



# Town of Placentia

## CHANGE OF OWNERSHIP APPLICATION

DATE: \_\_\_\_\_

CURRENT APPLICANT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

CIVIC LOCATION: \_\_\_\_\_

NEW APPLICANT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

CIVIC LOCATION: \_\_\_\_\_

### PLEASE STATE REASON FOR CHANGE:

- |                       |       |  |
|-----------------------|-------|--|
| A) PURCHASE/SALE      | _____ | AFFIDAVIT TO BE COMPLETED IF NO DEED SUBMITTED                   |
| B) ESTATE             | _____ | NOTARIZED LETTER FROM EXECUTOR/EXECUTRIX                         |
| C) DIVORCE/SEPARATION | _____ | BOTH PARTIES TO COMPLETE AFFIDAVIT OF CHANGE                     |
| D) OTHER              | _____ | PLEASE PROVIDE DETAILED INFORMATION AND SUPPORTING DOCUMENTATION |

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

**\*\*FAILURE TO SUBMIT ALL REQUIRED DOCUMENTS WILL DELAY PROCESSING**

**\*\*ALL TAXES MUST BE PAID IN FULL BEFORE ACCOUNT CAN BE CHANGED**