, 2018 in the amount of \$1,214.10.

Motion #18-325

Councillor Smith/Councillor Fitzpatrick.

Be it resolved that the motion to approve the Visa statement for the period July 28 to August 27, 2018 in the amount of \$1,214.10 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Visa Statement - August to September 2018

The Finance Committee recommended that Council approve the Visa statement expenditure for the period August 28 to September 27, 2018 in the amount of \$200.06.

Motion #18-326

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Visa statement expenditure for the period August 28 to September 27, 2018 in the amount of \$200.06 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Loan Renewal

The Finance Committee recommended that Council approve the renewal of Loan #98-09554 (W&S BCF Loan-Patterson Drive Project) at the fixed rate of 4.05% interest for the remaining five years of the loan.

Motion #18-327

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the renewal of Loan #98-09554 (W&S BCF Loan-Patterson Drive Project) at the fixed rate of 4.05% interest for the remaining five years of the loan is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Appointment of Commissioner

The Finance Committee recommended that Council approve the appointment of Mr. Tom Strickland as the Town's Commissioner for the annual tax assessment appeal process.

Motion #18-328

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the appointment of Mr. Tom Strickland as the Town's Commissioner for the annual tax assessment appeal process is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

2017 Financial Statements

The Finance committee recommended that Council approve the 2017 financial statements as per the audit conducted by Byron Smith Accounting.

Motion #18-329

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the 2017 financial statements as per the audit conducted by Byron Smith Accounting is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Account #BARRY004 - Request for Tax Adjustment

The Finance Committee recommended that Council approve a business tax adjustment of \$1,116.90 to Account #BARRY004; notification was received that the business ceased operation September 28, 2018.

Motion #18-330

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve a business tax adjustment of \$1,116.90 to Account #BARRY004 is adopted; notification was received that the business ceased operation September 28, 2018.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Account #MURPF001 - Request for Tax Adjustment

The Finance Committee recommended that Council approve a property adjustment of \$204.19 to Account #MURPF001, the owner combined properties June 1, 2018.

Motion #18-331

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve a property adjustment of \$204.19 to Account #MURPF001 is adopted; the owner combined properties June 1, 2018.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Wave Wall Repairs

The Finance Committee recommended that Council approve the expenditure of \$1,200.00 plus HST for the repair of three ladders on the Orcan Drive Wave Wall.

Motion #18-332

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$1,200.00 plus HST for the repair of three ladders on the Orcan Drive Wave Wall is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Tax Recovery Plan Approval

The Finance Committee recommended that Council approve the Annual Tax Recovery Plan presented by the CAO(A) in compliance with the Department of Municipal Affairs and Environment's requirement to receive provincial government assistance.

Motion #18-333

Councillor Smith/Deputy mayor Pearson

Be it resolved that the motion to approve the Annual Tax Recovery Plan presented by the CAO(A) in compliance with the Department of Municipal Affairs and Environment's requirement to receive provincial government assistance is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Donation to Health Foundation

The Finance Committee recommended that Council approve the contribution of \$100.00 to the Trinity Conception Placentia Health Foundation as per past practice.

Motion #18-334

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the contribution of \$100.00 to the Trinity Conception Placentia Health Foundation is adopted as per past practice.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Approval of Invoice - DOT Maintenance Work

The Finance Committee recommended that Council approve the expenditure of \$3,406.00 plus HST to Woodmar Contracting for backhoe rental per the standing offer to complete work under the Department of Transportation and Town of Placentia maintenance agreement.

Motion #18-335

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$3,406.00 plus HST to Woodmar Contracting for backhoe rental per the standing offer to complete work under the Department of Transportation and Town of Placentia maintenance agreement is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Approval of Invoice - Installation of Sensors

The Finance Committee recommended that Council approve the expenditure of \$1,600.00 plus HST to King Process Technology for installation of two sensors - one in the Dunville Water Treatment Plant and one at the Clarke's Pond pump house. These sensors were previously purchased with Council approval.

Motion #18-336

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the expenditure of \$1,600.00 plus HST to King Process Technology for installation of two sensors - one in the Dunville Water Treatment Plant and one at the Clarke's Pond pump house is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

PUBLIC WORKS COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins & Jane Hynes; Resource Person - Public Works Superintendent)

RECOMMENDATIONS

#41 King's Lane

The Public Works Committee recommended that Council approve the application from Wayne & Glenda Collins to construct a new residence at #41 King's Lane, Southeast.

Motion # 18-337

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Wayne & Glenda Collins to construct a new residence at #41 King's Lane, Southeast is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#25 King's Lane

The Public Works Committee recommended that Council approve the application from Wayne Collins (Shane) to construct a new residence at, Southeast.

Motion # 18-338

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Wayne Collins to construct a new residence at, Southeast is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#3-5 Second Street

The Public Works Committee recommended that Council approve the application from Gerard O'Reilly to construct a new residence at #3-5 Second Street, Freshwater.

Motion # 18-339

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Gerard O'Reilly to construct a new residence at #3-5 Second Street, Freshwater is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#1205 Main Road

The Public Works Committee recommended that Council approve the application from Cecilia and Brendan McFarlane to rebuild the residence at #1205 Main Road, Dunville with the stipulation the building be constructed on the existing foundation.

Motion # 18-340

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Cecilia and Brendan McFarlane to rebuild the residence at #1205 Main Road, Dunville is adopted with the stipulation the building be constructed on the existing foundation.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#998-1000 Main Road

The Public Works Committee recommended that Council approve the application from Quintan Shave to construct a storage shed at #998-1000 Main Road, Dunville with the stipulation that the finish materials be same as the primary residence.

Motion # 18-341

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Quintan Shave to construct a storage shed at #998-1000 Main Road, Dunville is adopted with the stipulation that the finish materials be same as the primary residence.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#319-325 Southeast Road

The Public Works Committee recommended that Council approve the application from Andy Chung to construct a personal use garage at #319-325 Southeast Road with the stipulation that the finish materials be same as the primary residence.

Motion # 18-342

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Andy Chung to construct a personal use garage at #319-325 Southeast Road is adopted with the stipulation that the finish materials be same as the primary residence.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#20 Freshwater Crescent

The Public Works Committee recommended that Council approve the application from Robert O'Keefe to construct a personal use garage at #20 Freshwater Crescent with the approval of the property owner and with the stipulation that the finish materials be same as the primary residence

Motion # 18-343

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Robert O'Keefe to construct a personal use garage at #20 Freshwater Crescent is adopted pending the approval of the property owner and with the stipulation that the finish materials be same as the primary residence.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#65 Old Settlement Hill

The Public Works Committee recommended that Council approve the application from Matthew J. Griffin to construct a barn at #65 Old Settlement Hill, Freshwater.

Motion # 18-344

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Matthew J. Griffin to construct a barn at #65 Old Settlement Hill, Freshwater is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#1071 Main Road

The Public Works Committee recommended that Council approve the application from Ivy Newhook to construct a personal use garage at #1071 Main Road, Dunville.

Motion # 18-345

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Ivy Newhook to construct a personal use garage at #1071 Main Road, Dunville is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#745-759 Main Road

The Public Works Committee recommended that Council approve the application from David Maher to extend the existing building at #745-759 Main Road, Dunville.

Motion # 18-346

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from David Maher to extend the existing building at #745-759 Main Road, Dunville is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

#77A Blockhouse Road

The Public Works Committee recommended that Council approve the application from Bay Auto Sales & Service to construct a storage shed at #77A Blockhouse Road, Placentia pending approval of the property owner.

Motion # 18-347

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application from Bay Auto Sales & Service to construct a storage shed at #77A Blockhouse Road, Placentia is adopted pending approval of the property owner.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Philip A. Meade

The Public Works Committee recommended that Council approve the signage application from Philip A. Meade providing that the sign is contained within the Port of Argentia Sign Park. If it is outside the approved sign park, the resident must make application for a permit from the Province of Newfoundland and Labrador.

Motion # 18-348

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the signage application from Philip A. Meade is adopted providing that the sign is contained within the Port of Argentia Sign Park.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Standing Offer for Mechanics

The Public Works Committee recommended that Council approve the standing offer for mechanics pricing as received and circulated to Council. Pricing for required work over \$1,000 that was not bid on by local mechanics/garages will be submitted to the Finance Committee for pre-approval before the work is authorized.

Motion # 18-349

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the standing offer for mechanics pricing as received and circulated to Council is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

NL Power Application

The Public Works Committee recommended that Council approve the application to install two anchors to provide service to a new cottage owned by Gerry Keeping on Southeast Road near Dunville.

Motion # 18-350

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application to install two anchors to provide service to a new cottage owned by Gerry Keeping on Southeast Road near Dunville is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

NL Power Application

The Public Works Committee recommended that Council approve the application to install one pole to provide service to a new garage owned by Craig Brooks in Southeast.

Motion # 18-351

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application to install one pole to provide service to a new garage owned by Craig Brooks in Southeast is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Vendor Permit Application

The Public Works Committee recommended that Council approve the application for a Vendor Permit from Stacy Sue Ann Hancock to operate a home-based mobile massage therapy business.

Motion # 18-352

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application for a Vendor Permit from Stacy Sue Ann Hancock to operate a home-based mobile massage therapy business is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Vendor Permit Application

The Public Works Committee recommended that Council approve the application for a permit to sell tickets at Placentia Mall – U16 Girls Eastern Canadian Fastpitch team.

Motion # 18-353

Deputy Mayor Pearson/Councillor

Be it resolved that the motion to approve the application for a permit to sell tickets at Placentia Mall – U16 Girls Eastern Canadian Fastpitch team is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Building #772 Argentia - Occupancy Permit

The Public Works Committee recommended that Council approve the application from Intersac Inc. to occupy Building #772 at 104B Charter Avenue, Argentia pending approval from all other government agencies; the permit will stipulate that material is to be stored and or shipped in sealed/proper containers as per Material Safety Data Sheets relative to the product a copy of which must be provided to the Town.

Motion # 18-354**Deputy Mayor Pearson/Councillor**

Be it resolved that the motion to approve the application from Intersac Inc. to occupy Building #772 at 104B Charter Avenue, Argentia is adopted pending approval from all other government agencies. The permit will stipulate that material is to be stored and or shipped in sealed/proper containers as per Material Safety Data Sheets relative to the product; a copy of the MSDS must be provided to the Town.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Building #724 Argentia - Occupancy Permit

The Public Works Committee recommended that Council approve the application from Intersac Inc. to occupy Building #724 on Bog Avenue, Argentia pending approval from all other government agencies; the permit will stipulate that material is to be stored and or shipped in sealed/proper containers as per Material Safety Data Sheets relative to the product a copy of which must be provided to the Town

Motion # 18-355**Deputy Mayor Pearson/Councillor**

Be it resolved that the motion to approve the application from Intersac Inc. to occupy Building #724 on Bog Avenue, Argentia is adopted pending approval from all other government agencies. The permit will stipulate that material is to be stored and or shipped in sealed/proper containers as per Material Safety Data Sheets relative to the product; a copy of the MSDS must be provided to the Town.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

Reminder: A permit is required before residents/businesses begin construction, take occupancy or start a business in the Municipality of Placentia. If you are engaged in such activity without a permit, the Municipal Enforcement Officer will be sending a notice to stop work until the appropriate approvals are in place. If you are unsure if a permit is required, please contact our Public Works Department at 227-2151 Ext. 222 or email publicworks@placentia.ca.

Highlights from the Public Works Meeting

A new tracking system has been developed for the Public Works Department to ensure that all calls and concerns are properly recorded and followed through until action has been taken.

Council noted that there is quite a bit of residual powder from the transportation and storage of soda ash in Argentia; the company involved will be written to take extra precautions to eliminate airborne product from settling on property outside the approved storage area.

A request for approval in principle to develop at #123-139 Ferndale Road was deferred pending more information regarding access and traffic safety on this provincial road. Approval will have to be given by the province for construction in this area.

A request for a commercial development permit at #1331 Main Road, Dunville was deferred pending fire regulations inspection and completion of a development plan including a detailed parking for approval.

Work will commence to repair the ladders on the Orcan Drive Wave Wall that were damaged due to a vehicle accident; staff will endeavour to recover these costs from the driver's insurance company.

Residents are reminded that connection to the Town's water supply requires Council approval and the actual hook-up must be completed under the guidance of the Public Works Department. A resident on Orcan Drive has been advised to disconnect lines from her home to the neighbouring trailer to avoid further action from the Town.

A considerable amount of maintenance has been done on the provincially owned roads from Dunville to Southeast by the Town's Public Works staff. This was funded through a partnership between the Department of Transportation and the Town of Placentia. Ongoing maintenance includes brush cutting, shouldering, ditching, catch basin/storm drain cleanout and related work. Council is pleased to have negotiated this agreement with thanks extended to the Province and acknowledgement to the Town's Public Works Department for a job well done. Council appreciates the patience of the general public for its patience as we complete the work.

PUBLIC SAFETY COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)

There were no recommendations from this report; highlights of the Public Safety Committee meeting were reported on by Councillor Collins-Power.

Stats from the two radar signs on Route 100 show there is a very high rate of speeding infractions at both locations with an average of 85% vehicles being in violation of the set speed limit. Council noted that RCMP are increasing their presence at these locations during peak traffic periods. Council has requested that the reports be scrutinized to determine at what point there is excessive speeding (i.e. speeds over 60 or 70 km/hr.).

School signs have been installed in Dunville approaching the Ville Marie Drive turn to St. Anne's Academy. The radar sign from Harbour Drive will be relocated to a high priority area in Bond's Path.

Bulk Waste Collection will take place in the Town on October 24, 2018; residents are encouraged to please have all items for pick up to the curb by 7:00 a.m. that morning.

The Town is considering offering residents the option to dispose of their creosote blocks and fishnets as a one-time special service. These items are not permitted in regular waste pick up or accepted at the local landfill. To determine the need for this service, Council is asking residents to contact the Town Hall at 227-2151 Ext. 222.

The Public Safety Committee is considering ways to reduce, reuse or recycle and will be submitting a proposal for funding to MMSB from the Community Waste Diversion Program 2018 when a project is identified and a plan formulated.

CULTURE & TOURISM COMMITTEE REPORT

(Councillor Jane Hynes, Chair; Councillors Noella Collins & Kay Smith; Resource Person - Manager of Tourism, Marketing & Communications)

Voices/Laval 50 Update

This event was a success with many great reviews. A financial debrief of the event was circulated for review which indicated a funding surplus. A donation may be made to Laval as a partner in the event toward for technology upgrades.

Farmers' Market

The newly introduced Farmers' Market has proven successful. The future venue will be the Royal Canadian Legion and scheduled dates are October 13th, 27th, November 17th and December 1st. It was stated that the Chamber of Commerce is interested in a partnership with the Market and Darryl Clarke will approach the

organizers to explore the possibility. The Committee has decided the Town will not host a craft fair this year due to the ongoing Farmers' Markets. Craft concessioners will be notified so they can participate in those if they wish.

Trunk or Treat

Scheduled for Sunday, October 28th from 6:30 – 7:30pm. The Manager has created a poster which will be sent to businesses and residents for participation.

Legendary Coast AGM

This year's Legendary Coast Annual General Meeting is taking place October 17th in Marystown. Councillor Hynes will be attending.

Hospitality NL Session

There is a Hospitality NL meeting scheduled for November 1st in St. John's. Information on the event was circulated and discussed. The Manager of Tourism, Marketing and Communications and Councillor Collins will both attend if available.

Wayfinding Project

Official approval is expected from both the federal and provincial partners in the near future.

Grotto Campaign

The Manager of Tourism, Marketing and Communications sent a letter to businesses requesting donations which resulted in some response. Information on the project will be advertised on social media for the public again. Ideas for fundraising were discussed. It was suggested to get a sketch drafted for visual stimulation. A meeting with the Grotto Committee will be scheduled.

Irish Delegation

The Manager of Tourism, Marketing and Communications has once again been approached by a representative from Ireland regarding twinning. The Committee endorsed the idea of developing a relationship and the possibility of funding for such an event in next year's budget was discussed.

Castle Hill

In the Mayor's absence, Acting CAO Mary Greene met with Glenn Keough of Parks Canada on August 29th to discuss the following issues regarding Castle Hill:

- It was discussed that there is a *lack of signage* on provincial roads. Mr. Keough stated that the issue is being addressed in-house; Parks Canada will work with the province to ensure signage is installed.
- *Recognition of 50th Commemorative Anniversary of Castle Hill* was discussed. The 50th event was a success with the cannon being fired off every hour, there were a variety of activities on Castle Hill and a beautiful display of fireworks. Events were well attended by residents and visitors.
- *Hours of operation* was discussed as the park closed before the ferry service had ended. As a result, the gates remained opened for an extended period so visitors could have access to the site.

Mayor Power apologized that he did not attend this event due to miscommunication.

Budget 2019

A draft budget for 2019 was presented, reviewed and discussed. A submission will be sent to the Finance Committee for the upcoming budget.

The Town is considering digital signage to be strategically placed for the purpose ensuring that all residents receive real time information on service interruptions and current events in the Town. Mayor Power requested that this be included in budget deliberations.

Councillor Collins arrived at the meeting at 7:55 p.m. (late due to work schedule).

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming)

Summer Recreation Report

The Summer Recreation Program was deemed a tremendous success under the supervision of Placentia Area Development Association. There was a total cost saving for the Town of \$50,006.00 as a result of 100% coverage under the 2018 Canada Summer Jobs Program through PADA for staff including one Program Coordinator employed for 12 weeks and 18 students employed for seven weeks of the program. There were no incidents to report during the program.

Recommendations for the 2019 program included a moveable safety sign to be located at the Placentia Ballfield as well as additional water-activity equipment for outdoor activities and an indoor equipment for indoor activities. It was also suggested to get coloured tee shirts for kids registered for identifying purposes while on field trips. These suggestions will be referred for budget consideration.

Parents & guardians will be asked for suggestions and ideas towards next year's program. There were discussions around having a full day program in 2019.

Mayor Power commended PADA on the quality of the program and congratulated them on the achievements recognized in this year's program.

Arena Update

All directives issued by Service NL have been addressed. The Committee commented on the exceptional work done by the arena employees to meet these directives. Funding to replace a header pipe will be considered as part of the upcoming budget. Ice is expected to be completed by the weekend of October 6th & 7th with the first rental expected October 6th.

The Finance Committee has been asked to allocate a budget account for arena directives only to keep an account of costs.

It was determined that the insulation issues may not have caused condensation at the arena as originally thought. Since new lighting has been installed there has been no water build up on the ice so is thought this may have been the cause of the condensation. Staff will monitor and bring information to the Manager of Recreation as needed.

The lighting replacement at the arena has been a tremendous improvement. The Manager of Recreation has submitted a *Take Charge NL Power* application for rebate and is expecting approximately \$2,800.00 in form of a credit on the next arena light bill.

The secondary compressor has been refurbished and is functioning if needed.

Some exercise equipment has been purchased and the mezzanine room is anticipated to be ready by mid November for this purpose. The walking program is available to residents at any time the arena is open.

An advertisement for interest in this year's Canteen Operator Service has been put out on social media and Channel 6 Ads. The deadline for applications is October 10th at 3:00 p.m.

The new modem installed through Bell Aliant resulted in interference with the Town's security cameras. Edison Security has fixed the problem with the cameras but informed the Manager of Recreation that this may be an ongoing issue. Other internet carriers for WiFi service will be contacted to see if they might have a solution to this problem.

Other Recreation Discussions

Dugouts work in the Dunville field was completed and used this past weekend.

The Recreation Manager visited a neighbouring community to discuss costs associated with installation and operation of their splash pad. It was determined that this project is feasible; however location in our municipality is still an issue due to drainage requirements. This will be discussed further with the Town's Public Works Superintendent to discuss possible locations and brought back to the Committee.

The Manager of Recreation is working on the application for an ice sled for for the arena to assist physically impaired children the opportunity to use the ice.

The annual Trunk or Treat event is scheduled for October 28th from 6:30 – 7:30. The Manager of Tourism, Marketing and Communications has created a poster which will be sent to businesses and advertised on social media for residents to participate.

The Manager of Recreation will facilitate the initial Recreation Advisory Committee meeting on October 3rd at 7:00 p.m. Subsequent meetings are scheduled to take place the 1st Wednesday of each month. There are 11 members confirmed on the Committee to date. A member of Recreation NL will give a presentation to the members of the Advisory Committee on October 24th to aide with focus, direction and inform on grants available. The Recreation Committee is invited to attend. New members are asked to put their names forward for consideration by contacting the Town's Manager of Recreation, Mr. Gord Pike at 227-2151 Ext. 225 or email gpike@placentia.ca.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS REPORT

(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)

There were no recommendations from the Committee meeting; highlights of discussion were presented by the Chair.

An updated budget comparison for the 2018 expenditures was presented and discussed.

The Placentia Bay Industrial Showcase took place Sept. 18th – 20th and received good reviews.

The Mayor's March in aid of the Heart and Stroke Foundation took place September 17th. Emphasis was put on Women's Health and Awareness with a presentation made by guest speaker Dr. Robert Power. Thanks was extended to Dr. Power and all those who contributed to this annual fundraising event.

The annual Budget Consultation Meeting is scheduled for October 30th in the Placentia Bay Cultural Arts Centre. As well, a form will be available online for residents to fill out to voice suggestions for the upcoming budget.

Some requests for the 2019 budget were discussed and will be sent the Finance Committee for the upcoming budget deliberations.

COUNCILLORS' CONCERNS/COMMENTS

Mayor Power offered the following comments:

Cannabis legislation comes into effect at midnight today. The Town's Acting CAO is working on a policy and procedure document for Council's approval.

Council has become aware that Sobey's is rebranding to Foodland; Council will express concern to the company with regard to product quality and pricing.

The Boil Water Advisory is still in effect in Argentia and Freshwater. The order was imposed by government as a result of municipal changes to the chlorine system and the installation of a booster pump to reduce the amount of chlorine treatment in the line. Government will be retesting the water this week and if there are three consecutive satisfactory results, the order could be lifted by Friday.

It is expected that the next phase of the Town's Integrated Water Supply Project will be tendered this fall with an early award and construction start expected in the spring. The Town has just under \$2 million dollars approved for this capital works project. Planned phases for this project over the next couple of years are 1) the connection from Fewer's Road to Clarke's Pond; 2) upgrade of the Clarke's Pond pump house and 3) connection of all ponds. (Clarke's, Gull and Barron). This is a tentative plan at this time.

Council has been made aware that Eastern Health is intended to sell houses and property normally retained for use of doctors at the Placentia Health Centre. Correspondence will be sent expressing concern that this may have a negative impact on securing medical staff at the local facility.

Councillors Comments

In spite of the heavy rainfall and high winds, there was no damage reported in the Town today.

Heavy trucks continue to use Prince William Drive. Local contractors will be reminded once again to use Veterans Way and more visible signage will be installed to remind all truckers to do so as well. It was suggested that Highway Enforcement be engaged to monitor the traffic. Excessive noise from heavy equipment was also noted.

Congratulations were extended to Brooke Lannon and the NL Hockey Team that were successful in securing silver at the 22nd Annual Atlantic Cup Challenge.

Thanks were extended to the Public Works Department for their dedication and hard work during this extra long maintenance season due to undertaking Department of Transportation maintenance work. Their efforts are certainly visible throughout the community.

The annual municipal assessments for 2019 have been delivered to property owners; while overall housing assessments are down this year, there are mixed reactions to the individual values. Residents are reminded of the option to appeal. Notification of how to appeal and the fee required is included on the assessment notice and has a deadline. If you need help, please contact the Town Hall for assistance. Council reiterated that the Town does not put the assessed value on properties; the value is determined solely by the Municipal

Assessment Agency. When budgeting, the Town sets the mil rate for property tax which is applied to the assessed value.

It was noted that there was very poor community representation (6 attendees) at the Newfoundland and Labrador Housing and Homelessness Network meeting this past week. Councillor Smith advised a future

session will be scheduled by the organizers. Mayor Power encouraged them to use the Town's facility to promote awareness of the meeting.

There will not be another public Council meeting prior to the November 8th public consultation session so Councillor Collins-Power reiterated that the public is encouraged to come out and attend or to fill out the online form.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #18-356

Councillor Fitzpatrick/Deputy Mayor Pearson

Be it resolved that the motion to adjourn the meeting at approximately 8:10 p.m.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Smith, Collins-Power; and Fitzpatrick voted in favour of the motion.)

BERNARD S. POWER, MAYOR

MARY GREENE, ACTING CAO

DATE