

MINUTES

A public meeting of the Placentia Council was held Tuesday, September 18, 2017 at the Town Hall with the following in attendance:

Council

Mayor: Wayne D. Power
Deputy Mayor: Keith Pearson
Councillors: Noella Collins
Dan Greene
Frankie Nash
William Woodman

Staff

Charlotte Hickey, CAO
Harold Power, Public Works Supervisor
Rhonda Power, Manager - T M & C
Mary Greene, Manager of Finance
Gord Pike, Manager - Rec. & Com. Programming
Debbie Gear, Executive Assistant (Recording)

Observers: Nine (9)

Mayor Power called the meeting to order at 7:00 p.m.

Housekeeping Items

Mayor Power offered congratulations to the follow residents who reached milestones in their various events:

- Brent Payne, member of the Outer Cove Rowing Crew that captured first place at the 2017 Royal St. John's Regatta.
- Hilary Neville, MacKenzie Wakeham, Mackenzie Leonard Power, Lauren Kelly, Grace Follett, Tyra Lannon, Trainer Tony Woodman and Coxswain Kenny King who made up the Harold Hotel rowing crew. The crew won their individual races at all three regattas and took silver at the Harbour Grace Regatta.
- Jordan Pomeroy, Nicholas Pittman, Stephen Mullaley and Jeremy O'Reilly were part of the NL Seniors Men's Softball team (Galway Hitmen) that captured the silver medal at the Canadian Fastpitch Championships held in Saskatchewan.
- Track and Field athletes, Peter Hynes and Taylor Hann who were selected as part of Team NL competing in the 2018 Special Olympics Canada Summer Games in Nova Scotia next summer.

Mayor Power also extended congratulations to Patrick Pearson of Dunville for being selected for the Premier's Youth Advisory Committee.

Correction

In the minutes of Council for August 2017, the recording clerk mistakenly reported that Kerry O'Reilly Wilks is the daughter of local residents Gerard and Kathleen O'Reilly when it should have been recorded as daughter of Cyril and Rose O'Reilly. We apologize for this error.

Adoption of Agenda

The agenda was circulated prior to the meeting.

Motion #17-216**Councillor Nash/Councillor Greene**

Be it resolved that the agenda for the meeting of September 18, 2017 as circulated prior to the meeting is approved by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins and Woodman voted in favour of the motion.)

Minutes of the Meeting of August 16, 2017

The minutes of the meeting of August 16, 2017 were circulated prior to the meeting. The date on Motion # 17-191 is to be changed to July 18, 2017.

Motion #17-217**Councillor Nash/Councillor Woodman**

Be it resolved that the minutes of August 16, 2017 are adopted as circulated, reviewed and amended.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins and Woodman voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

Capital Works Approval

The Executive Committee recommended that Council approve entering into a Multi Year Capital Works Agreement with the Department of Municipal Affairs and Environment for the period 2017-2020; CAO and Mayor are authorized to sign the agreement.

Motion #17-218**Deputy Mayor Pearson/Councillor Greene**

Be it resolved that the motion to authorize the CAO and the Mayor to sign an agreement to enter into a Multi Year Capital Works Agreement with the Department of Municipal Affairs and Environment for the period 2017-2020 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins and Woodman voted in favour of the motion.)

Cell Phone Use Policy

The Executive Committee is recommending that Council approve the Cell Phone Use Policy for the purpose of stating Town policy on care and maintenance and operation of town owned cellular and/or mobile devices.

Motion #17-219**Deputy Mayor Pearson/Councillor Greene**

Be it resolved that the motion to approve the Cell Phone Use Policy for care, maintenance and operation of town owned cellular/mobile devices is approved.

(CARRIED 5:1 Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene and Woodman voted in favour of the motion; Councillor Collins voted against the motion.)

Sale of Assets

The Executive Committee recommended that Council approve the sale of any surplus assets that have been stored in the salt shed building, Argentia, as well as items that did not sell in the recent surplus asset sale.

Motion #17-220

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves the motion to sell any surplus assets that have been stored in the salt shed building, Argentia, as well as items that did not sell in the recent surplus asset sale.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins and Woodman voted in favour of the motion.)

Highlights of the Executive Committee report include:

A local developer will be written to advise that he must proceed with paving of the section of pavement that was removed to allow for sewer installation by him in order to avoid further action by the Town.

There were no offers received on the Town's older backhoe when it was offered for sale with a starting bid of \$20,000. Management was asked to issue another advertisement with a reduction in the starting bid to \$15,000.

A group planning a province-wide commemoration event recognizing the first trans-Atlantic flight has contacted the Town to determine if Placentia would be interested in taking part. This will be referred to the Tourism Committee for consideration.

The Route 100 Road Improvement Committee has asked for a letter of support for their efforts to deal with road issues through Dunville.

Required Certificate of Recognition from the NL Construction Safety Association was discussed in relation to the Town's standing offer and snow clearing contracts. COR is now industry standard throughout the province and the Town of Placentia follows provincial government standards when training our staff and hiring contractors.

FINANCE COMMITTEE REPORT

(Councillors Dan Greene, Chair; William Woodman & Frankie Nash ; Resource Person - Manager of Finance)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Journal dated September 6, 2017 in the amount of \$37,706.64.

Motion #17-221

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the Accounts Payable Journal dated September 6, 2017 in the amount of \$37,706.64 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated September 6, 2017 for cheques numbered 025982 to 026049 in the amount of \$140,612.28.

Motion #17-222

Councillor Greene/Councillor Woodman

Be it resolved that the Cheque Register dated September 6, 2017 for cheques numbered 025982 to 026049 in the amount of \$140,612.28 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of September.

Motion #17-223

Councillor Greene/Councillor Nash

Be it resolved that the Special Accounts Cheque Register for the month of September is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement for the period July 28 to August 28, 2017 in the amount of \$1,340.39.

Motion #17-224

Councillor Greene/Councillor Woodman

Be it resolved that the Visa statement for the period July 28 to August 28, 2017 in the amount of \$1,340.39 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Placentia Rowing Club - Request for Donation

The Finance Committee recommended that Council approve a donation of \$300.00 to Placentia Rowing club toward the cost of opening ceremonies of the 2017 regatta.

Motion #17-225

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve a donation of \$300.00 to Placentia Rowing club toward the cost of opening ceremonies of the 2017 regatta

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Account # BARNJ002 - Adjustment Request

The Finance Committee recommended that Council approve a one time only interest adjustment of \$965.25 on Account # BARNJ002; principle on the account has been paid in full.

Motion #17-226

Councillor Greene/Councillor Woodman

Be it resolved that the motion to for a one time only interest adjustment of \$965.25 on Account # BARNJ002 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Account # LAKES001 - Adjustment Request

The Finance Committee recommended that Council approve a one time only interest adjustment of \$346.56 on Account #LAKES001; principle on the account has been paid in full.

Motion #17-227**Councillor Greene/Councillor Nash**

Be it resolved that the motion for a one time only interest adjustment of \$346.56 on Account # LAKES001 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Councillor Collins declared conflict as an employee of the institution referred in Motion #17-228 and left the room.

Request for Donation

The Finance Committee recommended that Council approve the request for a donation to the Trinity Conception Placentia Health Foundation.

Motion #17-228**Councillor Greene/Councillor Woodman**

Be it resolved that Council approves a donation of \$100.00 to the Trinity Conception Placentia Health Foundation as per past practice.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash and Woodman voted in favour of the motion.)

Councillor Collins returned to the meeting.

2016 Financial Statements

The Finance Committee recommended that Council approve the December 31, 2016 Audited Financial Statements prepared for the Town of Placentia by Byron Smith, Chartered Accountant.

Motion #17-229**Councillor Greene/Councillor Nash**

Be it resolved that the December 31, 2016 Audited Financial Statements prepared for the Town of Placentia by Byron Smith, Chartered Accountant are approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Council was very pleased that the Town underspent on the 2016 budget and closed out the fiscal year with a surplus. Funds will be retained in the special projects account for capital projects. The auditor's comments included remarks that the Town is compliant with all regulations and presented financial documents fairly and in keeping with accounting standards. There were no areas of concern noted.

Sale of Lawn Mower

The Finance Committee recommended that Council approve the sale of the used John Deere D160 100 Series Lawn Mower to the highest bidder, Skyline Contracting for \$563.89 plus HST, item to be sold as is/where is.

Motion #17-230**Councillor Greene/Councillor Woodman**

Be it resolved that Council approves the motion to sell the used John Deere D160 100 Series Lawn Mower to the highest bidder, Skyline Contracting for \$563.89 plus HST, item sold as is/where is.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Snow Clearing Contract Award

The Finance Committee recommended that Council award the snow clearing tenders to the low bidders pending review of tender validity; contract will be awarded for a three (3) year period with total contract value for each zone as indicated below:

Zone 1 (Placentia/Southeast) *Edward Collins Contracting Ltd.* **\$166,593.60**

Zone 2 (Jerseyside/Freshwater)	<i>10818 NF Ltd.</i>	<i>\$180,000.00</i>
Zone 3 (Dunville)	<i>M.J. Hickey Construction Ltd.</i>	<i>\$159,481.25</i>
Zone 4 (Argentia)	<i>Woodmar Contracting Ltd.</i>	<i>\$ 93,581.00</i>

Motion # 17-231

Councillor Green/Councillor Nash

Be it resolved that Council approves the motion to award the snow clearing tenders to the low pending review of tender validity; contract will be awarded for a three (3) year period with total contract value for each zone as indicated below:

Zone 1 (Placentia/Southeast)	<i>Edward Collins Contracting Ltd.</i>	<i>\$166,593.60</i>
Zone 2 (Jerseyside/Freshwater)	<i>10818 NF Ltd.</i>	<i>\$180,000.00</i>
Zone 3 (Dunville)	<i>M.J. Hickey Construction Ltd.</i>	<i>\$159,481.25</i>
Zone 4 (Argentia)	<i>Woodmar Contracting Ltd.</i>	<i>\$ 93,581.00</i>

(CARRIED 4:2 Mayor Power, Deputy Mayor Pearson, Councillors Greene and Nash voted in favour of the motion; Councillors Woodman and Collins voted against the motion.)

Donations Review

Council asked that next year’s budget review a guideline for contributing to the Town’s partners who contribute to improving the municipality.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillor Dan Greene; Resource Person - Public Works Supervisor)

Application for Residential Development Permit

The Public Works Committee recommended that Council approve a new residential development permit at Old Settlement Hill/First Beach Road, Freshwater as per the application submitted pending approval from all other government agencies.

Motion #17-232

Councillor Woodman/Councillor Greene

Be it resolved that Council approves the motion for a new residential development permit at Old Settlement Hill/First Beach Road, Freshwater as per the application submitted pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Application for a New Residential Development Permit

The Public Works Committee recommended that Council approve a new residential development permit at Old Settlement Hill Freshwater as per the application pending approval from all other government agencies.

Motion #17-233

Councillor Woodman/Councillor Greene

Be it resolved that Council approves a new residential development permit at Old Settlement Hill Freshwater as per the application pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Application for a Fence Permit

The Public Works Committee recommended that Council approve a permit to install a fence at #29-32 Swan's Road, Placentia.

Motion #17-234

Councillor Woodman/Councillor Greene

Be it resolved that Council approves the permit to install a fence at #29-32 Swan's Road, Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Application for a Fence Permit

The Public Works Committee recommended that Council approve a permit to construct a fence at #2-4 Burnt Woods Place, Southeast.

Motion #17-235

Councillor Woodman/Councillor Greene

Be it resolved that Council approves the permit to install a fence at #2-4 Burnt Woods Place, Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Application for an Occupancy Permit

The Public Works Committee recommends that Council approve an occupancy permit to operate a car sales business at #77 Blockhouse Road pending approval from all other government agencies.

Motion #17-236

Councillor Woodman/Councillor Nash

Be it resolved that Council approves the application for a permit to operate a car sales business at #77 Blockhouse Road pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Crown Land Application #151765

The Public Works Committee recommends that council approve crown land application #151765 for the purpose of operating a commercial greenhouse for food crops.

Motion #17-237

Councillor Woodman/Councillor Greene

Be it resolved that Council approves crown land application #151765 for the purpose of operating a commercial greenhouse for food crops.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

NL Power - Application to Install 23 Poles

The Public Works Committee recommends that Council approve NL Power's application for installation of 23 light poles in Argentia to service the Husky Energy development in Argentia.

Motion #17-238

Councillor Woodman/Councillor Greene

Be it resolved that Council approves NL Power's application for installation of 23 light poles in Argentia to service the Husky Energy development in Argentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Vendor Permit Application - Hair Salon

The Public Works Committee recommends that Council approve a vendor permit to operate a hair salon in the Placentia area.

Motion #17-239

Councillor Woodman/Councillor Nash

Be it resolved that Council approves a vendor permit to operate a hair salon in the Placentia area.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Vendor Permit Application - Hydroseeding Operation

The Public Works Committee recommends that Council approve a vendor permit to operate a mobile hydro-seeding business in the Placentia area.

Motion #17-240

Councillor Woodman/Councillor Greene

Be it resolved that Council approves a vendor permit for operation of a mobile hydro-seeding business in the Placentia area.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Motion Deferred

The motion to approve an extension to an existing garage at #48 Swans Road was deferred to the next committee meeting for more information.

Permit Not Recommended

The application for a permit to extend an existing building at #135-137 Veterans Way was not recommended for approval as it does not meet municipal guidelines. The applicant will be invited to a Committee of the Whole meeting to see if there is any way the Town can help him proceed with his plans within the Town's regulations.

Development at Morrissey's Lane

The CAO was requested to meet with the developer at Morrissey's Lane to discuss concerns with possible flooding as a result of his project and to bring information back to the Public Works Committee for consideration.

The Deputy Mayor reported that the Route 100 Road Improvement Committee met with MHA Sherry Gambin-Walsh and the Minister of Transportation and Works Services who advise that Placentia roads are better than others in the district. Those in worse shape will be given priority.

In response to concerns with respect to winter maintenance services, assurances were given that the local depot will not be closed this winter.

Issues with Town Property

The shoulder of the road along Harbour Drive continues to deteriorate; the Public Works Supervisor will revisit the site and bring a recommendation to the next committee meeting.

Potholes in Shaw's Lane are only the Town's responsibility to the end of the pavement; staff will check on the condition of the road however Council will not go any further than the Town's property to repair holes as the rest of the lane is private property or provincially owned.

Battery Road residents continue to have water problems. Public Works has investigated this area before and due to the fact that residents are living near sea level there is flooding most often when

there is heavy rain and high tide. In response to the complaint, the Public Works Supervisor will check the drains on this street once again but advises that this is not an easy fix.

Concerns with paving on Lake's Road affecting a private driveway were discussed. Council was advised that staff have dealt with the resident and have promised to level the driveway to the road when time permits.

Fort Louis Road Extension will be patched by Concorde paving when they are in the area over the coming weeks. Town pavement patching will continue as time permits.

Staff was asked to make arrangements to remove the archaeology sign on the flats of Jersey side.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal Enforcement Officer's report was circulated prior to the meeting. Council was apprised of the fact that the MEO is continuing with the process to have the unpermitted sheds and sea containers removed from the waterfront and from residential properties in Dunville.

Speeds on Prince William Drive continue to remain low since the speed radar sign was installed.

Council is requesting that Municipal Enforcement step up efforts with regard to dilapidated properties, in particular the abandoned warehouse on the Main Road, Dunville.

There are increasing requests to install speed bumps on various streets in the municipality; while Council recognizes that speeding is a concern, mobile speed bumps are not feasible. Municipal Enforcement will continue to lobby for increased RCMP patrols. This will be an item of discussion for the next meeting with the RCMP Sergeant. It was noted that the ghost car has been taken from Placentia and moved to Whitbourne but his move does not reduce the presence in the area.

Department of Transportation and Works did not approve the installation of signage on the blind hill in Southeast.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

Highlights of the Culture and Tourism meeting of September 11, 2017 included the following:

The Irish Newfoundland Band, Cordeen are scheduled for the Arts Centre and tickets are on sale now.

Congratulations were extended to the Placentia Area Theatre d'Heritage on their successful season just ended.

Teruna 2017 concluded under budget and was a very successful event. Congratulations were once again extended to Matt Foley who did a fine job of representing the Town on the Teruna rowing excursion from Placentia to St. Pierre.

The Town's appreciation was extended to the corporate sponsorship who helped make this year's Voices of Placentia Bay Festival the huge success it was.

Considerable work has been done at the Fort Louis dormant archaeology site - existing signage will be taken down and new signage will be considered for installation in the area to direct visitors to the archaeology exhibit at Cultural Interpretation Centre.

Work continues on planning for the Argentinia American Park by a committee spearheaded with representatives from the Placentia Area Development Association, the Town of Placentia and the Placentia Area Historical Society

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

The summer recreation report prepared by the Manager of Recreation and Community Programming and the Summer Program Coordinator was reviewed by the committee. This document provided an overview of the summer program and a list of recommendations to be considered for next year's program. Response to a survey that was presented to parents of participants resulted in positive feedback and indicated that most people were very satisfied with the program.

A list of recreational events available throughout the community for the fall and winter season is being compiled by the Manager of Recreation and Community Programming. He will continue to update and provide this information to the general public, search Placentia Recreation on Facebook.

The Town has been working with the school district and the local school transportation company to identify the best location for bus stops in the municipality. The Manager of Recreation and Community Programming and local residents have been working to relocate the bus shelters to ensure they are placed in areas needed within in the Town.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

Council was reminded that the Placentia Bay Industry Showcase is scheduled for September 19 -21, 2015. There are 150 delegates to attend and special guest speakers include local entrepreneur Ann Whelan and Husky Energy Atlantic Vice President, Richard Pratt.

The next Lunch and Learn Session will be hosted by the Port of Argentinia. Details will be provided as they become available.

COUNCILLORS' COMMENTS

Snow clearing contractors' bid deposits can be returned to them if they are replaced with a performance bond for the duration of the contract.

Fort Louis Road Extension pavement should be repaired in upcoming weeks.

The Port of Argentinia is paying to have municipal roads repaired in Argentinia.

Discussion continues with the province and other agencies on funding for the Placentia Lions Club pool project which has grown in concept from a pool in 2009 to a wellness centre at the current time. Final design and financing are being pieced together to determine the path to go forward.

Deputy Mayor Pearson took a moment to thank staff for the hard work and cooperation he received over the last four years. He also acknowledged the hard work of fellow councillors and he hopes that he has left Placentia a better place after the last four years. He noted that he has a new respect for his predecessors for what they did in their time and wished new candidates good luck in their bid for a council seat.

Organizers of the Take Back the Night activities were commended on their 5th event organized to bring awareness to the public on sexual violence

Councillor Greene reiterated the Deputy Mayor's thanks to Council and staff..

Alders along the roadside need to be trimmed once more before they take over the sides of the road again.

Mayor Power concluded the meeting with thanks to Council and stating it has been a pleasure to have chaired the last 45 Council meetings; it was an honor to be part of the team and to listen and guide the meetings. While his was only one vote, the Mayor appreciated the teamwork and the accomplishments made infrastructure wise, the strides to implement recommendations from the water study and other important milestones achieved while keeping finances in good shape. There were a lot of checkmarks made next to the goals Council set for themselves with thanks given to staff past and present for the guidance along the way.

Councillor Woodman commented on the new community notification system which is proving very beneficial to the many seniors who don't have computers or Facebook.

ADJOURNMENT

The last public meeting of Council for 2013 to 2017 concluded at 8:20 p.m.

BERNARD POWER, MAYOR

CHARLOTTE HICKEY, CAO

DATE