



## COUNCIL MINUTES

A public meeting of the Placentia Council was held Tuesday, October 25, 2016 at the Town Hall with the following in attendance:

<b>Mayor:</b>	Wayne D. Power	<b>CAO:</b> Charlotte Hickey
<b>Deputy Mayor:</b>	Keith Pearson	<b>Public Works Supervisor:</b> Harold Power
<b>Councillors:</b>	Noella Collins	<b>Facilities Manager:</b> Rhonda Power
	Frank Coombs	<b>Admin. Office Manager:</b> Mary Greene
	Dan Greene	<b>Executive Assistant:</b> Debbie Gear
	Frankie Nash	
	William Woodman	<b>Observer:</b> 1

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Mayor Power called the meeting to order at 7:10 p.m. (There was a delay due to a brief recess following the Committee of the Whole meeting.)

### CONDOLENCES

Mayor Power acknowledged the recent passing of Clara Cochrane, wife of former Town of Placentia employee, Maurice Cochrane. Clara was well known in the community both through her family life and her work at Sobey's. She was a fine person and her passing will leave a void in the lives of all who knew her. Mayor Power asked that condolences be sent to the family on Council's behalf.

### CONGRATULATIONS

There were a number of noteworthy accomplishments reached by members of the Town of Placentia's sports teams. They are:

- ★ The Laval AAA Boys' Varsity Softball Champions
- ★ The Laval Senior Girls' Cross Country Regional Meet Winners
- ★ Ryan Hickey who was a National Record Setter at the Eastern Canadian Powerlifting and Benchpress Championships
- ★ Matt Power who captured 3rd place at the Men's Cross country Dalhousie Saint Mary's University invitational in Halifax; and
- ★ Jordan Pomeroy who took the title of St. John's Intermediate Fastpitch Rookie of the Year and who was also named to the All-Star Team.

Mayor Power offered congratulations on behalf of his colleagues and staff of the Town of Placentia.

### REMINDERS - RULES OF PROCEDURE

In deference to the Point of Order that was raised and due to the delays at the September Council meeting, Mayor Power brought reminders to his colleagues with the request that they show consideration for their fellow councillors and staff.

1. Discussion on issues occurs at Committee levels and is sent to Councillors in their meeting packages; Councillors are asked to review these documents before the meeting and the CAO

will gladly address any questions that arise prior to the Council meeting so that the business of Council, which is to vote on motions, can progress in a timely manner.

2. It is understood that due to other commitments, i.e. employment, there may be times when a Councillor misses part of or even an entire meeting. Review of the missed meeting should not be conducted a second time at the Council meeting. Councillors can review the points they missed in the next minutes or make arrangements to meet with the CAO or the Mayor to be briefed on what transpired in their absence.
3. At the September Council meeting; one Councillor made the mistake of mentioning a student's name in connection with their SWASP payments. Council was reminded that there are to be no personnel issues discussed and no persons identified by name at a public Council meeting.

Councillor Collins noted that it was she to whom the Mayor was speaking and said that if she's working she can't be held responsible for being late. Mayor Power agreed which is exactly the point he made - that sometimes people can't help being late; however Council and staff can't be expected to repeat the meeting when all motions had been voted on. Councillor Collins also said she would need her package on the Monday prior the meeting to have time to review it. Mayor Power reminded her that three of the committees meet on Tuesdays and her own committees don't meet until Tuesday or Wednesday so it is impossible to get her the meeting notes until after the meetings are held.

### **BRIDGE OPENING**

Mayor Power recently attended the annual MNL convention and came back with congratulations to the Town of Placentia from the Premier on the first class event the Town planned and hosted for the opening of the new lift bridge.

### **HEART AND STROKE - AWARD**

The Town of Placentia was honored with the award for raising the most funds for the Heart and Stroke Foundation for communities comparable to our population. Mayor Power thanked all who participated in the Mayor's March and particularly Mrs. Gear who coordinated the event.

### **EMERGENCY TENDER - SOUTHEAST FORCEMAIN**

On October 11, 2016 Public Works advised the CAO that the force main in Southeast was broken once again. Our staff took emergency measures by deactivating the lift station to allow grey water flow only. The CAO entered into conversation with our engineers and contacted the Department of Municipal Affairs advising them of the situation. A project had already been approved but to expedite repairs, Ms. Hickey requested the Department's permission to evoke the *emergency invited tender process* which would allow the five day turnaround for quotes to replace this force main. Council was contacted via e-mail and approval was granted by the majority of Council to go this route; Council is recommending approval of the process.

### **Motion #16-250**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved that Council approves the issuance of an emergency invited tender for the replacement of the force main at Bond's Path, Southeast, Project #17-CWWF-17-00087.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

## **ADOPTION OF THE MINUTES**

The minutes of the meeting of September 20, 2016 were circulated prior to the meeting. There was one correction to be noted on Page 7 - Motion #16-241; the resident corrected their civic address to #319 Shaw's Lane.

### **Motion #16-251**

#### **Councillor Nash/Councillor Coombs**

Be it resolved that the minutes of September 20, 2016 are adopted as circulated, perused and amended.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

## **ADOPTION OF THE AGENDA**

The agenda was circulated prior to the meeting.

### **Motion #16-252**

#### **Councillor Nash/Councillor Coombs**

Be it resolved that the agenda as presented prior to the meeting is approved by Council.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

## **Ratification of Motion from Privileged Session October 25, 2016**

### **Motion #16-253**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved that an employee's request to continue in the Town's medical and dental health part of the group insurance plan at the employee's 100% cost until age 65 or until severance pay is dispersed is approved.

**(CARRIED 6:1 Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, and Woodman voted in favour of the motion, Councillor Coombs voted against the motion.)**

## **EXECUTIVE COMMITTEE REPORT**

*(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)*

A report on the Executive Committee meeting held on October 21, 2016 was circulated prior to the meeting for Council's information; the following motions were tabled from that meeting and from the privileged session held prior to the Council meeting.

### **CAO's Probationary Period**

The six month probation period for the CAO concluded on October 4, 2016 and the Professional Growth and Evaluation report was received from the consultant who recommends that the employee be taken off probation.

### **Motion #16-254**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved Council approves removal of the probation period for the CAO as per the review of the evaluation and recommendation from the consultant.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

### **Appointment of Deputy Clerk**

The Municipalities Act requires that a Deputy Clerk be appointed to fill this position in the absence of the Clerk.

#### **Motion #16-255**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved that Council approves the appointment of the Administrative Office Manager to the position of Deputy Clerk to meet the requirements of the Municipalities Act in the event of the CAO being absent.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

### **Approval of Travel to Spain**

Mayor Power and his representatives were invited by the Mayor of Plentzia to visit their country and take part in their European Cultural Days. All expenses except travel to and from Spain would be covered by the host country.

#### **Motion #16-256**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved that Council approves the expenditure of up to \$2,000.00 each for two persons to travel to Spain for the European Culture Days celebration as guests of the Town of Plentzia.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

Councillor Collins noted that her flight cost \$2,151.47; she was advised to submit the receipt to accounting and go through the process.

### **Recreation Master Plan**

J. W. Consulting Associates were hired to prepare a Recreation Master Plan for the Town of Placentia. This was prepared in draft, reviewed by the Executive Committee, amended and then presented to Council as whole on September 27, 2016. The Executive Committee is recommending that Council accept this document as a guideline for future planning.

#### **Motion #16-257**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved that Council accepts the Recreation Master Plan 2016 as a guideline for future planning.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

### **Operations Review**

L W Consultants were retained in October of 2015 to review the operations and staffing requirements of the Town of Placentia. The Executive Committee is recommending acceptance of the report as a guideline for future planning.

#### **Motion #16-258**

#### **Deputy Mayor Pearson/Councillor Greene**

Be it resolved that Council accepts the Operations Review as prepared by LW consulting as a guideline for future planning.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)**

Management and the Executive Committee have created a discussion document highlighting points from the review which have already been accomplished or required updating.

### **Vale**

Councillor Collins asked what the former Vale demonstration plant is valued at - the assessment for 2017 came in at \$5.3 million but the Port of Argentia will be appealing that assessment.

### **Security Assessment - Town Owned Buildings/Properties**

*Mayor Power declared himself in conflict due to family relations and left the meeting; Deputy Mayor Pearson assumed the Chair (8:16 p.m.)*

Councillor Collins reviewed the bids that were received to provide security to Town owned properties. She noted that the bids were presented in a complicated format and is asking for clarification. Ms. Hickey explained the process of first asking for an assessment and recommendations which she received from three bidders but were not comparable to each other. She then prepared a list of requirements which was sent to the same three companies with a request for them to resubmit. Two of the three companies returned new bids, the third did not. Ms. Collins would like to have the companies in to tell the Town what is needed, create a bidding war. Ms. Hickey reminded Council that there is no motion on the floor. Deputy Mayor Pearson advised that Council will take the comments under advisement and invited the Mayor back to the meeting.

Mayor Power re-joined the meeting at 8:25 p.m.

### **Plentzia Visit**

Mayor Power briefed Council on the meeting to Plentzia. He noted that the country has expressed a high level of interest in our community; they know a vast amount of our history. The visit to their town was four days of meetings and events participation with the Mayor and representatives from Plentzia and the Basques government. Next year the Town of Placentia hopes to host Plentzia representatives here. There are a lot of similarities in both communities; it was a good expedition.

Both communities hope to finalize a twinning document this year in preparation of signing next year.

Mayor Power thanked Council for providing the opportunity for himself and Councillor Collins to visit Plentzia and the Mayor of Plentzia and his officials for hosting them.

### **FINANCE COMMITTEE REPORT**

*(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)*

#### **Accounts Payable**

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated October 13, 2016 in the amount of \$79,237.61.

#### **Motion #16-259**

#### **Councillor Greene/Councillor Nash**

Be it resolved that the Accounts Payable Transaction Journal dated October 13, 2016 in the amount of \$79,237.61 is approved

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

### **Cheque Register - General Account**

The Finance Committee recommended that Council approve the Cheque Register dated October 13, 2016 in the amount of \$152,974.64 for cheques numbered 024913 to 025024 .

#### **Motion #16-260**

#### **Councillor Greene/Councillor Nash**

Be it resolved that Council approves the Cheque Register dated October 13, 2016 in the amount of \$152,974.64 for cheques numbered 024913 to 025024.

(CARRIED :Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

### **Cheque Register - Special Accounts**

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of October 2016.

#### **Motion #16-261**

#### **Councillor Greene/Councillor Woodman**

Be it resolved that the Special Accounts Cheque Register for the month of October 2016 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

### **Visa Statement**

The Finance Committee recommended that Council approve the Visa statement dated August 30 to September 27, 2016 in the amount of \$662.58.

#### **Motion #16-262**

#### **Councillor Greene/Councillor Nash**

Be it resolved that the Visa statement dated August 30 to September 27, 2016 in the amount of \$662.58 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

### **Purchase Order Limit Increase - CAO**

The Finance Committee recommended that Council approve the increase of the CAO's purchase order approval limit from \$1,000.00 to \$5,000.00 with an itemized list of purchases over \$1,000.00 to be presented with the monthly accounts payable listing.

#### **Motion #16-263**

#### **Councillor Greene/Councillor Nash**

Be it resolved that Council approves the increase of the CAO's purchase order approval limit from \$1,000.00 to \$5,000.00 with an itemized list of purchases over \$1,000.00 to be presented with the monthly accounts payable listing.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

### **Rescue Stabilization Kit - Fire Department**

The Finance Committee recommended that Council approve the expenditure of \$2,500.00 plus tax and shipping for the purchase of a rescue stabilization kit - vehicle extrication.

**Motion #16-264**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves the expenditure of \$2,500.00 plus tax and shipping for the purchase of a rescue stabilization kit.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**Tax Adjustment - Account #LOCKC002**

The Finance Committee recommended that Council approve an adjustment of water and sewer tax of \$1,080.00 for the period 2010 to 2013 and interest of \$327.11 for the same period for a total of \$1,407.11 on Account #LOCKC002; the property was vacant during this time frame and the tax was charged in error.

**Motion #16-265**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves an adjustment of water and sewer tax of \$1,080.00 for the period 2010 to 2013 and interest of \$327.11 for the same period for a total of \$1,407.11 on Account #LOCKC002; the property was vacant during this time frame and the tax was charged in error.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**Education Costs**

The Finance Committee recommended that Council ratify the motion to approve the expenditure of \$2,932.50 for reimbursement of job related training costs upon receipt of verification of the expenditure.

**Motion #16-266**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves ratification of the motion to approve the expenditure of \$2,932.50 for reimbursement of job related training costs for a staff member upon receipt of verification of the expenditure.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**Placentia Ball Field Fence**

The Finance Committee recommended that Council approve the expenditure of \$9,160.00 to replace the fence at Placentia ball field; this is to amend Motion #16-248 approved at the September 2016 Council meeting.

**Motion #16-267**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves the expenditure of \$9,160.00 to replace the fence at Placentia ball field; this is to amend Motion #16-248 approved at the September 2016 Council meeting.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**Server Room Ventilation**

The Finance Committee recommended that Council approve the expenditure of \$3,250 plus HST to install a ventilation system for the server room to reduce the heat generated by the equipment.

**Motion #16-268**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves the expenditure of \$3,250 plus HST to install a ventilation system for the server room to reduce the heat generated by the newly relocated equipment.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

**Sale of Town Owned Property - Freshwater**

The Finance Committee recommended that Council approve the sale of land to a resident in Freshwater whose property adjoins town owned land (playground area) that is of no value to the Town or anyone else other than that resident on condition that the property is cleaned up by the resident. Upon receipt of verified cost of the clean up the Town will sell the land to the resident at an equivalent cost. There is to be no construction on this land without prior approval of Council and submission of an environmental assessment completed at the property owner’s expense verifying the land is free of contamination.

**Motion #16-269**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves the sale of land to a resident in Freshwater whose property adjoins town owned land (playground area) that is of no value to the Town or anyone else other than that resident on condition that the property is cleaned up by the resident. Upon receipt of verified cost of the clean up the Town will sell the land to the resident at an equivalent cost. There is to be no construction on this land without prior approval of Council and submission of an environmental assessment completed at the property owner’s expense verifying the land is free of contamination.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

**2015 Financial Statements**

The Finance Committee recommended that Council approve the 2015 Audited Financial Statements as prepared by Byron Smith Chartered Accountants and circulated and reviewed by Council.

**Motion #16-270**

**Councillor Greene/Councillor Nash**

Be it resolved that Council approves the 2015 Audited Financial Statements as prepared by Byron Smith Chartered Accountants and circulated and reviewed by Council.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

**Donation to Laval High School**

The Finance Committee recommended that Council approve the donation to Laval High School in the amount of \$150.00 as per past practice.

**Motion #16-271**

**Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the donation to Laval High School in the amount of \$150.00 as per past practice.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**



The Town is currently enforcing the *seize and sell* option available under the terms of the Municipalities Act to collect outstanding taxes on vacant properties. There are currently 16 properties being marked as part of the 60 day notification period.

The next budget review meeting is scheduled for November 1st.

Council was advised that the Town's charitable donations are being audited.

## **PUBLIC WORKS COMMITTEE REPORT**

*(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)*

### **RESIDENTIAL PERMIT APPLICATIONS**

#### **#87-91 Blockhouse Road, Placentia - New Building Permit**

The Public Works Committee recommends that Council approve the application for a new residential permit at #87-91 Blockhouse Road, Placentia pending approval from all other government agencies.

#### **Motion #16-272**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves application for a new residential permit at #87-91 Blockhouse Road, Placentia pending approval from all other government agencies.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

#### **#5-7 Kelly's Lane, Freshwater - New Building Permit**

The Public Works Committee recommends that Council approve the application for a new residential permit at #5-7 Kelly's Lane, Freshwater with the stipulation that the existing house be removed and that regulations are followed regarding use of accessory buildings.

#### **Motion #16-273**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application for a new residential permit at #5-7 Kelly's Lane, Freshwater with the stipulation that the existing house be removed and that regulations are followed regarding use of accessory buildings.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

#### **#116 Orcan Drive, Townside Placentia - Residential Extension Permit**

The Public Works Committee recommends that Council approve the application for a second story residential extension permit at #116 Orcan Drive, Placentia.

#### **Motion #16-274**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application for a second story residential extension permit at #116 Orcan Drive, Placentia.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

#### **#20 Brook Road, Freshwater - Accessory Building Permit**

The Public Works Committee recommends that Council approve the application for an accessory building permit to construct a storage shed at #20 Brook Road, Freshwater.

**Motion #16-275**

**Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application for an accessory building permit to construct a storage shed at #20 Brook Road, Freshwater.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**#2 Flynn Street, Placentia - Accessory Building Permit**

The Public Works Committee recommends that Council approve the application for an accessory building permit to construct a deck and fence at #2 Flynn Street, Placentia.

**Motion #16-276**

**Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application for an accessory building permit to construct a deck and fence at #2 Flynn Street, Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**#100 Placentia Pike Road, Argentina - Commercial & Other Development Permit**

The Public Works Committee recommends that Council approve the application for a commercial and other development permit to repair the roof of the building at #100 Placentia Pike Road, Argentina.

**Motion #16-277**

**Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application for a commercial and other development permit to repair the roof of the building at #100 Placentia Pike Road, Argentina.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**Point Verde Road - Accessory Building Permit**

The Public Works Committee recommends that Council approve the application for an accessory building permit to construct a garage on Point Verde Road; application fee only applies, there is no permit fee.

**Motion #16-278**

**Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application for an accessory building permit to construct a garage on Point Verde Road; application fee only applies, there is no permit fee.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

**Crown Land Application #16-06**

The Public Works Committee recommends that Council approve the application (#16-06) for Crown Land at Kelly’s Pond to construct a hunting cabin.

**Motion #16-279**

**Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the application (#16-06) for Crown Land at Kelly’s Pond to construct a hunting cabin.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

### **NL Power Applications**

The Public Works Committee recommends that Council approve the following NL Power applications:

- Install one pole to a new house on Freshwater Crescent, Freshwater.
- Install two poles to provide service to the new communications shed for the Town of Placentia at the water tower on Old Settlement Hill, Freshwater.

### **Motion #16-280**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the following NL Power applications:

- Install one pole to a new house on Freshwater Crescent, Freshwater.
- Install two poles to provide service to the new communications shed for the Town of Placentia at the water tower on Old Settlement Hill, Freshwater.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

### **Vendor Permits**

The Public Works Committee recommends that Council approve the following Vendor permits:

- Mason Lodge Trinity Bay to sell tickets at Placentia Mall.
- Fundraising Bake sale at Placentia Mall
- Knights of Columbus to sell tickets at Placentia Mall.
- Ronald McDonald House to sell tickets at Placentia Mall.
- Royal Canadian Legion Branch #33 to sell tickets at Placentia Mall.

### **Motion #16-281**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the following Vendor permits:

- Mason Lodge Trinity Bay to sell tickets at Placentia Mall.
- Fundraising Bake sale at Placentia Mall
  
- Knights of Columbus to sell tickets at Placentia Mall.
- Ronald McDonald House to sell tickets at Placentia Mall.
- Royal Canadian Legion Branch #33 to sell tickets at Placentia Mall.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

### **Release of Permit #32-2015**

The Public Works Committee recommends that Council approve the release of permit #32-2015 as all stipulations imposed by Council have been met. Council will not be maintaining the unpaved section of Shaw's Lane.

### **Motion #16-282**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the release of permit #32-2015 as all stipulations imposed by Council have been met.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

### **Ownership of Road - Shaws Lane**

The Public Works Committee recommends that Council assume ownership and responsibility for road maintenance and services to residents at #206-228 Shaw's Lane now that the road has been developed according to municipal standards and regulations.

#### **Motion #16-283**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves taking ownership and responsibility for road maintenance and services to residents at #206-228 Shaw's Lane now that the road has been developed according to municipal standards and regulations.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

*The CAO declared conflict due to family connections and left the meeting.*

### **Forcemain Tender Award**

The Public Works Committee recommends that Council approve the award of the tender to Replace the Southeast Forcemain to the low bidder, Ed Collins Contracting Ltd. for \$150,585.60 (plus engineering).

#### **Motion #16-284**

#### **Councillor Greene/Councillor Coombs**

Be it resolved that Council approves the award of the tender to Replace the Southeast Forcemain to the low bidder, Ed Collins Contracting Ltd. for \$150,585.60 (plus engineering).

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

*The CAO returned to the meeting.*

### **Application for Crown Land**

Application #16-05 for Crown Land at Southeast road to construct a cottage was not recommended for approval because of its proximity to the Town's watershed.

### **Report on Freshwater Soil Testing**

The Department of Environment conducted testing of an area of concern to resident(s) of Freshwater who are worried that fuel may be leaching into the drinking water supply. There were three tests taken in different locations and there were no contaminants detected. There is no more action required with regard to this issue.

### **Illegal Dumping at the Wye**

An issue with dumping in the open space on the Wye has been dealt with. Testing is being conducted to confirm that there are no contaminants leaching into the water supply. Access to the area will be restricted in future.

## **MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT**

*(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)*

The Municipal Enforcement Officer's report was circulated prior to the meeting, there were no items discussed.

A dilapidated properties update was prepared and circulated for Council's information.

The first quarterly Fire Department report was circulated updating Council on call-outs over the last four months, the list of current members of the Fire Department and training programs attended.

Some councillors expressed an interest in obtaining prices for a private contractor to collect waste and transport it to Robin Hood Bay.

There was a repeat request for a dog park in the area; the last time this matter was discussed, the proponent was advised to develop a plan and bring it back to council. There was no further action on this topic that council is aware of until now. It will be suggested to the persons involved that they bring their advancements forward to the CAO for further discussion.

## **CULTURE & TOURISM COMMITTEE REPORT**

*(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)*

A new brochure is being developed which met with approval at the committee level. There are some modifications to be made including translation into French. Facilities Manager Rhonda Power was commended for her work on this project.

Planning continues for the Ternua - Saint Pierre et Miquelon 2017 rowing trip in July. Rowers will be here for the July Regatta.

Other planning continues with the *Singing Kitchen* initiative, twinning with Plentzia and coordinating a visit from the cruise "*In the Footsteps of Basques Whalers in Newfoundland & Labrador*" in June of 2017. More information will be provided as these plans unfold.

## **RECREATION COMMITTEE REPORT**

*(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)*

### **Playground Rules and Regulations**

The Recreation Committee recommended that Council adopt playground rules as prepared and presented to Council prior to the meeting.

### **MOTION #16-285**

#### **Councillor Collins/Deputy Mayor Pearson**

Be it resolved that Council adopts the *Playground Rules* as presented, reviewed and appended to these minutes.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

### **Award of Canteen Operation Services**

The Recreation Committee recommended that Council award the operation of the canteen at PARC Arena to the *Three Sisters*.

### **MOTION #16-286**

#### **Councillor Collins/Councillor Greene**

Be it resolved that Council awards the tender for canteen operation at Unity PARC to the sole bidder, the *Three Sisters*.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)**

The official opening of the Southeast Playground was postponed due to weather conditions.

A request for a matched contribution of \$10,000 for upgrade to the Freshwater Playground was deferred to the budget process.

*Trunk or Treat* will take place in the Town Square from 4:00 to 7:00 p.m. on Halloween night.

A one day workshop facilitated by Recreation NL will take place in Placentia on November 26th.

Council is calling for more action on the enforcement of dog regulations, including owner's cleanup of dog feces. A monitoring plan will be put in place by the CAO and the Municipal Enforcement Officer.

### **ECONOMIC DEVELOPMENT COMMITTEE REPORT**

*(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)*

Dan Meade, owner of *Dandy Dan's Fish Market* is the guest speaker at the next *Lunch and Learn*. Council suggested that a tour of his facility would be interesting.

Council was asked to encourage public completion of the YMCA on-line survey.

### **COUNCILLORS' COMMENTS**

**Councillors Collins and Coombs** wish to discuss the garbage collection contract; this will be tabled at the November 1st budget discussion meeting. The contract does not expire until next year.

**Councillor Collins** commented on the graffiti on the back of town owned buildings in the square. She suggested better lighting between the buildings would be a deterrent.

**Councillor Collins** noted the Avalon North Search and Rescue planned exercise at the pavilion in Argentina in November.

**Councillor Woodman** congratulated Mayor Power on his reelection to the position of Avalon Director on the MNL Board of Directors.

**Mayor Power** reminded Council of the Placentia Area Chamber of Commerce's AGM tomorrow evening.

### **ADJOURNMENT**

There being no further business, the meeting concluded at 8:40 p.m.

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**MAYOR WAYNE D. POWER**

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**CHARLOTTE HICKEY, CAO**

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**DATE**

*Mayor Power* took a moment before closing to wish Councillor Woodman a Happy 80th Birthday.