

MINUTES

A public meeting of the Placentia Council was held Tuesday, April 17, 2018 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Deputy Mayor: Keith Pearson
Councillors: Lorraine Collins-Power
Jane Hynes
Kay Smith

Staff

Charlotte Hickey, CAO
Adam Greene, Public Works Superintendent
Rhonda Power, Manager - Tourism, Marketing & Com.
Debbie Gear, Executive Assistant (Recording)

Observersers: Two (2)

Absent: Councillors Collins and Fitzpatrick (both working)

Mayor Power called the meeting to order at 7:00 p.m.

Tribute

Last week Canadians were shocked with the news of the horrific accident that took the lives of 16 members of the Humboldt Broncos Junior Hockey Team. Our Town, like most towns, can relate to the worry and concern of having our youth and family travelling to various sporting events and arriving safely. Mayor Power asked all those present in Council Chambers to bow their heads in a moment of silence to honour the Humboldt Broncos.

Congratulations

The Softball NL awards for 2017 were given out this past weekend at the Annual Awards Banquet held at Glendenning Golf Course on Friday night. Three of the eleven awards went to players from Placentia area - Marcus Pittman captured Minor Male Player of the Year; Jordan Pomeroy took home the award for Junior Male Player of the Year and Brittany McCarthy was crowned Senior Female Player of the Year.

The Laval Girls Ball Hockey team won the 3A Provincial Girls Ball Hockey Championship this past weekend in Port Aux Basques. This is the second provincial championship for the girls; they won the Provincial 3A Softball Championship this past fall.

Various Minor Hockey Provincial Championships were held over Easter, with local teams performing very well. Medal winners included our PeeWees who won bronze and our Bantams who won gold in the tournament that was hosted here at Unity PARC. Provincial Ready Mix team were the 2018 Atlantic Cup champs.

Congratulations to these and all the players and coaches who worked very hard all year.

The Allied Youth Placentia Post #1182 received quite a number of Awards both as a group and individually; they received three group awards - the John Nolan Cup for Outstanding Community Involvement, the 50th Anniversary Hammond Award for Dedication to Youth Issues and the Dawe Award for Outstanding Positive Lifestyles Initiative.

The individual awards were:

- The Chalker Award for Outstanding General Member was awarded to Sam Lundrigan
- The Hawkins Award for Outstanding Junior Member went to Mitchel Williams
- Cassie Careen received the Dove Award for Outstanding Senior Member
- Ms. Allied Youth went to Emma Cadena, and the
- Alcock Award for Outstanding Post Advisor was awarded to Chelsea Hudson.

Congratulations to all – your organization performs outstandingly well both individually and as a group. We are very fortunate to have such well-organized and involved volunteers in our community. Keep up the good work!

Proclamation

April 15 to 21, 2018 has been declared Volunteer Week. Mayor Power urged residents of the municipality to lend their time and talents to helping build community spirit making our town a better place to live.

Adoption of Agenda

The agenda was circulated prior to the meeting.

Motion #18-119

Deputy Mayor Pearson/Councillor Smith

Be it resolved that the agenda for the April 17, 2018 Council meeting is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Minutes of the Meeting of

The minutes of the meeting of March 20, 2018 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #18-120

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve the previously circulated minutes of March 20, 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

ACTION SHEET

March 20, 2018 action items were circulated prior to the meeting for Council's information. Mayor Power highlighted that civic addresses are being updated for the Placentia Aware system. All residents are urged to avail of this alert notification system offered by the Town.

Aviva agreement for the funding of a splash pad is being reviewed discussions are continuing with the committee on this project.

Advertising for cleanup workers has been sent to Channel 6 Ads as well as posted to our website and facebook pages. The ad closes 3:00 p.m. May 4, 2018.

Staff are working on the webcasting of Council meetings; test runs are taking place and Council will be going live on YouTube soon.

Public Works has installed a number of the signs requested for by the Public Safety Committee; the Superintendent advises consideration is being given to a more appropriate sign for Morrissey's Lane as the Children at Play is not suitable (there are no children in that area).

The location of the new rader sign is still being explored; as well Council is considering the future purchase of a third sign.

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)

Prior to presenting the motions from the Executive Committee meeting, Mayor Power briefed Council and staff and members of the gallery on a number of meetings attended this past month.

Minister Eddie Joyce and Mayor Power recently met and had a very positive discussion on the steps forward with the Placentia Wellness Centre/Pool Project. This was a very productive meeting that gave direction on how to proceed with funding arrangements as outlined in motions below. Correspondence has been received since this meeting that outlines the current cost of the pool to be projected at \$9,000,000; this will be cost shared with the federal and provincial governments with the municipal share being \$1,632,303. Council will source all other funding avenues to reduce the Town's cost as much as possible. Mayor Power is very pleased with the strong commitment from Minister Joyce in helping move this project forward.

The new funding arrangement will allow for both the Placentia Wellness/Pool Project and the next phase of the Integrated Water Supply Project - Connect Clarke's Pond to Dunville to proceed. Council is appreciative of Ministers Joyce and Gambin-Walsh's ongoing commitment to this project.

Minister Gambin-Walsh and the Mayor met to discuss a number of items in the community including road maintenance issues with Route 100 - Dunville and Southeast; Mayor Power urged repair of the defects in the pavement amongst other issues. Signage was discussed including the importance of having the universal hospital sign coming out of Argentia and proper school signage near Laval High School. Directives at the arena are being dealt with as required.

The recent capital works announcement from the Province did not include any funding for the Town of Placentia; both Ministers noted that this was just the first round of announcements and the Town of Placentia can expect funding in the next round.

RECOMMENDATIONS FROM THE EXECUTIVE COMMITTEE MEETING

Contract Extension

The Executive Committee recommended that Council approve a three month extension of the Manager Recreation and Community Programming's contract to August 8, 2018 under the same conditions as the existing agreement.

Motion #18-121

Deputy Mayor Pearson/Councillor Smith

Be it resolved that the motion to approve the three month extension of the Manager Recreation and Community Programming's contract to August 8, 2018 under the same conditions as the existing agreement is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Note: This motion was amended to extend to December 31, 2018 by Motion #18-165 (May)

Job Title Change

The Executive Committee recommended that Council approve the title change from Cultural Assistant to Tourism Assistant and that the job description as amended and reviewed by the Executive Committee.

Motion #18-122

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve the title change from Cultural Assistant to Tourism Assistant and that the job description as amended and reviewed by the Executive Committee be adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Tourism Assistant Start Date

The Executive Committee recommended that Council approve the start date of April 16, 2018 for the Tourism Assistant; this person will report directly to the Manager of Tourism, Marketing and Communication. The letter of offer will include a review of the duties of the position and the requirement for flexible scheduling.

Motion #18-123

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the start date of April 16, 2018 for the Tourism Assistant is adopted; this person will report directly to the Manager of Tourism, Marketing and Communication. The letter of offer will include a review of the duties of the position and the requirement for flexible scheduling.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Extension of Employment Period

The Executive Committee recommended that Council approve the extension of the employment period for the Refrigeration Mechanic at Unity PARC to assist with maintenance issues and addressing directives from Service NL.

Motion # 18-124

Deputy Smith/Councillor Power-Hynes

Be it resolved that the motion to approve extension of the employment period for the Refrigeration Mechanic at Unity PARC to assist with maintenance issues and addressing directives from Service NL is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

MOU with PADA

The Executive Committee recommended that Council approve the Memorandum of Understanding with Placentia Area Development Association (copy attached) that they will be the owners and administrators of the Summer Recreation Program for the 2018 season; including acceptance of full responsibility for all planning, administration and day to day operations of the program.

Motion #18-125

Councillor Collins-Power/Deputy Mayor Pearson

Be it resolved that the motion to approve the Memorandum of Understanding with Placentia Area Development Association (copy attached) that they will be the owners and administrators of the Summer Recreation Program for the 2018 season is adopted; this includes acceptance of full responsibility for all planning, administration and day to day operations of the program.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Contribution to PADA's Recreation Program

The Executive Committee recommended that Council approve the contribution of up to \$18,000 less revenues generated from registration fees as a grant to the Placentia Area Development Association for their summer recreation program.

Motion #18-126

Deputy Mayor Pearson/Councillor Smith

Be it resolved that the motion to approve the contribution of up to \$18,000 less revenues generated from registration fees as a grant to the Placentia Area Development Association for their summer recreation program is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Claim for Damages - #189 Bond's Path

The Executive Committee recommended that Council deny the claim from the owner of property at #189 Bond's Path for sewer damages incurred during a rainstorm; the Town was not negligent in their duties and the homeowner did not have a backflow valve on their line.

Motion #18-127

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to deny the claim from the owner of property at #189 Bond's Path for sewer damages incurred during a rainstorm is adopted; the Town was not negligent in their duties and the homeowner did not have a backflow valve on the line.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Rescinding of Motion #17-330

The Executive Committee recommended that Council rescind previous Motion #17-330 originally approved to allocate \$1,000,125 from Capital Works to the pool project as the funding arrangement plan has been changed following discussions with the Minister; these funds will be used for Capital Works projects as originally planned.

Motion #18-128

Deputy Mayor Pearson/Councillor Smith

Be it resolved that the motion to rescind previous Motion #17-330 originally approved to allocate \$1,000,125 from Capital Works to the pool project as the funding arrangement plan has been changed following discussions with the Minister is adopted; these funds will be used for Capital Works projects as originally planned.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Approval to Borrow - 20% Share of Pool Funding

The Executive Committee recommended that Council borrow an amount of up to \$1,632,303 to meet the municipality's 20% cost share obligation for the funding of the Placentia Pool Project.

Motion #18-129

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion borrow an amount of up to \$1,632,303 to meet the municipality's 20% cost share obligation for the funding of the Placentia Pool Project is adopted .

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Head of the Body

The Executive Committee recommended that Council approve the motion to appoint the Mayor of the Town of Placentia as head of the municipality in consideration of ATIPP requirements.

Motion #18-130

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to appoint the Mayor of the Town of Placentia as head of the municipality in consideration of ATIPP requirements is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Engineering Request for Proposals

The Executive Committee recommended that Council approve the motion to issue a Request for Proposals for engineering services for future multi-year capital works project. The draft RFP will be prepared for committee review when required.

Motion #18-131

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve issuing a Request for Proposals for engineering services for future multi-year capital works project is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Capital Works - Integrated Water Supply

The Executive Committee recommended that Council approve the motion for implementation of the next phase of the multi year capital works Integrated Water Supply project in Dunville.

Motion #18-132

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the implementation of the next phase of the multi year capital works to move forward with the Integrated Water Supply project in Dunville is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Summer Recreation Program

The Town of Placentia will not be the administrators of the summer recreation program this year. Placentia Area Development Association (PADA) will be accepting full responsibility for the operation of the program for 2018 with a grant from the Town to cover costs for such things as training and a coordinator. The Town's facilities and equipment will be used under this agreement; the Manager of Recreation and Community Programming will be the liaison with PADA.

UNION NEGOTIATIONS

Initial meetings have been held relating to the start of union agreement negotiations.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated April 6, 2018 in the amount of \$31,926.45.

Motion #18-133

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated April 6, 2018 in the amount of \$31,926.45 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the General Accounts Cheque Register in the amount of \$175,392.97 for cheque numbers 026636 to 026730.

Motion #18-134

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the General Accounts Cheque Register in the amount of \$175,392.97 for cheque numbers 026636 to 026730 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of April 2018.

Motion #18-135

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month April 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the expenditures on the Visa statement dated February 28 to March 28, 2018 in the amount of \$858.41.

Motion #18-136

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditures on the Visa statement dated February 28 to March 28, 2018 in the amount of \$858.41 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Short Term Waste Collection Contract

The Finance Committee recommended that Council approve the award of the Short Term Waste Collection Contract to the lowest qualified bidder, Ridge G & P Services at a cost of \$14,856.57 plus HST for the three week period.

Motion #18-137

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the award of the Short Term Waste Collection Contract to the lowest qualified bidder, Ridge G & P Services at a cost of \$14,856.57 plus HST for the three week period is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Extension of Short Term Waste Collection Contract

The Finance Committee recommended that Council approve the extension of the Short Term Waste Collection agreement with Ridge G & P Services for a period of up to two weeks (April 16 to 27, 2018) at the rate submitted on the bid closed March 23, 2018 (short term contract). The purpose is to allow sufficient time for validity review to ensure that all terms and conditions of the long term contract meet the terms of the tender document.

Motion #18-138

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the extension of the Short Term Waste Collection agreement with Ridge G & P Services for a period of up to two weeks (April 16 to 27, 2018) at the rate submitted on the bid closed March 23, 2018 (short term contract) is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Long Term Waste Collection Contract

The Finance Committee recommended that Council approve the award of the Long Term Waste Collection Contract to the lowest qualified bidder, Provincial Ready Mix Limited at a cost of \$890,203.50 HST included for the 32 month duration of the contract subject to the submission, evaluation and acceptance by Town Administration of all contract requirements.

Motion # 18-139

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the award of the Long Term Waste Collection Contract to the lowest qualified bidder, Provincial Ready Mix Limited at a cost of \$890,203.50 HST included for the 32 month duration of the contract is adopted subject to the submission, evaluation and acceptance by Town Administration of all contract requirements.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Vac Truck Rental

The Finance Committee recommended that Council approve the expenditure of approximately \$700.00 plus HST to Provincial Ready Mix for the rental of a vac truck for cleaning of the Southeast Blivet System.

Motion # 18-140

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the expenditure of approximately \$700.00 plus HST to Provincial Ready Mix for the rental of a vac truck for cleaning of the Southeast Blivet System is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Account # PLACE037 - Adjustment

The Finance Committee recommended that Council approve an adjustment of \$655.33 to account PLACE037 (Placentia Wireless) as per Council policy; the Town was advised that the business ceased operations on March 9, 2018.

Motion # 18-141

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the adjustment of \$655.33 to account PLACE037 (Placentia Wireless) as per Council policy is approved; the Town was advised that the business ceased operations on March 9, 2018.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Hickey's Greenhouse - Tax Adjustment

The Finance Committee recommended that Council approve an adjustment of \$353.70 plus interest for 2017 to Hickey's Greenhouse property tax as the company has been designated "agricultural" by the province and is therefore tax exempt.

Motion # 18-142

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the adjustment of \$353.70 plus interest for 2017 to Hickey's Greenhouse property tax is adopted; the company has been designated "agricultural" by the province and is therefore tax exempt.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Account # TOM-S001 - Tax Adjustment

The Finance Committee recommended that Council approve an adjustment of \$300.00 to Account TOM-S001; notification was received in April 2018 that the company ceased operations.

Motion # 18-143

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the adjustment of \$300.00 to Account TOM-S001 is adopted; notification was received in April 2018 that the company ceased operations.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Account # MEADP003 - Tax Adjustment

The Finance Committee recommended that Council approve a tax adjustment of \$531.10 to account #MEADP003 for 2018 water and sewer tax; the house was destroyed by fire in February of 2018; this will reflect ten months' credit and a revised charge of \$125.00 for 10 months vacant land tax.

Motion # 18-144

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the tax adjustment of \$531.10 to account #MEADP003 for 2018 water and sewer tax is adopted; the house was destroyed by fire in February of 2018; this will reflect ten months' credit and a revised charge of \$125.00 for 10 months vacant land tax.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Note: this motion was reworded by Motion #18-166 (May)

Fire & Emergency Training

The Finance Committee recommended that Council approve the expenditure of \$2,200.00 for three firefighters to attend Fire & Emergency Training in Grand Falls-Windsor from May 26 to June 1, 2018.

Motion # 18-145

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditure of \$2,200.00 for three firefighters to attend Fire & Emergency Training in Grand Falls-Windsor from May 26 to June 1, 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Electrical Hookup - Fire Training Centre

The Finance Committee recommended that Council approve electrical installation on the fire training structure in Argentia at a cost of \$1,480.00; poles and services lines will be donated by NL Power.

Motion # 18-146

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the electrical installation on the fire training structure in Argentia at a cost of \$1,480.00 is adopted; poles and service lines will be donated by NL Power.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

BioMaxx Invoice Approval

The Finance Committee recommended that Council approve the expenditure of \$6,106.50 (HST exempt) to BioMaxx Environmental for required outfall monitoring services.

Motion # 18-147

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditure of \$6,106.50 (HST exempt) to BioMaxx Environmental for required outfall monitoring services is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Electric Motor & Pump Invoice Approval

The Finance Committee recommended that Council approve the payment of \$1,798.00 plus HST to Electric Motor & Pump to replace the brine pump motor at Unity PARC arena.

Motion # 18-148**Councillor Smith/Councillor Collins-Power**

Be it resolved that the motion to approve the payment of \$1,798.00 plus HST to Electric Motor & Pump to replace the brine pump motor at Unity PARC arena is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

The CAO declared conflict due to family connection and left the room.

M. J. Hickey Invoice Approval

The Finance Committee recommended that Council approve payment of M. J. Hickey Construction Ltd.'s invoice #1812 in the amount of \$920.00 for repair of a leak in Freshwater as per standing offer pricing.

Motion # 18-149**Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the payment of M. J. Hickey Construction Ltd.'s invoice #1812 in the amount of \$920.00 for repair of a leak in Freshwater is approved as per standing offer pricing.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

The CAO returned to the meeting.

MEO Conference - Attendance Approval

The Finance Committee recommended that Council approve the expenditure of approximately \$350.00 for two nights' accommodation plus per diem for the Municipal Enforcement Officer to attend MEO three day conference in Bay Roberts.

Motion # 18-150**Councillor Smith/Councillor Hynes**

Be it resolved that the motion to approve the expenditure of approximately \$350.00 for two nights' accommodation plus per diem for the Municipal Enforcement Officer to attend the MEO three day conference in Bay Roberts is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Arts Centre Flooring

The Finance Committee recommended that Council approve the expenditure of \$1,117.91 plus HST for the purchase of additional interlocking flooring for the Arts Centre as budgeted from the Arts Centre supplies account.

Motion # 18-151**Councillor Smith/Councillor Hynes**

Be it resolved that the motion to approve the expenditure of \$1,117.91 plus HST for the purchase of additional interlocking flooring for the Arts Centre as budgeted from the Arts Centre supplies account.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Community Youth Network - Donation

The Finance Committee recommended that Council approve a donation of \$600.00 to the Community Youth Network in support of their upcoming events.

Motion # 18-152

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the donation of \$600.00 to the Community Youth Network in support of their upcoming events is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Darisa's Garage - Request for Tax Adjustment

The Finance Committee recommended that Council approve a tax credit of \$156.00 to be applied to Darisa's Garage account to reflect the relative cost of removal of debris from the site that had been deposited there by Town staff.

Motion # 18-153

Councillor Smith/Councillor Collins Power

Be it resolved that the motion to approve a tax credit of \$156.00 to Darisa's Garage account to reflect the relative cost of removal of debris from the site that had been deposited there by Town staff is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

PUBLIC WORKS COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes Hynes; Resource Person - Public Works Supervisor)

Before the Chair of the Committee presented his meeting report, Mayor Power took a moment to welcome Adam Greene to the position of Public Works Superintendent and to wish him luck in his new position.

Residential Extension Application - #7-9 Southeast Road

The Public Works Committee recommended that Council approve the application for a residential extension at #7-9 Southeast road for Sharon Miller pending confirmation that the septic system meets GSC capacity approval and that the exterior of the extension is of the same material as the existing.

Motion #18-154

Deputy Mayor Pearson/Councillor Hynes

Be it resolved that the motion to approve the application for a residential extension at #7-9 Southeast road for Sharon Miller is adopted pending confirmation that the septic system meets GSC capacity approval and that the exterior of the extension is of the same material as the existing.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Accessory Building Application - #119 Shaw's Lane

The Public Works Committee recommended that Council approve the application from Mitchell Callahan for an accessory building and/or extension application to construct a detached garage at #119 Shaw's Lane, Southeast.

Motion #18-155

Deputy Mayor Pearson/Councillor Hynes

Be it resolved that the motion to approve the application for an accessory building and/or extension application to construct a detached garage at #119 Shaw's Lane, Southeast is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Crown Land Application - Harbour Drive, Dunville

The Public Works Committee recommended that Council approve the application from Thomas J. King for Crown Land at Harbour Drive, Dunville for the purpose of constructing a boathouse/wharf; this is not a permit to build - prior municipal approval must be received before construction begins. The Town reserves the right to maintain an easement for future municipal projects.

Motion #18-156

Deputy Mayor Pearson/Councillor Hynes

Be it resolved that the motion to approve the application from Thomas J. King for Crown Land at Harbour Drive, Dunville for the purpose of constructing a boathouse/wharf is adopted; conditions of the permit are that this is not a permit to build - prior municipal approval must be received before construction begins. The town reserves the right to maintain an easement for future municipal projects.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

NL Power Application

The Public Works Committee recommended that Council approve the application from NL Power to install one pole on Harbour Drive in Dunville to provide service to a new house owned by Fred Viscount.

Motion #18-157

Deputy Mayor Pearson/Councillor Smith

Be it resolved that the motion to approve the application to install one pole on Harbour Drive in Dunville to provide service to a new house owned by Fred Viscount is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Vendor Permit - Triple H Concrete

The Public Works Committee recommended that Council approve the application from Kaitlin Hickey for a Vendor Permit to operate Triple H Concrete in the Placentia area. It had been moved and seconded to approve the application from Kaitlin Hickey however the mover and seconder amended the motion to include the stipulation that Government Service Centre approvals must be obtained.

Motion #18-158

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve the application from Kaitlin Hickey for a vendor permit to operate Triple H Concrete in Placentia is adopted pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Vendor Permits - Ticket Sales

The Public Works Committee recommended that Council approve the following Vendor Permit Applications:

- Special Olympics for ticket sales at Placentia Mall
- Andrea Barry for selling daffodils at Placentia Mall
- F&C Workshop for selling personalized gifts at Placentia Mall

Motion #18-159

Councillor Collins-Power/Councillor Collins-Power

Be it resolved that the motion to approve the application for vendor permits at Placentia Mall submitted by Special Olympics for ticket sales, Andrea Barry for sale of daffodils and F&C Workshop for sale of personalized gifts is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Mayor Power, noticed his company name on the bid sheet of the standing offer tender; although he had not requested documents or placed a bid, he felt it prudent to declare conflict and left the room. Charlotte Hickey, CAO declared conflict because of family connection with a possible bidder on the tender sheet and she also left the room.

Standing Offer - Bids Submission

The Public Works Committee recommended that Council accept the standing offer bids for heavy equipment rental as per the bid sheet provided.

Motion #18-160

Deputy Mayor Pearson/Councillor Hynes

Be it resolved that the motion to approve the application for standing offer bids for heavy equipment rentals is adopted as per the bid sheet provided.

(CARRIED: Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

Mayor Power and CAO Charlotte Hickey returned to the meeting.

Pavement Marking

Public Works is asked to begin marking for pavement patching; a notice will be put in the *Municipal Minute* to let residents know this process is started and will be ongoing.

PUBLIC SAFETY COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)

Highlights of the Meeting

The Public Safety Committee met on April 9, 2018 and discussed the following items.

Fire extinguishers at the Town Hall and the Arts Centre have been inspected; arrangements are being made to have the same done at the arena and the public works depot.

Radar sign reports indicate there is still a 30% speeding rate; motorists are encouraged to slow down for safety sake.

Council has been invited to accompany the Public Safety Committee on a tour of the Fire Hall on May 1st.

The Town's safety plan is being updated as approved at the previous council meeting.

Building inspections will be done as per the OH&S requirement; meetings continue to be held quarterly as mandated by the Act.

A tender is being prepared for pricing on new Self-Contained Breathing Apparatus required by the Fire Department and approved in the budget.

Council and staff continue to work diligently to address the directives issued by Service NL with regard to Unity PARC.

Signage has been erected as required in most areas of the municipality; staff have ordered the Protected Water Supply signs for Clarke's Pond and Larkin's Pond; these will be installed when weather and time permits.

Concerns presented by the Route 100 Committee to some members of Council either have been or are being addressed and the Town is working with the Department of Transportation and Works on these and other issues.

Proper signage has been erected at the Legacy Garden to caution that the convent is an unsafe structure. The Town's Tourism Committee is making application for funding to have a proper assessment done on the building.

Council requested that the RCMP be asked to initiate extra patrols of the Route 100 through Dunville during peak times now that the Husky project is ramping up. In addition, a letter is to be done to SDP/Husky Energy to address speeding at their Tool Box meetings.

CULTURE & TOURISM COMMITTEE REPORT

(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

Motion re Convent

The Culture and Tourism Committee referred a request to the Finance Committee for up to \$1,250.00 to cost share funding to assess the convent structure at an estimated cost of \$5,000.00. Upon approval to proceed, staff will make an application for the funding to retain the services of a Master Mason to perform the work.

Motion #18-161

Councillor Hynes/Councillor Smith

Be it resolved that Council approves the recommendation to refer a funding request of \$1,250 to the Finance Committee as the 20% share of the cost a structural assessment of the Convent.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

The highlights of the Culture and Tourism Committee meeting included the update on the Arts Centre activities. Staff are working on improvements of the current facility as well as considering funding for additions to equipment and the facility itself.

A draft agenda of events for the Voices of Placentia Bay Festival and the Laval Come Home Year partnership events has been prepared for discussion at the committee level.

Canadian Heritage has approved funding in the amount of \$2,800.00 for Canada Day & Multicultural Celebrations. The Manager of Tourism, Marketing and Communications will approach corporate sponsors for monetary help for the celebration.

The Basque Festival will be taking place in Placentia on August 21st; entertainers from Basque Country will provide a free cultural event for residents. The Manager of Tourism, Marketing and Communications will approach the French Association to partner the event.

On July 4th the choir from Petits Chanteurs du Mont-Royal will present a free concert for residents at the Sacred Heart Church in Placentia. Lunch will be provided for the choir at the Arts Centre. The Manager of Tourism, Marketing and Communications will promote the event via posters and social media.

Councillor Hynes and Councillor Smith have joined the Grotto Committee. The Grotto Sponsorship campaign is ready and the Manager of Tourism, Marketing and Communications will launch it to the public.

A concept plan of Fort Frederick was circulated for discussion of the installation of retail kiosks at the site. It was discussed that mobile kiosks would be better for this purpose. It was suggested that Public Works assess the area; a site visit will be planned for next week. The Committee will work on plans for Council review and approval.

It was stated that an action plan needs to be developed and a timeline of completion needs to be established for work on the Fort Louis archaeology site. The list will be added to the seasonal workers maintenance sheet.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming

Congratulations went out to the 32 curlers who took part in the bonspiel held this past week; all funds raised were donated.

New lighting is being considered for Unity PARC. The Recreation Manager is assessing types and obtaining price quotes. If the cost is over \$10,000 the Town will go to tender to purchase; installation will be extra.

A new receiver that picks up WiFi is being considered for the arena.

The Town will draft a letter to send to the school board regarding public use of the fitness equipment at Laval. The letter will be specific in asking what the Town would have to do to get permission for the community to use the facility for several hours a week. A meeting will be arranged for the Executive Committee to meet with Principal Sean Ryan in this regard.

Placentia will host the Eastern Canadian Under 14 softball tournament this August; a host committee is being established for planning purposes.

One hundred and twenty-five people took place in the first annual Paddy's Day Run. Congratulations to organizers and participants.

The annual Recreation NL convention will take place in Gander starting on May 10. A representative of the Town will attend.

Residents were advised that Placentia Area Development Association (PADA) are responsible for this year's **Summer Recreation Program**; enquiries regarding this year's program should be directed to them.

An application is being prepared by PADA for a funding grant to employ students for maintenance work.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)

Highlights of the Communing Engagement and Communications Committee were presented by Councillor Collins-Power.

Invitations have been sent out to volunteer organizations to attend the annual Volunteer Week lunch at the Freshwater Community Centre on April 19th. Heather Miller of Special Olympics will be the guest speaker.

The community is encouraged to email the Minister of Transportation with complaints of pot holes in the roads, signage issues, maintenance items, etc. The more emails sent, the more likely a response.

Public Works staff are asked to assess the Town's facilities to determine their accessibility. There is funding available for improving physical ability and staff will make application if the assessment deems it necessary.

The next community consultation meeting is June 11; topics for discussion are cleanup - beautification and Council updates.

Community cleanup is scheduled for May 26, information will be shared on bulk pickup when it is available.

Municipal Awareness Days will take place in May.

COUNCILLORS' CONCERNS/COMMENTS

Council would like for the Town to get information out on waste collection day as soon as possible; the CAO is awaiting details from the contractor which will be distributed via Facebook, our website and through our Placentia Aware system before noon tomorrow.

It was suggested there should be some sort of contest/campaign to get people involved in community cleanup including the youth of the area through the school system. The RCMP will be asked to ticket for littering. If and when Public Works staff are free, they can be involved in cleanup as well. Consideration will be given to extra waste containers throughout the Town which could carry advertising such as “*X Business Supports the Town of Placentia Clean Initiative.*”

Placentia Minor Hockey Association held a memorial to honor the fallen Humboldt Hockey Team; this was a well-attended tribute to the players, first responders and all those affected by this tragedy.

Thanks was extended to Unity PARC’s George Daley for the emergency installation of a motor and extra time put into ensuring that all systems were a go at the arena for the All Newfoundland Hockey tournament.

Heavy truck traffic continues to be a problem on Prince William Drive; staff will look at improved signage and ask for RCMP assistance. Letters will be sent to contractors as well.

Placentia Area Archaeology Committee

The Placentia Area Archaeology Committee met with Council and made a presentation with regard to archaeology in Placentia and in particular to the Fort Louis site. The Mayor asked that a letter of reply be sent to them acknowledging their efforts and to reinforce Council’s support for their efforts.

Motion #18-162

Councillor Smith/Councillor Hynes

Be it resolved that the recommendations outlined by the Placentia Area Archaeology Committee at the meeting held March 20, 2018 are adopted as a maintenance planning tool.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Hynes and Smith voted in favour of the motion.)

ADJOURNMENT

The meeting adjourned with the close of business at 8:55 p.m.

MAYOR BERNARD S. POWER, MAYOR

CHARLOTTE HICKEY, CAO

DATE