

MINUTES

A public meeting of the Placentia Council was held Tuesday, November 19, 2013 at the Town Hall with the following in attendance:



Mayor: Wayne D. Power
Deputy Mayor: Keith Pearson
Councillors: *Noella Collins
Frank Coombs
Dan Greene
Frankie Nash

Chief Administrative Officer: Ed O'Keefe
Manager of Town Affairs: Margie Hatfield
Administrative Office Manager: Mary Greene
Public Works Supervisor: Harold Power
Executive Assistant: Debbie Gear (Recording)

Absent: Councillor Woodman (out of Town)

*Councillor Collins late due to work (she had advised she would be arriving at 7:30 p.m.)

Mayor Power called the meeting to order at 6:57 p.m.

HOUSEKEEPING ITEMS

CONDOLENCES

Prior to the start of regular business, the Mayor offered condolences to Councillor Frank Coombs on the passing of his Father, Thomas Coombs and to Councillor Nash on the passing of her Aunt Mercedes O'Keefe. He also acknowledged the passing of former employee Nick Lannon who worked at PARC arena as an attendant for a number of years.

Mayor Power asked that management extend the proper condolences to all families.

CONGRATULATIONS

There were three awards presented to the Town of Placentia at the recent MNL Convention. Councillor Woodman attended and accepted his 20 year service award; Councillor Greene was also the recipient of his 20 year service award but was not present. Mayor Power presented Councillor Greene with his award at the Council meeting.

The Town also was the recipient of the Torngat Mountain Award for its efforts in promoting municipal awareness through activities with the schools, seniors and the community in general. The plaque that was presented is displayed in Council chambers.

Several firefighters received achievement awards at the annual dinner and dance on November 16th. Firefighters Andrew Coombs and Matthew Brenton reached the five year milestone; and Captain Chris Newman and Firefighter John Barry realized 15 years' service. Two exemplary awards were presented as well – one to Firefighter Val Careen for 30 years' service and the other to Fire Chief Wayne Power for 40 years' service. Congratulations and sincere thanks are extended to all recipients and indeed to all volunteer firefighters.

MINUTES OF THE MEETING OF OCTOBER 15, 2103

The minutes of the meeting held October 15, 2013 were circulated prior to the meeting. There were no errors or omissions noted.

13-302 It was moved by Councillor Coombs and seconded by Councillor Nash that the minutes of the meeting held October 15, 2013 be approved as circulated and perused.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

BUSINESS ARISING

Minutes of August 2013

At a previous Council meeting, Councillor Collins had asked for a change to a motion in the August minutes regarding paving because she had not voted in favour of the motion. Mayor Power's understanding of the regulations is that a motion that has been passed and signed cannot be changed. Councillor Collins was asked to bring in documentation from government that would allow the change.

At this meeting, Mayor Power read from Section 2 of the Municipal Councillor's Handbook that says: "*The adopted minutes should be signed by the Clerk and the Mayor and must not be changed in any way after their adoption.*" Councillor Nash commented that Roberts Rules of Order agree that minutes can't be amended but Council could vote to rescind a motion.

ACTION SHEET

The CAO provided the following update on action items from the previous meeting.

Subdivision Agreement	The CAO met with a local contractor as requested by the committee to discuss the dollar amount a contractor should have to have on deposit. He is expecting to hear from that contractor after he discusses same with his advisors.
Capital Works	Engineers are working on estimates
Maher's Application	The planner agrees that a zone change would be needed for Mr. Maher to construct apartments at the former Tourist Chalet site. Mr. Maher has been advised of this requirement.
Frecker Place	The Public Works Department will have a contractor in the area next week who can investigate the problem with sewer in Dunville at Keith Woodman's property.
Permit Approvals	A policy will be developed to allow expedient processing of permit applications.
Compressor Purchase	Referred to the Finance Committee for approval of purchase for the Dunville Water Treatment Plant.
By-Pass Road	Government's response rejecting a by-pass road for Dunville was circulated to Council.

NEW BUSINESS

Motion Relative to Rezoning in Dunville

In September 2013 Council passed Motion #13-261 to adopt Plan Amendments and Development Regulations Amendment #4 to rezone a section of the Main Road in Dunville at the request of John Kendall. The matter was advertised and there were no complaints received from the public so the next step is for council to approve the zone change and forward the necessary documents to Municipal Affairs to be registered.

- 13-303** It was moved by Councillor Greene and seconded by Deputy Mayor Pearson that Council approve Development Regulations Amendment No. 4, 2013 re-designating an area of land on Main Road, Dunville, Placentia from “Mixed Development” to “Residential” and an area of land to the rear to be re-designated from “Rural” to “Residential” and that Council approve Municipal Plan Amendment No. 4, 2013 re-designating an area of land on Main Road, Dunville, Placentia from “Mixed Development” to “Residential” and an area of land to the rear to be re-designated from “Rural” to “Residential.”
(**CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.**)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Keith Pearson, Councillor Dan Greene; Resource Person – Chief Administrative Officer)

Mayor Power stated that the only personnel issues to be presented at Council are those that are tabled for approval. All personnel issues including staff salaries should be discussed and resolved at the management level first and then flushed through the Executive Committee. Personnel matters should not be discussed at a public meeting.

Temporary Pay Allocation

The Executive Committee recommended that the Manager of Town Affairs be compensated at the rate of \$2.00 per hour for the 140 hours she filled the role of the CAO during his illness.

- 13-304** It was moved by Deputy Mayor Pearson and seconded by Councillor Nash that the Manager of Town Affairs be compensated at the rate of \$2.00 per hour for the 140 hours she filled the role of the CAO during his illness.
(**CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.**)

Sick Leave Policy

The Executive Committee reviewed the sick leave policy and going forward recommended that the section of the Policy and Procedures manual dealing with accumulated sick leave be amended to read: *if an employee is absent from work due to illness and is the recipient of Short Term Disability payments that total 70% or 3.5 days of his or her salary, the employee will be permitted to use accumulated sick leave of 1.5 days to supplement the reduced income.*

- 13-305** It was moved by Councillor Greene and seconded by Deputy Mayor Pearson that going forward the section of the Policy and Procedures manual dealing with accumulated sick leave be amended to read: *if an employee is absent from work due to illness and is the recipient of Short Term Disability payments that total*

70% or 3.5 days of his or her salary, the employee will be permitted to use accumulated sick leave of 1.5 days to supplement the reduced income.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Paving of Prince William Drive and Blockhouse Road

Due to the lateness in the construction season, it was recommended by the engineer and paving company to defer paving until the new year. Correspondence has been received from exp Design and Concord Paving that verifies the current quote for paving will be available in early spring 2014.

Paperless Meetings

There is a recommendation on equipment for paperless meetings in the Finance Committee report however since that discussion an offer has been made by a telephone company competing with Belle for the Town's business. That offer includes a deal that will reduce capital funding outlay for tablets.

Schedule Committee of the Whole Meeting

The Committee of the Whole will meeting on November 26th with three presentations – 6:00 Open Communications; 7:00 Greg Hickey and 7:30 Brian and Diane Barry. Councillor Greene will Chair.

Councillor Coombs asked if information on staff salaries is available for the general public and was advised that yes if requested through proper procedures. It is available for Councillors through the Executive Assistant.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Councillor Frankie Nash; Resource Person - Administrative Supervisor)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated November 6, 2013 in the amount of \$59,067.60.

13-306 It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the Accounts Payable Transaction Journal dated November 6, 2013 in the amount of \$59,067.60.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

General Accounts Cheque Register

The Finance Committee recommended that Council approve the General Account Cheque Register dated November 6, 2013 in the amount of \$217,510.56 for cheques numbered 021764 to 021851.

13-307 It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the General Account Cheque Register dated November 6, 2013 in the amount of \$217,510.56 for cheques numbered 021764 to 021851.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Special Accounts Cheque Registers

The Finance Committee recommended that Council approve the Special Accounts Cheque Registers dated November 2013.

- 13-308** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the Special Accounts Cheque Registers dated November 2013.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated September 5 to October 4, 2013 in the amount of \$809.76.

- 13-309** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the Visa statement dated September 5 to October 4, 2013 in the amount of \$809.76.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Electronic Tablets for Paperless Meetings

The Finance Committee recommended that Council approve an additional \$3,000 for the purchase of tablets in an effort to reduce paper at meetings for total of \$8,000.00.

- 13-310** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve an additional \$3,000 for the purchase of tablets in an effort to reduce paper use at meetings for total of \$8,000.00.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Compressor Purchase

The Finance Committee recommended that Council approve the purchase of one 25 HP rotary screw air compressor at a cost of \$11,600.00 for the Dunville Water Treatment Plant.

- 13-311** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the purchase of one 25 HP rotary screw air compressor at a cost of \$11,600.00 for the Dunville Water Treatment Plant.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Royal Bank – Request for Tax Adjustment

The Finance Committee recommended that Council reject the Royal Bank's claim that they are entitled to a 10% discount on their 2013 taxes in the amount of \$5,408.03 as it is clearly indicated on the invoice that the discount applies to residential taxes only.

- 13-312** It was moved by Councillor Greene and seconded by Councillor Nash that Council reject the Royal Bank's claim that they are entitled to a 10% discount on their 2013 taxes in the amount of \$5,408.03 as it is clearly indicated on the invoice that the discount applies to residential taxes only.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Laval High School Request for Donation

The Finance Committee recommended that Council approve the donation of \$150.00 to Laval High School's graduation exercises/scholarship program.

- 13-313** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the donation of \$150.00 to Laval High School's graduation exercises/scholarship program.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Placentia & Area Food Bank Request for Donation

The Finance Committee recommended that Council reject the request for a donation to the Placentia and Area Food Bank as residential taxpayers support this cause.

- 13-314** It was moved by Councillor Greene and seconded by Councillor Nash that Council reject the request for a donation to the Placentia and Area Food Bank as residential taxpayers support this cause.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Dunville Health Care Auxiliary Request for Donation

The Finance Committee recommended that Council approve the donation of \$50.00 to the Dunville Healthcare Auxiliary in memory of deceased Councillors and staff.

- 13-315** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve the donation of \$50.00 to the Dunville Healthcare Auxiliary in memory of deceased Councillors and staff.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

PITTS001 – SURCHARGE ADJUSTMENT

The Finance Committee recommended that Council approve the reversal of the \$50.00 surcharge that was applied Account # PITTS001 as the patio deck is considered part of new home construction.

- 13-316** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve the reversal of the \$50.00 surcharge that was applied Account # PITTS001 as the patio deck is considered part of new home construction.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Collins voted in favour of the motion; Councillor Nash abstained from the motion due to conflict.)

Tax Reclassification

There was a request from a local business asking for tax reclassification from take out to restaurant. A classification change will be considered during the budget process.

Vale Grant

Council was informed that the Vale grant in lieu of taxes does not expire at the end of this year; the agreement is good until the end of 2014.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Francis Coombs; Resource Person Public Works Supervisor)

Councillor Greene presented the minutes in Councillor Woodman's absence.

A. Harvey & Company – Occupancy Permit Application

The Public Works Committee recommended that Council approve A. Harvey & Company Ltd.'s application for a permit for temporary occupancy of Building #771, Argentina.

- 13-317** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve A. Harvey & Company Ltd.'s application for a permit for temporary occupancy of Building #771, Argentina.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

A. Harvey & Company – Occupancy Permit Application

The Public Works Committee recommended that Council approve A. Harvey & Company Ltd.'s application for a permit to occupy Building #504, Argentina for a soda ash operation.

- 13-318** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve A. Harvey & Company Ltd.'s application for a permit to occupy Building #504, Argentina for a soda ash operation.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

The Town may require that a water meter be installed at the applicants expense.

Wanda Brooks – Sign Application

The Public Works Committee recommended that Council approve Wanda Brooks' application to erect a sign at #62 Southeast Road; sign will read "Wanda's Color Room".

- 13-319** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Wanda Brooks' application to erect a sign at #62 Southeast Road; sign will read "Wanda's Color Room".
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

David Griffin – Building Permit Application

The Public Works Committee recommended that Council approve David Griffin's application to construct a new residence complete with garage and patio at #13 Old Castle Hill Road, Jersey side with the stipulation that the applicant accepts responsibility for connection to the Town's water and sewer supply.

- 13-320** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve David Griffin's application to construct a new residence complete with garage and patio at #13 Old Castle Hill Road, Jersey side with the stipulation that the applicant accepts responsibility for connection to the Town's water and sewer supply.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Adrian McGrath – Building Permit Application

The Public Works Committee recommended that Council approve Adrian McGrath's application to construct a new residence at Lake's Road Extension pending confirmation that the location is in compliance with municipal regulations and the owner accepts full responsibility for acts of nature including washouts.

- 13-321** It was moved by Councillor Greene and seconded by Councillor Nash that Council approve Adrian McGrath's application to construct a new residence at Lake's Road Extension pending confirmation that the location is in compliance with municipal regulations and the owner accepts full responsibility for acts of nature including washouts.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Newfound Roofing – Permit Application

The Public Works Committee recommended that Council approve Newfound Roofing Ltd.'s application for a permit to re-roof the hospital building at Corrigan Place, Placentia.

- 13-322** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Newfound Roofing Ltd.'s application for a permit to re-roof the hospital building at Corrigan Place, Placentia.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Laura Nolan – Building Permit Application

The Public Works Committee recommended that Council approve Laura Nolan's application for a permit to extend the existing residence at #63 Freshwater Crescent.

- 13-323** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Laura Nolan's application for a permit to extend the existing residence at #63 Freshwater Crescent.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Gerard & Barbara O'Reilly – Building Permit Application

The Public Works Committee recommended that Council approve Gerard and Barbara O'Reilly's application to construct a new residence at 206-228 Shaw's Lane, Southeast, entrance from Kelly Crescent, with the stipulation that the applicant meets the following conditions:

- The proponent is required to survey and secure legal title to the public right-of-way to his/her property line.
- The right-of-way is to be upgraded to municipal standard which will include paving of the road.
- A cul-de-sac is to be installed for emergency vehicle turn around as per the municipal plan.
- The right-of-way, when developed to municipal specifications, is to be turned over to the Town of Placentia.
- The proponent is required to install a 6" – 8" water line.
- Fire hydrants are to be installed as per municipal guidelines.
- All costs associated with the foregoing are the responsibility of the proponent.
- All municipal stipulations and other government regulations must be met before a permit to construct will be issued.

13-324

It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Gerard and Barbara O'Reilly's application to construct a new residence at 206-228 Shaw's Lane, Southeast, entrance from Kelly Crescent with the stipulation that the applicant meet the following conditions:

- The proponent is required to survey and secure legal title to the public right-of-way to his/her property line.
- The right-of-way is to be upgraded to municipal standard which will include paving of the road.
- A cul-de-sac is to be installed for emergency vehicle turn around as per the municipal plan.
- The right-of-way, when developed to municipal specifications, is to be turned over to the Town of Placentia.
- The proponent is required to install a 6" – 8" water line.
- Fire hydrants are to be installed as per municipal guidelines.
- All costs associated with the foregoing are the responsibility of the proponent.
- All municipal stipulations and other government regulations must be met before a permit to construct will be issued.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Council was advised that these stipulations are in keeping with past practice for development that was previously approved in Shaw's Lane/Morrissey's Lane area and will continue to be the basis for all development in that area.

Barbara Pitcher – Crown Land Application

The Public Works Committee recommended that Council approve Barbara Pitcher's application for crown land at Southeast, Placentia.

13-325

It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Barbara Pitcher's application for crown land at Southeast, Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

PAHS – Accessory Building Permit Application

The Public Works Committee recommended that Council approve Placentia Area Historical Society's application to construct a storage shed at #48 Orcan Drive, Placentia; there is to be no permit fee charged as this is municipal property.

13-326

It was moved by Councillor Greene and seconded by Councillor Collins that Council approve Placentia Area Historical Society's application to construct a storage shed at #48 Orcan Drive, Placentia; there is to be no permit fee charged as this is municipal property.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Provincial Ready Mix – Permit Application

The Public Works Committee recommended that Council approve Provincial Ready Mix's application to set up a mobile concrete plant at Argentia.

13-327 It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Provincial Ready Mix's application to set up a mobile concrete plant at Argentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

R & D Corp. – Commercial Development Permit Application

The Public Works Committee recommended that Council approve Research & Development Corporation's application to install a trailer and fence at their research site in Argentia.

13-328 It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Research & Development Corporation's application to install a trailer and fence at their research site in Argentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Seafair Capital Inc. – Commercial Development Permit Application

The Public Works Committee recommended that Council approve Seafair Capital Inc.'s application to install two temporary trailers on lot #30 Argentia Industrial Park, the first to be used as a mobile industrial warehouse and the second as a mobile kitchen. The permit for the mobile kitchen is subject to approval from all other government agencies.

13-329 It was moved by Councillor Greene and seconded by Deputy Mayor Pearson that Council approve Seafair Capital Inc.'s application to install two temporary trailers on lot #30 Argentia Industrial Park, the first to be used as a mobile industrial warehouse and the second as a mobile kitchen. The permit for the mobile kitchen is subject to approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Leo Smith – Accessory Building Permit Application

The Public Works Committee recommended that Council approve Leo Smith's application to extend an existing shed at #80 Old Settlement Hill, Freshwater.

13-330 It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Leo Smith's application to extend an existing shed at #80 Old Settlement Hill, Freshwater.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Peter Wadman – Accessory Building Permit Application

The Public Works Committee recommended that Council approve Peter Wadman's application to construct a storage garage at #130B Harbour Dr., Dunville.

- 13-331** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve Peter Wadman's application to construct a storage garage at #130B Harbour Dr., Dunville.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Gerard Wilson – Building Permit Application

The Public Works Committee recommended that Council approve Gerard Wilson's application to construct a four unit apartment house at #1262 Main Road, Dunville pending advertisement for discretionary use without objection and that the applicant is responsible for connection to the Town's water and sewer. Approval must be approved from all government agencies before permit is issued.

- 13-332** It was moved by Councillor Greene and seconded by Deputy Mayor Pearson that Council approve Gerard Wilson's application to construct a four unit apartment house at #1262 Main Road, Dunville pending advertisement for discretionary use without objection and that the applicant is responsible for connection to the Town's water and sewer. Approval must be approved from all government agencies before permit is issued.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Newfoundland Power – Poles & Anchors Installations

The Public Works Committee recommended that Council approve NL Power pole installations

- 2 poles & 3 anchors to service Tyler Wilson's house on Lake's Rd., Dunville
- 5 poles & 4 anchors to service Ed O'Keefe's house on Gardiner's Lane, Jersey side
- 1 pole & 1 anchor to service Ernie Kelly's apartment on Freshwater Crescent
- 1 pole and 1 anchor to provide service to Dexter Construction on Water Front Drive Argentinia (Husky Energy site)
- 5 poles & 3 anchors to provide service to RDC site in Argentinia

- 13-333** It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve NL Power Pole installations
- 2 poles & 3 anchors to service Tyler Wilson's house on Lake's Rd., Dunville
 - 5 poles & 4 anchors to service Ed O'Keefe's house on Gardiner's Lane, Jersey side
 - 1 pole & 1 anchor to service Ernie Kelly's apartment on Freshwater Crescent
 - 1 pole and 1 anchor to provide service to Dexter Construction on Water Front Drive Argentinia (Husky Energy site)
 - 5 poles & 3 anchors to provide service to RDC site in Argentinia
- (CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Vendor Permits – Ticket Sales

The Public Works Committee recommended that Council approve the following Vendor Permits for Ticket Sales at Placentia Mall

- Freshwater Seniors' Club
- Lions Manor

- Masonic Organization #1275
- NL Women's Institute – Dunville Branch
- Our Lady of Angels Parish
- Sacred Heart Church Fundraiser

13-334 It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve the following Vendor Permits for Ticket Sales at Placentia Mall

- Freshwater Seniors' Club
- Lions Manor
- Masonic Organization #1275
- NL Women's Institute – Dunville Branch
- Our Lady of Angels Parish
- Sacred Heart Church Fundraiser

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Joseph Lannon – Vendor Permit Application

The Public Works Committee recommended that Council approve the Vendor Permit for Joseph Lannon – Joe's Painting.

13-335 It was moved by Councillor Greene and seconded by Councillor Coombs that Council approve the Vendor Permit for Joseph Lannon – Joe's Painting.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Public Tender Sale

The Public Works Committee recommended that Council approve the sale of surplus items through the public tendering process to include the 2009 Chev Uplander van; removal of the P4 Building; lot number 6 on Murphy's Lane, Freshwater and sundry items stored at the Public Works Depot in Argentinia including

- 1 1000 gal. double wall oil tank
- 1 240 gal. air receiver tank
- 1 15 kw diesel generator single phase
- 1 12 x 24 Quonset Hut still in crate
- 1 Drafting table
- 1 Show case cabinet with gun rack
- 2 Single hung windows 31 x 60
- 1 Combination stove, sink and fridge
- 1 Combination safe

13-336 It was moved by Councillor Greene and seconded by Deputy Mayor Pearson that Council approve the sale of surplus items through the public tendering process to include:

- the 2009 Chev Uplander van;
- P4 Building (to be removed);
- lot number 6 on Murphy's Lane, Freshwater; and
- following sundry items stored at the Public Works Depot in Argentinia
 - 1 1000 gal. double wall oil tank
 - 1 240 gal. air receiver tank

- 1 15 kw diesel generator single phase
- 1 12 x 24 Quonset Hut still in crate
- 1 Drafting table
- 1 Show case cabinet with gun rack
- 2 Single hung windows 31 x 60
- 1 Combination stove, sink and fridge
- 1 Combination safe

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Councillor Coombs advised Council that at the committee level he stated that he would prefer that the P4 Building be sold as is so that it could be renovated if a developer wanted to open a business there. Councillor Greene reminded Council of the proposed development for Frecker Place as a residential area; Councillor Nash spoke of her understanding that there is a mold problem with the building. The Deputy Mayor asked about the tennis courts and Councillor Collins commented that there have been issues there in the past when the P4 was operational and suggested maybe the whole works should be removed. There was a counter suggestion that the tennis court may tie in with a developers green space/park concept and so it was agreed that only the building would be removed.

Children at Play Sign Request - Bruley

The Public Works Committee recommended that Council approve the installation of a *Children at Play* sign at the corner of Corrigan Place/Bruley Avenue.

- 13-337** It was moved by Councillor Greene and seconded by Deputy Mayor Pearson that Council approve the installation of a *Children at Play* sign at the corner of Corrigan Place/Bruley Avenue.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

Dangerous Intersection

Councillor Collins asked that Public Works trim or have the trees trimmed on the corner of Bruley Avenue/Corrigan Place before a pedestrian/vehicular accident occurs. Workers at the hospital walk to this area on their break and the trees cause reduced visibility when cars are approaching.

REJECTED PERMIT APPLICATION

William Kelly – Building Permit Application

The Public Works Committee recommended that Council not approve William Kelly's application to construct a new residence at #17 Kelly's Lane, Freshwater as it does not meet municipal regulations regarding back lot development as submitted.

- 13-338** It was moved by Councillor Greene and seconded by Councillor Collins that Council not approve William Kelly's application to construct a new residence at #17 Kelly's Lane, Freshwater as it does not meet municipal regulations regarding back lot development as submitted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Collins voted in favour of the motion.)

There was discussion on the concept of backlot development. The Deputy Mayor questioned how the regulation works and if a precedent will be set by not allowing Mr. Kelly to develop. The CAO offered to see the Deputy Mayor at some time to discuss the regulation but briefly explained that if a public road is put through for access, then development could be considered. All development must front on a publicly maintained road per the regulations. The applicant will be advised in writing of the options.

Leonard Mulrooney – Complaint re Flooding

Mr. Mulrooney has an issue with flooding during rainfall events that have been occurring since Chantal in August of 2007. Councillor Collins asked if this is an issue for the Town or the resident and was advised that the Town has cleaned the ditch adjacent to Mr. Mulrooney's property in an effort to alleviate the problem. She asked that this be monitored regularly to see if it does work.

Water Quality – Dunville

Councillor Collins said that she is still receiving complaints about the water color in Dunville and stated it's time to get this fixed. The Deputy Mayor says that the color has improved immensely although there is still a slight yellow cast to it. He hopes that the action to be taken by Public Works to clean out the wet wells will fix this. He says that Town staff have been doing a great job both in trying to get the situation rectified and in getting information out to him.

It was confirmed that the water quality is regularly tested and is safe; the only problem is the color. In response to Councillor Nash's question why Wyse's Pond is the source if it is so poor to start with, the CAO advised that to get it any better than it is now would require finding another water source which is the purpose of the ongoing water transmission line project - Phase I of a multi-year capital works plan to amalgamate all communities to the one water source – Clarks Pond. Major leaks in Freshwater have to be dealt with in Freshwater before proceeding further. The Deputy Mayor and Councillor Greene both reiterated the need for this to continue to get top priority in the Town's capital works planning and for a plan to be put in place that can be presented to residents. The CAO explained that this is an ongoing priority for the Town.

At the recent MNL Convention, Councillor Collins spoke with a company called Fay who have solutions that could clean up the problem and could be funded 100% by government. This company has visited Placentia before but the CAO will invite a representative to meet with him again to explore options.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Pearson, Chair; Councillor Noella Collins; Resource Person – Manager of Town Affairs)

Committee Structure

There are only two Councillors on the Culture and Heritage Committee; the Deputy Mayor invited any of the other committee members who might have time to volunteer as a third member.

Minute Taking

It was suggested that the Executive Assistant do the minutes for all meetings for consistency and because of her knowledge of the issues. This is a staff matter that will be referred to the CAO who is responsible for staff matters.

Legacy Project

The Town Square Legacy project is currently moving through some phases but delayed in others. Open Communications will be attending the upcoming Committee of the Whole meeting next week and that will bring Council up-to-date on the marketing aspect of the project.

Request for Rental Reduction

There was a request for a rental reduction at the Arts Centre for Yoga classes. The committee is suggesting the individual partner with the Chamber of Commerce to see if they can advise of available grants for health and wellness. The Committee does not feel it appropriate to reduce rates for one user and not all. The costs should stay standard. The Mayor suggested that the individual could look at possibly using FCC as a venue as other organizations have been doing.

Facilities Manager's Report

Facilities Manager, Rhonda Power circulated her report covering the period September 16, 2013 to December 7, 2013. The possibility of having a Box Office located at the Arts Centre was rejected once again on the basis that the auditors do not approve and that event holders at the centre are getting a deal by only having to pay \$100 rental fees. Users should be responsible for their own advance ticket sales and it was suggested that they approach local businesses to vend their tickets for them. Town staff workload should not be increased to accommodate this issue.

PARC Arena – Boards

The boards surrounding the ice at the arena are past their useful life and need to be replaced at a cost of about \$170,000 which computes to a capital works project. This will be further discussed at the next meeting.

Staff Issue

The issue of staff morale was referred to discussion with the CAO.

Directional Signage

Directional signage was suggested for use to direct visitors to the Arts Centre. This is to be included in the marketing and promotion package being developed.

Annual Recognition Dinner

The Town's Employee Recognition Dinner is scheduled for November 29th at the Harold Hotel. All employees, councillors and their guest are invited to attend.

Santa Claus Parade

The Dunville Lions/Town of Placentia Santa Claus Parade is scheduled for December 7th. Staff had been approached to assist with the design of a float for the Santa Claus parade. There has been very little positive response.

RECREATION COMMITTEE REPORT

Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person – Heritage & Tourism Director)

The Committee reviewed its Terms of Reference and made the following recommendations:

- Committee name be updated to "Recreation Committee"
- Attendance of Chief Administrative Officer and Executive Assistant at all Committee meetings to ensure consistency with other Committees of Council.

Tree Lighting Ceremony and Christmas Parade

The Manager of Town Affairs informed the Committee that the Town's Tree Lighting Ceremony is scheduled for December 2nd and the Annual Dunville Lions Club Town of Placentia Santa Claus Parade is scheduled for Saturday December 7th.

Margie invited participation of all Council and staff to assist with the Town's float but response is low to date.

Winter Carnival Date

The Committee agreed to schedule the 2014 Winter Carnival during the last weekend of February. (February 20-23rd) Margie informed the Committee of past winter carnival activities. Councillor Collins recommended advertising the event early in the New Year to encourage involvement.

Arena Operations

The Committee briefly discussed the arena operations and ways to optimize the schedule to keep expenses and demand for ice time balanced. The Manager of Town Affairs and Facilities Manager will review the current schedule and bring back recommendations to the Committee.

The necessity to improve exterior lighting at the arena for safety and security was echoed by all Committee members. The Public Works Supervisor and the electrician will get together on this; funding is approved for the current year's budget.

Councillor Collins reported that the Recreation Commission asked that the cabinets from the P4 be moved to the canteen at the arena. Margie advised this work was waiting to be scheduled.

Budget Planning 2014

The Manager of Town Affairs advised that Council would be meeting soon to finalize the 2014 budget. The Committee identified Arena Dasher Boards, Placentia Ball field Upgrade and Southeast Water Park as possible capital items to include in the budget.

Swimming Pool Project

A copy of the Placentia Lions Swimming Pool building design, feasibility study and business plan will be distributed to the Committee. Councillor Collins expressed an interest to represent the Town on the Swimming Pool Committee with Deputy Mayor Pearson attending in her absence.

Proposed Curling Facility

The Curling Committee is pursuing a feasibility study on Council's request. Councillor Collins also expressed an interest in representing Council on this Committee.

Matts Auto Parking

Councillor Nash inquired about Matts Auto proposal for upgrade and use of the Town's property at the intersection of Swan's and Orcan Drive. Council deferred this for a more detailed plan submission and perhaps a presentation on exactly what they are proposing. Council would like them to be given every opportunity to improve this area.

Regatta Civic Holiday

Deputy Mayor Pearson suggested the Town consult with the Placentia Rowing Club to discuss the possibility of observing the Regatta Day holiday on the Monday following the Regatta as

opposed to the day of the Regatta. There have been issues with the regatta being canceled and no one got to take the holiday. Plus, the Deputy feels that if Monday was the holiday, the long weekend would encourage more activity with celebrations related to the activity, i.e. concert on Sunday or the like. It was suggested that the Rowing Club be consulted.

Healthy Community Initiative

Councillor Nash proposed that the Town offer a Six Month Healthy Community Challenge promoting healthy eating, social habits, fitness etc.

MUNICIPAL SERVICES COMMITTEE REPORT

(Councillor Francis Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person – Chief Administrative Officer)

Municipal Enforcement Officer – Jeff Griffin

Councillor Coombs referred to the Municipal Officer's report that was circulated prior to the meeting and stated that he does not feel that this position is warranted and that the M.E.O. does not have power to enforce regulations. Councillor Coombs questioned what the M.E.O. can do with taxi issues and how much it costs for anything to be done; he does not feel that anything can be done by him with dilapidated properties and other duties he may have can be done by the Public Works Department. Environmental issues i.e. the burned trailer should be dealt with by the insurance company; and leave a moose carcass to rot on the path and the wildlife in the area will eat it.

Councillor Collins responded that Mr. Griffin has been with the Town for only a year and there is a significant difference in the Town. Dog complaints are down; he addressed the issue of inspecting taxis to ensure they are safe and fit for tourists and locals alike to ride in; he is battling untidy properties and deals with complaints on a daily basis. He looks after the safety and welfare of animals and does it on call any time of day or night. Other duties include dumping of garbage control not to mention the assistance he gives to the Public Works Department. The Municipal Enforcement Officer is a valuable employee.

The Mayor suggested that if Councillor Coombs has concerns on the Enforcement Officer's abilities and duties, he should discuss this staff issue with the CAO.

Fire Department Honorariums

Councillor Coombs would like to see the firefighters awarded \$200 per month which would cost the Town just under \$75,000 per year. This matter was discussed back and forth and it was agreed that it will be referred to the budget process as this fiscal year is near completed. Before ending discussion it was stated that there was no objection from Council on an increase but the decision of how much will have to go through the proper process.

Councillor Nash reminded Council to be mindful of conflict with this issue as there are three members of Council with relatives in the Fire Department.

Recycle My Cell

Council was not receptive to a drop box at the Town Hall for obsolete cell phones. The Committee had recommended the local phone company be approached as a candidate to undertake this type project.

Fire Department Equipment

Approval has been received from government for a cost share 80/20 purchase of a vehicle extrication machine for the Fire Department. This spared the suggestion from Councillor Collins that new industry be approached to donate and help with upgrading equipment for the Fire Department. The CAO and the Fire Chief had met earlier today and discussed this very topic and are planning to contact representatives from Husky and Vale to discuss a partnership on this initiative.

Councillor Collins suggested this be held at the fire hall so they can see the facility and meet the firefighters. The Deputy Mayor asked that training be part of the considerations and the CAO advised that the Chief has developed a training upgrade list.

Councillor Collins advised of a mobile company that inspects equipment to determine if it is up to par (this is done in Grand Falls Winsor on a yearly basis). The CAO agreed to review this with the Fire Chief and to obtain estimates for budget consideration.

Use of Town Vehicle

Councillor Coombs asked that the Town Vehicle used of staff be parked at the Town Hall overnight rather than be taken home after regular hours by the CAO for the sake of public perception. The Mayor explained that this vehicle is for the CAO to have available for afterhours call out use and he should not have to come here to pick up the vehicle to answer a Council or resident complaint. The Mayor agreed to refer this back to the Executive Committee for further review but Councillor Coombs stated he would like to make a motion.

The Mayor stated that it will be put on the agenda for the next Executive Committee agenda as an employee issue.

Councillor Collins asked for a list of all town vehicles and stated that this request is not directed at the CAO only. Councillor Coombs stated that the only vehicle he is referring to is the one for office use. The Mayor replied that if there is a review it will be for all vehicles, not just one. It will be done and reported on at the next meeting.

Councillor Collins asked that all town vehicles be marked as such.

AMA Report – CAO

Husky Energy Presentation

Husky Energy representatives Richard Pratt, Vice President, Atlantic Region Developments, John Shortall, Construction Engineer and Nancy Wicks, Senior Communications Advisor attended this special meeting of the AMA. They gave a presentation on the Argentina Graving dock Project, a copy of which is attached for your information. If Council so desires, Husky will attend a meeting here and give the same presentation to council.

Proposed New Business Initiatives

The Research and Development Corporation of Newfoundland and Labrador are leasing 4 acres land on North Side of Argentinia to set up a corrosion test facility. This is in partnership with Memorial University. This testing facility will not require any building; they will be securing material to be exposed to the elements to determine environmental effects that will only require occasional monitoring.

Warehouse/Storage Facility

A company is interested in setting up a warehouse facility as well as a self-storage facility on Bog Avenue Argentia. They are currently dealing with the AMA on leasing details.

Vale Update

Vale will be finished with the 24 acre marshaling yard in Argentia at the end of October; there is another company offering to lease this land as lay down area.

As part of the Land Transfer Agreement between the AMA and PWGSC a number of restricted covenants were included. These were primarily for the convenience of INCO (now Vale) who had planned to construct a commercial nickel processing facility at Argentia and wanted to avoid the prospects of retirement homes, food processing, camping, parks or other operations on site which might conflict with their interests.

Now that Vale has shifted their operations from Argentia to Long Harbour the AMA is applying to have these constraint removed.

The restricted covenants are also included in the Town of Placentia's municipal plan; dissolution of the covenant will also enable the Town to remove the restrictions from our municipal plan. This will make options available for other business opportunities in Argentia.

OTHER BUSINESS OF COUNCILLORS

Councillor Collins briefly touched on a couple of items she missed due to having to work late. She questioned why Mr. Greg Hickey's issues would be discussed at the Executive meeting and why the Committee of the Whole. The Mayor explained that Mr. Hickey asked for the upcoming meeting and the discussion at the Executive Committee level was to identify the first Chair and to start the process; it had nothing to do with the resident's presentation.

Councillor Collins also asked if the paving in the spring will be done at the same price as quoted for this year and was advised that there was a letter from the engineer and the paver circulated to Council that confirms that yes, it will be.

Councillor Collins would like to review the Town's phone bills for October and November. The Mayor suggested she meet with the Administrative Office Manager to do this.

Councillor Collins referred to the motion on the August minutes discussed earlier in this document. She says she has received a letter from Dave Clarke of Municipal Affairs that says per the new Councillor's Handbook, the minutes can be changed. Councillor Nash says they cannot be amended after they are adopted but that you can rescind a motion with 2/3s of the vote. Councillor Collins said she would provide a copy of the correspondence from Mr. Clarke to the Executive Assistant.

Deputy Mayor Pearson said this is the first time Council has met since the Husky signing was finalized and he would like Council to write a letter of appreciation to the AMA for their part in realizing this accomplishment.

Deputy Mayor Pearson noted his disappointment at the absence of press at this evening's meeting.

Councillor Nash commented on the benefit of the recent MNL Convention. She is looking forward to the November 30th orientation session.

Councillor Nash noted that the Economic Development Committee has yet to meet and is looking forward to a Terms of Reference to get started in the New Year.

Councillor Greene commented on the earlier discussion on the Fire Department honorariums, training and equipment requirements and says that going through the proper committee process will afford better debate and consideration.

Councillor Greene also agrees with referring the discussion on town vehicles use to the Executive Committee level.

Mayor Power reminded Council that the Employee Recognition Dinner is to be held at Harold Hotel on November 29th and encouraged everyone to RSVP to the Executive Assistant.

Mayor Power confirmed that the Committee of the Whole will meet on November 26th starting at 6:00 p.m. Deputy Mayor Pearson chose to pass the Chair to one of the senior councillors due to his being a novice at same. Council Greene accepted.

Mayor Power says that the proposed planning session will be held in the New Year.

Next Meeting

There will be a meeting early in December to present the 2014 budget for approval.

ADJOURNMENT

Mayor Power concluded the meeting at 9:05 p.m.

Wayne D. Power, Mayor

Ed O'Keefe, CAO

Date