

MINUTES

A public meeting of the Placentia Council was held Tuesday, February 16, 2016 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO: Ed O’Keefe
Deputy Mayor:	Keith Pearson	Public Works Supervisor: Harold Power
Councillors:	Noella Collins	Admin. Office Manager: Mary Greene
	Frank Coombs	Executive Assistant: Debbie Gear
	Dan Greene	
	Frankie Nash	Observer (1)
	William Woodman	

Mayor Power called the meeting to order at 7:20 p.m.

Housekeeping Items

Prior to the start of the meeting, Mayor Power offered condolences to staff member John Bruce and his wife Michelle on the passing of Michelle’s Mother, Louise Clarke on January 25, 2016. He asked that the CAO extend an appropriate expression of sympathy to them and their extended family.

Adoption of Agenda

The agenda was circulated prior to the meeting.

Motion #16-19

Deputy Mayor Pearson/Councillor Coombs

Be it resolved that the agenda as presented prior to the start of the meeting was approved by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Minutes of the Meeting of January 19, 2016

The minutes of the meeting of January 19, 2016 were circulated prior to the meeting. Councillor Collins asked that it be noted that she was absent from the meeting due to weather.

Motion #16-20

Councillor Nash/Councillor Greene

Be it resolved that the minutes of January 19, 2016 were adopted as circulated and amended.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Action Sheet

Arena Employee: Mayor Power advised Council that hiring of a new employee at the arena will be taken into consideration the next time the Executive Committee meets to discuss the organization review.

Vale Demo Plant Status: Council was informed that Vale is slated to vacate their Argentia premises the end of February 2016; until they leave they continue their grant in lieu agreement with the Town on a month by month basis.

CAO Recruitment: The search for a new CAO closed on February 15, 2016 and the Executive Committee is expecting a report from the consultant by the end of this week. Following the consultant's screening report, interviews will set up for February 26th and conducted by a committee comprised of the consultant and the Executive Committee of Council.

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

Reports on three Executive Committee meetings held since the last Council meeting were circulated prior to the meeting for Council's information.

Husky Energy Revised Agreement

At the privileged meeting held prior to this meeting, Council voted unanimously to approve the revised tax agreement between Husky Energy and the Town of Placentia.

Motion #16-21

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approved an amendment to the tax agreement with Husky Energy to reflect payments of \$250,000 in 2016 (payable immediately); \$200,000 in 2017; and \$150,000 in each of 2018 and 2019 is approved.

(CARRIED 6:1: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Coombs and Woodman voted in favour of the motion; Councillor Collins voted against the motion.)

Renaming of Beach Road

The Town was approached with a request to rename "Beach Road" to "Veterans Way" in commemoration of the 100th Anniversary of the Battle of the Somme at Beaumont-Hamel.

Motion #16-22

Deputy Mayor Pearson/Councillor Woodman

Be it resolved that Council approved the renaming of Beach Road to Veterans' Way.

(CARRIED 5:2: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Coombs and Woodman voted in favour of the motion; Councillors Collins and Greene voted against the motion.)

Meeting with Minister: A meeting is scheduled with Hon. Siobhan Coady, Minister of Natural Resources to discuss the issue of Husky Energy's graving dock and construction of the concrete gravity structure in Argentina. This meeting is scheduled for February 24, 2016.

Operations Review: The Executive Committee met on January 26, 2016 to start the review of the operations report prepared by LW Consulting. They requested additional information from management which has been provided; another meeting to continue discussions will be held and recommendations will be presented to Council following those deliberations.

Forensic Audit Review: February 17, 2016 has been set for the date of the next Special Projects Committee meeting on the forensic audit issue.

Legal Representation: The Executive Committee will be exploring options for alternate legal services; this will include polling the membership at the Avalon Regional meetings this weekend.

Approval in Principle: A draft letter has been prepared in response to Teslagistics' request for approval in principle agreement regarding their project in Argentinia and permission to deploy geothermal cooling loop in the area of Marquise Avenue, Charter Avenue and Shag Pond. This is not approval of the project which will require a comprehensive development plan approval before proceeding.

Executive Committee - MHA and MP Meetings

Committee briefing notes were presented on meetings with MHA Sherry Gambin-Walsh and MP Ken McDonald.

Court House: When the province is assessing the need for courthouse space, Ministers Al Hawkins and Andrew Parsons stated they will include Placentia in their evaluation process.

Lift Bridge Update: The new lift bridge construction encountered a slight delay while resolving some weight issues that have been resolved. The engineer advises that work is progressing on sealing the room on top and all else is on schedule; opening should be later this summer.

NLHC Properties: Hon. Sherry Gambin-Walsh, Minister responsible for Newfoundland and Labrador Housing Corporation (NLHC) stated in her meeting that her office does not receive many applications for housing from this area. This prompted the observation that the condition of some of the corporation's houses in his area are in deplorable state and need attention.

FINANCE COMMITTEE REPORTS

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated February 4, 2016 in the amount of \$30,866.50.

Motion #16-23

Councillor Greene/Councillor Nash

Be it resolved that the Accounts Payable Transaction Journal dated February 4, 2016 in the amount of \$30,866.50 is approved
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated in the amount of \$434,888.55 for cheques numbered 024162 to 024238.

Motion #16-24

Councillor Greene/Councillor Nash

Be it resolved that the Cheque Register dated February 4, 2016 \$434,888.55 for cheques numbered 024162 to 024238 is approved.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for February 2016.

Motion #16-25

Councillor Greene/Councillor /Councillor Woodman

Be it resolved that the Special Accounts Cheque Register for February 32016 is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the monthly Visa statement dated December 4, 2015 to January 4, 2016 in the amount of \$697.30.

Motion #16-26

Councillor Greene/Councillor Woodman

Be it resolved that the monthly Visa statement dated December 4, 2015 to January 4, 2016 the amount of \$697.30 is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Purchase of Fire Department Equipment

The Finance Committee recommended that Council approve the expenditure of \$681.00 plus HST for the purchase of four life jackets and four water rescue helmets for the Fire Department.

Motion #16-27

Councillor Greene/Councillor Nash

Be it resolved that the expenditure of \$681.00 plus HST for the purchase of four life jackets and four water rescue helmets for the Fire Department is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Account #CAHIL001 - Tax Adjustment Request

The Finance Committee recommended that The Finance Committee recommended that Council approve the adjustment of \$20,316.60 for 2016 business tax on Account #CAHIL001 as the business ceased operations in Argentina in September 2015.

Motion #16-28

Councillor Greene/Councillor Woodman

Be it resolved that the adjustment of \$20,316.60 for 2016 business tax on Account #CAHIL001 as the business ceased operations in Argentina in September 2015 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Account #WHELA003 - Tax Adjustment Request

The Finance Committee recommended that Council approve the adjustment of \$4,555.74 representing 2016 education business tax charged on Account #WHELA003 which is no longer an educational institution.

Motion #16-29

Councillor Greene/Councillor Nash

Be it resolved that the adjustment of \$4,555.74 representing 2016 education business tax charged on Account #WHELA003 which is no longer an educational institution

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Account #EASTE010 - Tax Adjustment Request

The Finance Committee recommended that Council approve an adjustment to Account #EASTE010 to remove the business tax invoiced for 2016 as the business does not operate out of its Blockhouse Road location.

Motion #16-30

Councillor Greene/Councillor Nash

Be it resolved that an adjustment to Account #EASTE010 to remove the business tax invoiced for 2016 as the business does not operate out of its Blockhouse Road location

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Account #MULLR003 - Tax Adjustment Request

The Finance Committee recommended that Council approve an adjustment to Account #MULLR003 for the 2016 second unit water tax charged on a vacant unit.

Motion #16-31

Councillor Greene/Councillor Woodman

Be it resolved that an adjustment to Account #MULLR003 for the 2016 second unit water tax charged on a vacant unit

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Tax Recovery Plan Approval

The Finance Committee recommended that Council approve the prepared Tax Recovery Plan for submission to the Department of Municipal Affairs in order to be in compliance with conditions to obtain increased Municipal Operating Grant for 2016.

Motion #16-32

Councillor Greene/Councillor Woodman

Be it resolved that the Tax Recovery Plan prepared for submission to the Department of Municipal Affairs, necessary to comply with conditions to obtain increased Municipal Operating Grant for 2016, is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

PARC Figure Skating Club - Sponsorship of Event

The Finance Committee recommended that Council approve the expenditure of \$300.00 for “Silver” sponsorship of the PARC Figure Skating Club’s annual ice show, “A Skate Through Time”.

Motion #16-33

Councillor Greene/Councillor Woodman

Be it resolved that the expenditure of \$300.00 for “Silver” sponsorship of the PARC Figure Skating Club’s annual ice show, “A Skate Through Time” is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Southeast Playground - Playground Equipment

The Finance Committee recommended that Council approve the expenditure of a maximum of \$10,000.00 toward the purchase and installation of equipment for the Southeast playground on condition that price quotes are obtained and upon receipt of invoice issued to the Town of Placentia. Copies of the drawings are to be approved by Council prior to any installation.

Motion #16-34**Councillor Greene/Councillor Nash**

Be it resolved that the expenditure of a maximum of \$10,000.00 toward the purchase and installation of equipment for the Southeast playground is approved on condition that price quotes are obtained and upon receipt of invoice issued to the Town of Placentia. Copies of the drawings are to be approved by Council prior to any installation.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Account # ARGEN020 - Tax Adjustment Request

The Finance Committee recommended that Council agree to revise the invoice on Account #ARGEN020 to reflect billing for only the the three months the business is in operation. The motion was tabled by Councillor Greene and seconded by Councillor Woodman but after discussion on how to monitor the operations to determine if they are ongoing, the motion was withdrawn and the request referred back to the Finance Committee.

Offer to Purchase Land - 41 Fort Louis Road

This request was referred back to the Finance Committee for further information on ownership, price, use, etc.

Funding for the Placentia Radio Amateur Group Receiver

This request was referred back to the Finance Committee for more information - management is checking with the province on possible funding and the Town will investigate options with its own receivers.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

Subdivision Application

The Public Works Committee recommended that Council approve the application from Edward Collins Contracting Ltd. to construct a subdivision adjacent to Morrissey's Lane, Southeast as per the plans submitted with the application.

Motion #16-35**Councillor Woodman/Councillor Coombs**

Be it resolved that the application from Ed Collins Contracting Ltd. to construct a subdivision adjacent to Morrissey's Lane, Southeast is approved as per the plans submitted with the application.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Crown Land Application - Dunville

The Public Works Committee recommended that Council approve the application for crown land near #1368 Main Road, Dunville with the stipulation that an accessory building permit must be received and approved prior to any construction.

Motion #16-36**Councillor Woodman/Councillor Coombs**

Be it resolved that the application for crown land near #1368 Main Road, Dunville is approved with the stipulation that an accessory building permit must be received and approved prior to any construction.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Occupancy Permit Application

The Public Works Committee recommended that Council approve the occupancy permit application for “Living the Dream Tanning Studio” to operate at #178 Jersey Hill.

Motion #16-37

Councillor Woodman/Councillor Coombs

Be it resolved that the occupancy permit application for “Living the Dream Tanning Studio” to operate at #178 Jersey Hill is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

NL Power Applications

The Public Works Committee recommended that Council approve the following applications from NL Power:

1. to install one pole on Swan’s Road across from Cabot Street in Townside, Placentia.
2. to install one pole on Blockhouse Road at the corner of Morley Drive.
3. to replace two poles and install a third pole to provide service to a new house at #208 Harbour Drive, Dunville.

Motion #16-38

Councillor Woodman/Councillor Coombs

Be it resolved that the following permits requests submitted by Newfoundland Power for pole installations were approved:

1. to install one pole on Swan’s Road across from Cabot Street in Townside, Placentia.
2. to install one pole on Blockhouse Road at the corner of Morley Drive.
3. to replace two poles and install a third pole to provide service to a new house at #208 Harbour Drive, Dunville.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Deferred Application - Shaw’s Lane #134-849

The Committee deferred a decision on the application to construct at #134-849 Shaw’s Lane on the basis that the road has not yet been completed to municipal standards as required by previous development permits as agreed to by the developers.

The observer left the meeting.

Complaint re Heavy Equipment Parking - Freshwater

Councillor Coombs declared himself in conflict and left the meeting (8:20)

There is a recurring issue regarding parking of vehicles at #45-47 Freshwater Crescent; Council has received numerous complaints from the same resident that the noise is disruptive and the parking of heavy equipment is inappropriate in the centre of town. The area is zoned mixed development.

The owner of the property was given a permit to construct an accessory building and by his signature accepted that there is to be no storage of machinery or material on the property. Council has written the owner to remind him of the terms of the permit but he continues to let a heavy equipment operator park on his property citing that he is no different from anyone else in this area who park their trailers and trucks on the sides of the road.

Council has agreed that there is little else that can be done but refer the matter to the Town's lawyer for legal action.

Councillor Coombs returned to the meeting (8:35)

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

Municipal Services Committee Report

The Municipal Enforcement Officer's Report was circulated prior to the meeting; there were no discussions arising from the review of the document. It was noted that there is very little reported these days on animal control issues; Mayor Power commented that this is because of the good job being done by the Municipal Enforcement Officer.

RCMP Report

A report for October to December was circulated for Council's information.

Jake Brakes Usage - Request for Signage

The committee reviewed a second request from a resident asking that signs be erected on Route 100 from Argenta to forbid the use of jake brakes in the residential area. Staff have contacted the Department of Transportation and Works regarding this issue as the road is owned by the province and they have jurisdiction over signage and enforcement of regulations. They will not erect a sign nor try to enforce anti-jake brake usage. The Town does not have jurisdiction or the means to enforce any regulations in this regard either.

Staff will once again write staff of the Department of Transportation and copy the Minister as well as our MHA defining our concerns not only with noise but with speed as trucks approach the intersection. The RCMP will also be asked to monitor speeds.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

The Chair of the Committee pointed out items of note on the Culture and Tourism Committee report.

Events have been scheduled for the Arts Centre and the arena for winter carnival including a concert featuring Juno nominated, Canadian Folk Music Award winning indie folk duo from St. John's, *Fortunate Ones*.

Tract Consulting will be meeting with Town staff on Tuesday, February 23 at 10:00 a.m. to move forward with the Townscape and Cultural Heritage District Master Plan review.

Plans for the Volunteer Week (April 10 - 16, 2016) activity are being formulated. It is hoped that MHA Sherry Gambin-Walsh will be available to be the guest speaker.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

The Recreation Committee had requested that Public Works install signage and crosswalks near the bus shelter on Patterson Drive; this has been done. It was also suggested that the MEO check the shelters on Monday mornings to ensure they are up to standard.

It was suggested that a tender be issued for a standing offer for an electrician for the arena.

The Winter Carnival plans are progressing well; the event takes place from February 25-28, 2016. Amongst the highlights of the event is a concert featuring 2016 Juno nominated Canadian Folk Music duo - Fortunate Ones on Saturday, February 27th. Flyers for the carnival will be in the mail this week.

Plans are underway to put in a skating area along the walkway in the legacy garden weather conditions permitting. There was discussion on liability and controls and the need to be able to prove due diligence was exercised in prevention of accidents.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CA)

Argentia Freezers have agreed to be a guest at the first *Lunch & Learn* session to be held in the first week of April.

Patrick O'Keefe of the Department of Business, Tourism, Culture and Rural Development has been invited and agreed to attend a session later this spring.

COUNCILLORS' COMMENTS

Councillor Collins informed Council that the Cadet Movement had a biathlon meet on the west coast this past weekend and it is worth checking out on Facebook.

Councillor Collins noted a snowclearing issue in Jersey side this past weekend that was addressed; she would like to make sure the Fort Louis Road Extension is cleared properly and that salt boxes are always filled.

Councillor Woodman went to the Urban Municipalities caucus meeting in Deer Lake this past weekend. He highlighted the discussion that took place on assessments and property tax. Of public interest might be the availability of a rider that may be available to residents on their personal insurance to protect residential property from damage due to water and/or sewer leaks and repair.

Councillor Woodman will be resigning from his position of Southwest Avalon representative on the board of Eastern Waste due to eyesight condition and the requirement for nighttime driving.

Deputy Mayor Pearson was pleased to report that public feedback on the budget was good. He commended Council and staff on being diligent and accountable when budgeting taxpayers' dollars.

ADJOURNMENT

Mayor Power thanked Council for their time and adjourned the meeting at 8:55 p.m.

MAYOR WAYNE D. POWER

ED O'KEEFE, CAO

DATE