

MINUTES

A public meeting of the Placentia Council was held January 15, 2019 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Deputy Mayor: Keith Pearson
Councillors: Noella Collins
Lorraine Collins-Power
Jamilee Fitzpatrick
Jane Hynes
Kay Smith

Staff

Mary Greene, Manager of Finance; Acting CAO
Rhonda Power, Manager - Tourism, Marketing & Com.
Adam Greene, Public Works Superintendent
Debbie Gear, Executive Assistant (Recording)

(No Spectators)

Mayor Power called the meeting to order at 7:00 p.m.

HOUSEKEEPING

Congratulations were extended to the Laval Girls senior team who won an invitational basketball tournament at Dunne Academy this past weekend.

Congratulations were also extended to the new Executive of the Star of the Sea. The new members were elected at the AGM on Saturday past. As well, congratulations go out to the Star Ladies' Auxiliary Executive members who also held their elections at the AGM on Saturday. Newly elected members are:

Star of the Sea Association

President: Dave Griffin
Vice President - Jim roache
Secretary - Dennis Leonard
Treasurer - Paul Power
Directors: Bill Bailey
Director: Glen Fitzgerald
Sergeant at Arms: Alf Cahill
Public Relations: George Mooney

Star of the Sea Ladies Auxiliary

President: Betty Leonard
Vice President: Madonna Ryan
Treasurer: Nellie Moore
Director: Frances Mills
Director: Doreen Traverse

Members were congratulated on their positions and noted for their volunteerism and dedication to this prominent community organization.

ADOPTION OF AGENDA FOR JANUARY 15, 2019

Motion #19-001

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to adopt the agenda agenda for the January 15, 2019 Council meeting is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

MINUTES OF THE MEETING OF DECEMBER 19, 2018

There was one error noted in the minutes of December 19, 2018 with regard to attendance at an Executive Committee meeting; Deputy Mayor Pearson and Councillor Smith did not attend the meeting as indicated. This will be corrected in the official minutes.

Motion #19-002

Councillor Smith/Councillor Hynes

Be it resolved that the minutes of December 19, 2019 are adopted as circulated and corrected.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

BUSINESS ARISING

Motion 19-003

Councillor Fitzpatrick/Councillor Smith

Be it resolved that the amendment of Motion #18-004 to read that Council approves the borrowing of \$395,130.00 representing the 20% municipal share of the funding for the Clarke's Pond connection to Dunville projects #17-MYCW-18-00042 and #17-SCF-19-00129 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)

Motion #19-004

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the renewal of the contractual agreement for the Manager of Recreation and Community Programming for a 42 week period in 2019 is adopted; other than the reduction in the number of weeks of employment, all conditions of the 2018 contract will remain in effect.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion #19-005

Councillor Smith/Councillor Hynes

Be it resolved that the motion for Council to approve the shredding and proper disposal of aged accounting records for the fiscal years 2010 and 2011 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion #19-006

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion for Council to approve the appointment of O'Brien White Law Firm to deal with current legal matters for the Town of Placentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion #19-007

Deputy Mayor Pearson/Councillor Collins Power

Be it resolved that the motion for Council to approve an adjacent land exchange with Mr. Tom O'Keefe for property located on Patterson Drive/Swan's Road is adopted on condition that Mr. O'Keefe absorb the costs of the exchange, including a new survey, registration with Lands and Deeds and all other associated other costs, such legal fees.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

It is noted that part of Mr. O'Keefe's driveway is on Town owned property, this action will give him title to his driveway and the Town will accept an equal sized piece of land (approximately 150 sq. ft.) in exchange as per the submitted request.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)

Councillor Hynes declared conflict due to family connection (with a supplier) and left the meeting.

Motion #19-008

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated January 4, 2019 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick and Smith voted in favour of the motion.)

Councillor Hynes returned to the meeting.

Motion #19-009

Councillor Smith/Councillor Collins Power

Be it resolved that the motion to approve the Operating Account Cheque Register dated January 4, 2019 in the amount of \$129,129.42 for cheques numbered 027325 to 027456 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-010

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of January 2019 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-011

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Visa statement expenditure for the period November 28 to December 27, 2018 in the amount of \$1,903.43 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-012

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve a one time only interest adjustment on account #GRIFE004 in the amount of \$2,274.05 is adopted; the principle on the account has been paid in full.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-013

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve an adjustment of \$1,297.79 to Account #BENNE013 is adopted; the contractor provided proof that the total contract value was \$702,751.27.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-014

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve a one-time only interest adjustment on account #MURPD006 in the amount of \$356.15 is adopted; the principle on the account has been paid in full.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-015

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve four quarterly payments to the Municipal Assessment Agency in the amount of \$17,368.00 commencing January 2019 for annual assessment service fees is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion # 19-016

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve the cost of up to three public works staff attending the Safe Drinking Water three day conference in Gander in March 2019 as recommended by the Public Works Committee is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

PUBLIC WORKS COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes Hynes; Resource Person - Public Works Superintendent)

Motion #19-017

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve the application as presented from John Gale for a residential permit to construct a new residence at #123-139 Ferndale Road is adopted pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion #19-018

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve applications from NL Power to install one pole to provide service to a new house owned by Jeffrey Brewer on Fort Louis Road, Jerseyside and to install one pole to provide service to Placentia Bay Holdings on Southside, Argentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Motion #19-019

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the vendor permit application from A & E Enterprises to sell fireworks in Townside, Placentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Chair also reported on the following items:

The debris that was indiscriminately dumped around Clarke's Pond pump house has been removed.

Reassignment of duties will see a combination of enforcement and public works duties being done by municipal enforcement staff.

Taxi cab owners are being reminded that their permit fees are due (Council concurred that Councillor Fitzpatrick is not in conflict on this comment). Owners have been advised to cease operation until permits are in place.

Plans are being developed for repair of the wave wall on Orcan Drive to deal with water issues.

PUBLIC SAFETY COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)

There were no recommendations from the Public Safety Committee; the Chair reported that:

Speeding remains up in all areas as indicated by radar signs; motorists are encouraged to slow down.

The Town will be undertaking a hydrant maintenance program this spring under the supervision of the Public Works Superintendent.

Reports from the RCMP indicate there were 59 new files opened this past month relative to different offences.

Flooding occurred on the flats of Jerseyside the first week of this year; the Chair reminded motorists to slow down and be aware of weather and road conditions.

CULTURE & TOURISM COMMITTEE REPORT

(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

During its last meeting, the Culture and Tourism Committee reviewed recent activities.

The Mummer's Parade was held on the 30th of December with a great turnout. The Town will continue to building on this event and the Committee hopes to host a workshop in August centred around development of traditional Newfoundland instruments such as ugly sticks to be used at the next event.

Heritage NL will be invited to a meeting with the Culture & Tourism Committee to discuss the structural status of the convent.

Two representatives from Council are tentatively scheduled to attend the Hospitality NL Conference in Gander in February.

White Rose award nominations will be invited in the near future. Recipients of the White Rose awards will be invited to a "planting day" event to arrange the Town's flower planters.

Planning is underway to celebrate the 10th anniversary of the opening of the Arts Centre in May of this year.

The Town's new website is installed and will be presented to committee next month.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming

Motion #19-020

Councillor Fitzpatrick/Councillor Smith

Be it resolved that the motion to approve a rate of \$115.00 per hour for use of the arena ice surface by the Curling Club for the remainder of the 2018/19 season is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The referees' room and the floating wall in the warm room and exterior stair exit will all be done within budget.

Energy saving options are being explored for the arena to include:

- replacing the brine pump to eliminate the need for 24 hours per day operation,
- introducing a laser levelling system for the zamboni to keep the ice surface consistent
- replacing the hot water recovery system.

The fitness room has been opened at the arena's multipurpose room which permits resident's use of several exercise machines during normal hours of operation at the arena (unless the room is rented out by organized activity groups). There are a number of guidelines for use that include:

- Users must be 18 years of age or older
- No food is permitted and users are asked to keep the room clean and mats in order.
- The key to the room must be signed out by the user and signed back in by the same user.
- Indoor footwear only is to be worn.
- Room is only meant for those using equipment or renting the room; it is not meant as a spectator/warm room.

Placentia Area Development Association will be meeting with the Town's representatives to discuss the upcoming summer recreation program.

Plans for the splash pad are moving forward with a target date of operation for August 2019.

The date for the Winter Carnival is February 14 - 17, 2019.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)

Highlights of the Committee report include notification that the next Public Consultation Meeting will take place on Tuesday, February 5, 2019.

There were mixed opinions on the committee's thought that publishing a Town Newsletter would be duplicate of the monthly Municipal Minute and therefore not needed. Council discussed reasons in favour of a tangible document and it is agreed to revisit the decision. The purpose of the Newsletter would be to not only recap what has happened in recent months but to outline of how Council is moving forward with upcoming projects and plans in all of its departments.

Public Works staff makes an effort to remove snow from bus stops and around hydrants but with repeated heavy snow falls and slippery conditions requiring staff for sanding purposes this task unfortunately gets delayed. If there's hydrant near your property, Council encourages you to adopt that spot and remove snow to make it visible for emergency responders.

COUNCILLORS' CONCERNS/COMMENTS

Drivers are asked to slow down while driving through the community. The area noted for excessive speed at this time is the bottom of Jersey Hill although speeding occurs in all areas of the Town. In light of speeding and with ice build up, pedestrians are also asked to be extra cautious.

The tender for the Owner Advisor for the Placentia Wellness Centre closed on January 9th. Screening of the submissions will be done by a selection committee comprised of staff from the Department of Municipal Affairs and the Town's Executive Committee. A motion to retain the selected firm is expected at the next Council meeting. The owner advisor will prepare tenders to select a contractor for the design and construction of the facility is expected to start this summer.

The Dunville water line project is moving into its next phase; the tender will be released upon approval of the Prime Consultant Agreement from the Department Municipal Affairs and Environment. Project start date is targeted for early spring.

Council continues to lobby the province to upgrade Route 100 - Dunville and Southeast.

Motion #19-021

Councillor Fitzpatrick/Councillor Hynes

Be it resolved that the motion to enter into a privileged session of Council at 7:45 was adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The regular meeting of Council resumed at 7:47, there were no motions from the privileged session.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #19-022

Councillor Fitzpatrick/Councillor Hynes

Be it resolved that the motion to adjourn the meeting at 7:48 p.m. is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

BERNARD S. POWER, MAYOR

MARY GREENE, CAO(A)

DATE