MINUTES

A public meeting of the Placentia Council was held Tuesday, August 16, 2017 at the Town Hall with the following in attendance:

<u>Council</u> <u>Staff</u>

Mayor: Wayne D. Power Charlotte Hickey, CAO

Deputy Mayor: Keith Pearson Rhonda Power, Mgr. Tourism, Marketing Communication

Councillors: Noella Collins Mary Greene, Manager of Finance

Dan Greene Gord Pike, Manager Rec. & Com. Programming
Frankie Nash Debbie Gear, Executive Assistant (Recording)

William Woodman

Absent: Harold Power (Vacation) **Observers:** 5

Mayor Power called the meeting to order at 7:00 p.m.

HOUSEKEEPING

Proclamation

Mayor Power proclaimed that the week of September 10 - 16, 2017 will be observed as Sexual Violence week with the theme *Listen - Believe - Support*. The *Take Back Night* annual march will take place on Friday, September 22nd.

Congratulations

The following people were offered congratulations on their achievements through the month:

Brittany McCarthy was a member of the team that attended the NL Softball Canada Games in Winnipeg.

Marcus Pittman and John Webber attended the Under 16 Boys National Championships in Ontario.

The Under 14 Boys Soccer Team won the provincial mega tournament in their division.

Jordan Pomeroy, Andrew Kelly, Nick Pittman and Brent Hatfield participated as members of Team NL at the 2017 Canada Summer Games in Winnipeg.

Harold Hotel Juvenile Ladies rowing Team won their races at Harbour Grace and the royal St. John's Regatta. They captured second place at the Harbour Grace Regatta.

Congratulations were extended to the 1977 Placentia Lions Rowing Crew on the 40th anniversary of carrying their rowing boat to the Royal St. John's Regatta and capturing the Triple Crown of Rowing.

Local former residents Eithene O'Keefe, Nellie Woodrow, Ann Miller and Nora Woodrow were recognized by the Placentia Area Historical Society as this year's Heritage Award winners for their re-release of *Remembering Old Times*, a folklore research paper done by them years ago and recently published by the Placentia Historical Society.

Kerry O'Reilly Wilks was named one of the Top 25 Most Influential In-House Counsel for 2017 by Canadian Lawyer Magazine. Kerry is the daughter of local residents Gerard (Whitey) and Kathleen O'Reilly.

The Atlantic Charter Foundation's 76th anniversary of President Roosevelt and Prime Minister Churchill's historic meeting off Ship Harbour was recognized by Council.

On August 4th the Mayor attended the swearing ceremony of 18 new Canadian citizens at an event held at the Arts Centre.

Ternua 2017 launched their international event from Placentia last month. Visitors appreciated the warm welcome the received; thanks is extended to staff for the organization of activities while they were here. Congratulations was also extended to Matt Foley who rowed from Placentia to Fortune with the crew. Mayor Power and Rhonda Power, Manager of Tourism, Marketing and Communication attended the arrival of the crew in St. Pierre.

Today the Arts Centre played host to 115 visitors who attended the dinner theatre put off by the Placentia Area Theatre d'Heritage. Councillor Dave Aker of Mount Pearl and Paul Lane, MHA attended the event with the Mount Pearl Independence Seniors Group.

Adoption of Agenda

The agenda was circulated prior to the meeting.

Motion #17-190 Councillor Nash/Councillor Greene

Bet it resolved that the agenda for the meeting of August 16, 2017 is adopted as distributed prior to the meeting.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins and Woodman voted in favour of the motion.)

Minutes of the Meeting of July 18, 2017

The minutes of the meeting of July 18, 2017 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #17-191 Councillor Nash/Deputy Mayor Pearson

Be it resolved that the minutes of July 18, 2017 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins and Woodman voted in favour of the motion.)

Business Arising from Minutes and/or Action Sheet

Councillor Nash enquired on the status of the request for *Blind Hill* signage in Southeast. The Department of Transportation and Works replied that they will not install nor permit this sign to be installed because it does not meet the specs of a blind hill. Council will ask for approval to install a *Children at Play* sign in this location. As well, the location of the bus stop is being reviewed. Mayor Power asked the CAO to expedite the request..

Arising from the July 2017 Action Sheet

• The Municipal Enforcement Officer is doing an inventory of sea cans being used as accessory buildings in residential areas and if there are no permits in place, an order will be issued to

remove them. Any accessory buildings must have a primary building and must meet municipal regulations.

• Fort Louis Extension paving was deferred because smaller, specialized equipment is needed. The contractor advises the repairs will be done next week.

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

RECOMMENDATIONS

Council Code of Conduct

The Executive Committee recommends that Council approve the Council Code of Conduct as presented to Council prior to the meeting.

Motion 17-192 Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to approve the Council Code of Conduct as distributed prior to the meeting is adopted.

(CARRIED 4:2. Mayor Power, Deputy Mayor Pearson, Councillors Green and Nash voted in favour of the motion; Councillors Woodman and Collins voted against the motion.)

Employee Code of Conduct

The Executive Committee recommended that Council approve the Employee Code of Conduct as presented to Council prior to the meeting. This document was also reviewed by CUPE representatives at the national and local levels and is approved by both.

Motion #17-193 Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to approve the Employee Code of Conduct as presented to Council prior to the meeting is adopted. (CARRIED 5:1. Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash and Woodman voted in favour of the motion; Councillor. Collins voted against the motion.)

The recruitment process for the hiring of a Public Works Manager is progressing. The requirements for the position were advertised and interviews have been conducted. A recommendation to hire will be forthcoming at the September meeting.

The Town has applied for funding to implement recommendations from the recently completed Wayfinding Signage Strategy.

The Town continues to work with both levels of government in an effort to secure funding for the proposed pool/wellness centre.

During the attendance at the Federation of Canadian Municipalities conference in June, Mayor Power and Ms. Hickey obtained details on the Municipalities for Climate Innovation Program funding. An application was subsequently submitted and the Town was awarded a grant of \$75,440 for a feasibility study for the energy sustainability and facility renewal project. The Town of Placentia is the first municipality in this province to apply for and receive funding under this program.

The semi annual newsletter was recently circulated and the monthly Municipal Minute continues to be shared monthly on the Town's social media sites. Residents have commented that they appreciate these municipal updates

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash; Resource Person-Manager of Finance)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated August 8, 2017 in the amount of \$40,358.66.

Motion #17-194 Councillor Greene/Councillor Woodman

Be it resolved that the Accounts Payable Transaction Journal dated August 8, 2017 the amount of \$40,358.66 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated August 8, 2017 in the amount of \$186,660.89 for cheques numbered 025887 though to 025981.

Motion #17-195 Councillor Greene/Councillor Woodman

Be it resolved that the Cheque Register dated August 8, 2017 in the amount of \$186,660.89 for cheques numbered through to 025887 to 025981 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of August 2017.

Motion #17-196 Councillor Greene/Councillor Woodman

Be it resolved that the Special Accounts Cheque Register for the month of August 2017 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement for the period June 28 to August 3, 2017 in the amount of \$4,747.98.

Motion #17-197 Councillor Greene/Councillor Woodman

Be it resolved that the Visa statement dated June 28 to August 3, 2017 in the amount of \$4,747.98 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Account #PICCJ001 - Request for Interest Forgiveness

The Finance Committee recommended that Council approve the request for interest adjustment in the amount of \$2,080.70 on account #PICCJ001, principle on the account has been paid in full.

Motion #17-198

Councillor Green/Councillor Woodman

Be it resolved that the motion to forgive the interest of \$2,080.70 on Account #PICCJ001 is adopted.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Station Road Hill Assessment

The Finance Committee recommended that Council approve the expenditure of \$3,750.00 to Progressive Engineering Consultants to conduct an assessment of Station Road.

Motion #17-199

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve the expenditure of \$3,750.00 to Progressive Engineering Consultants to conduct an assessment of Station Road is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.)

Jerseyside Chlorination System Repair

The Finance Committee recommends that Council approve the expenditure of \$60,000 pp plus HST to repair the chlorination system at Jerseyside pump house pending source of funds being identified by accounting staff.

Motion #17-200

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve the expenditure of approximately \$60,000.00 plus HST to repair the chlorination system at Jerseyside pump house pending source of funds being identified by accounting staff is adopted.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

A funding request from the rowing club is deferred to next month.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillor Dan Greene; Resource Person - Public Works Supervisor)

New Residential Permit - #12 P4 Place

The Public Works Committee recommends that Council approve the application for a permit to construct a new residence at #12 P4 Place as per the plan submitted.

Motion #17-201

Councillor Woodman/Deputy Mayor Pearson

Be it resolved that the motion to approve a permit for construction of a new residence at #12 P4 Place is adopted as per the application.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

#387 Southeast Road - Accessory Building Permit Application

The Public Works Committee recommends that Council approve a permit to construct a storage shed at #387 Southeast Road with the stipulation that municipal regulations for accessory buildings are met; the building must be less than 6m in height and less than 80% of the square footage of the main building.

Motion #17-202

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve a permit to construct a storage shed at #387 Southeast Road is adopted with the stipulation that municipal regulations for accessory buildings are met; the building must be less than 6m in height and less than 80% of the square footage of the main building.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Councillor Collins declared conflict as owner of the property and left the meeting

#11 Jubilee Street - Accessory Building Permit Application

The Public Works Committee recommends that Council approve a permit to construct a new personal use garage at #11 Jubilee Street, Placentia with the stipulation that a revised application is submitted plotting the location on a survey. New construction must meet all regulations including less than 6m in height and less than 80% of the square footage of the main building and the existing shed must be removed.

Motion #17-203

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve a permit to construct a new personal use garage at #11 Jubilee Street, Placentia with the stipulation that a revised application is submitted plotting the location on a survey. New construction must meet all regulations including less than 6m in height and less than 80% of the square footage of the main building and the existing shed must be removed.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash and Woodman voted in favour of the motion.

Councillor Collins returned to the meeting.

#37 Patterson Drive - Fence Application

The Public Works Committee recommends that Council approve a permit to construct a fence at #37 Patterson Drive, Placentia as per the application.

Motion #17-204

Councillor Woodman/Councillor Collins

Be it resolved that the motion to approve the permit to construct a fence at #37 Patterson Drive, Placentia is adopted.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

#6 Ville Marie Drive - Accessory Building Permit Application

The Public Works Committee recommends that Council approve the application for a permit to construct a shed at #6 Ville Marie Drive with the stipulation the existing shed is removed and that municipal regulations for accessory buildings are met; the accessory building must be less than 6m in height and less than 80% of the square footage of the main building.

Motion #17-205

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve the application for a permit to construct a shed at #6 Ville Marie Drive is adopted with the stipulation the existing shed is removed and that municipal regulations for

accessory buildings are met; the accessory building must be less than 6m in height and less than 80% of the square footage of the main building.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Crown Land Application #149893

The Public Works Committee recommends that Council approve the ratification of approval for crown land application #149896 in Dunville as approved by the Public Works Supervisor. This is not a permit to build.

Motion #17-206

Councillor Woodman/Councillor Greene

Be it resolved that the motion to ratify crown land application #149896 is adopted with the stipulation that this is not a permit to build.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Crown Land Application #151771

The Public Works Committee recommends that Council approve crown land application #151771 near the Northeast Arm in Dunville with the stipulation that this is not a permit to build.

Motion #17-207

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve crown land application #151771 is adopted with the stipulation that this is not a permit to build.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Crown Land Application #151772

The Public Works Committee recommends that Council approve crown land application #151772 near the Northeast Arm in Dunville with the stipulation that this is not a permit to build.

Motion #17-208

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve crown land application #151772 is adopted with the stipulation that this is not a permit to build.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

NL Power Applications

The Public Works Committee recommends that Council approve

- the installation of one pole to provide service to a garage on Freshwater Crescent,
- the installation of one pole to provide service to a new garage on Main Road, Dunville.

Motion #17-209

Councillor Woodman/councillor Greene

Be it resolved that the motion to approve NL Power applications is adopted for:

• the installation of one pole to provide service to a garage on Freshwater Crescent, and

• the installation of one pole to provide service to a new garage on Main Road. Dunville.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Argentia Permit

The Public Works Committee recommends that Council approve the application for a Quarry/Mine/Marshaling Yard Permit for Valard Construction Limited for a laydown yard in Argentia.

Motion #17-210

Councillor Woodman/Councillor Greene

Be it resolved that the application for a Quarry/Mine/Marshaling Yard Permit for Valard Construction Limited for a laydown yard in Argentia is adopted.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Vendor Permit Applications

Application to Operate a Boat Tour Business

The Public Works Committee recommends that Council approve the vendor permit application to operate a boat tour business on the Northeast and Southeast Arms pending approval from all other government agencies.

Motion #17-211

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve the vendor permit application to operate a boat tour business on the Northeast and Southeast Arms is adopted pending approval from all other government agencies.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

The Public Works Committee recommends that Council approve the following vendor permit applications or miscellaneous sales:

- the application for a vendor permit to sell religious articles,
- the application from Under 18 Fastpitch Softball for a vendor permit to sell tickets at Placentia Mall
- the application from Under 16 Fastpitch Softball for a vendor permit to sell tickets at Placentia Mall

Motion #17-212

Councillor Woodman/Councillor Greene

Be it resolved that the motion to approve the following vendor permits is adopted:

- the application for a vendor permit to sell religious articles
- the application from Under 18 Fastpitch Softball for a vendor permit to sell tickets at Placentia Mall
- the application from Under 16 Fastpitch Softball for a vendor permit to sell tickets at Placentia Mall

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

Car Detailing Business Permit

The Public Works Committee recommends that Council ratify the approval of the application for a vendor permit to operate a mobile car detailing business in the Placentia Area.

Motion #17-213 Councillor Woodman/Councillor Greene

Be it resolved that the motion to ratify approval of the application for a vendor permit to operate a mobile car detailing business in the

Placentia Area is adopted.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Councillors Dan Greene & William Woodman; Resource Person - CAO)

Waste Collection Contract

The Municipal Services Committee recommends that Council approve the renewal of the existing waste collection contract with the Eastern Regional Service Board for a one year period.

Motion #17-214 Councillor Greene/Deputy Mayor Pearson

Be it resolved that the motion to approve the renewal of the existing waste collection contract with the Eastern Regional Service Board for a one year period is adopted.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Greene, Nash and Woodman voted in favour of the motion

Council will budget for a one time special waste collection to assist the public to dispose of creosote blocks, this collection only will be regulated by municipal guidelines. Council is concerned with the serious amount of debris being dumped illegally. Discussions are being held with Eastern Waste Management personnel requesting leniency for the types of vehicles household taxpayers use to drop off clean up waste from their residential properties. It was suggested that a meeting be held with the Eastern Regional Board of Directors to discuss these and other issues.

The Municipal Enforcement Officer's report was circulated. It was requested that the owner of property on Prince William Drive be contacted again to clean up around his rental properties and to remove the pickup truck full of garbage from that property. The wave wall area of the Swans also needs to be cleaned up.

It was suggested that Council meet to strategize on how to get people to care for their properties

The CAO highlighted the fact that speeding offences have dropped from 30% to 24% which computes to 1150 less cars speeding on Blockhouse Road since the radar sign was installed.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

Highlights of the Tourism and Culture Committee's report include:

New lighting and sound improvements are proving to enhance performances at the Arts Centre.

Ternua 2017 was a tremendous success in fostering new friendship with representatives from St. Pierre and Miquelon who appreciated the welcome and hospitality they enjoyed during their visit.

Mayor Power commended local resident Matthew Foley on his participation in rowing a leg of the trip; his courage in putting himself out there rowing in the open ocean with the language barrier between him and his fellow rowers was awesome. Mayor Power extended congratulations to Mr. Foley on behalf of Council.

Kudos were sent to everyone who helped organize the Voices of Placentia Bay Festival. Special thanks was extended to the business community that came on board with funding assistance when the Town received notice that federal funding was cut in half. A good time was had by locals and visitors to the community.

Placentia Aware signup cards have been sent out to all households. Residents are urged to complete and return these cards to the Town hall to ensure they receive up to date information during emergencies as it becomes available.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

Highlights of the Recreation Committee meeting include:

As the conclusion of the Summer Recreation Program draws near, it was reported that the attendance was consistently good, student staff worked out well and the programme had a variety of activities that were very well received. The development of the leader's handbook proved to be a valuable tool for the student employees. This year's programme was deemed a great success.

The Manager of Recreation and Community Programming is investigating a location for a temporary fitness room.

Discussions are ongoing about developing a local Sports Hall of Fame.

The Run the Rock event this year was once again a great success with considerable donations from the local area contributing to the overall \$107,000 raised. This will provide wishes to ten children.

Staff is mapping the location of bus stops in the area and shelters are being inspected in preparation for the upcoming school year.

Mayor Power congratulated Councillor Collins on her participation in and completion of this year's *Telly 10* run.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

The **Placentia Bay Industry Showcase** takes place from September 19-21, 2017 and excitement is building about the number of participants interested this year in light of Husky Energy's presence in the community.

Port of Argentia will host the next *Lunch and Learn* session on Monday, August 21, 2017. The presentation for this session will be an update on port activities at Argentia.

COUNCILLORS' COMMENTS

Council was informed that Husky Energy has awarded the site contract for Argentia. Mayor Power has reached out to the management group to ensure locals are given hiring preference.

In response to a recent complaint about the Fort Louis Archaeological site, Council was informed that staff had already been approached about the condition of the site and how visitors go onto the site which is partially uncovered and unsafe. Considerable work has already been done and signage was already ordered for the site cautioning that this is an inactive archaeological site. The Tourism Committee was asked to address the future of this dormant site further at their next meeting. Consideration will be given by the committee to fixing or removing the advertising signage.

Work on the lift bridge has not yet concluded, there is some technical and aesthetic work to be done before the contract is concluded. Until all work is completed, the Town while not take possession of the vacated section of the road where the old bridge was.

Work has commenced on the start of service lines and main line replacement project in Dunville.

Thanks was extended to all management, partners, workers and participants,in this summer's recreation program. The excellent results this year can be attributed to the overall management strategy implemented by the Town.

The 2017 Municipal Election is drawing near, nomination day is August 29 and Election Day is September 26. It is expected that there will be a full slate of candidates. Wishes for good luck were extended to all those considering offering themselves for candidacy. Voters and possible candidates were referred to the www.placentiaelection.com site and to MNL's **Make Your Mark** material.

There is a boat in the slipway at the Regatta Grounds that should be removed to allow other boat owners access to launch their vessels.

The *Argentia at War* exhibit reopens tomorrow at the Marine Atlantic Terminal. A number of provincial and federal dignitaries will be in attendance. Council is pleased to have this piece of history back in the community again.

ADJOURNMENT

There being no further business, the meeting concluded at 8:30 p.m.

MAYOR WAYNE D. POWER, MAYOR	CHARLOTTE HICKEY, CAO
DATE	