



MINUTES

A public meeting of the Placentia Council was held Tuesday, August 16, 2016 at the Town Hall.

The following people were in attendance:

Mayor:	Wayne D. Power	CAO:	Charlotte Hickey
Deputy Mayor:	Keith Pearson	Public Works Supervisor:	Harold Power
Councillors:	Noella Collins	Facilities Manager:	Rhonda Power
	Frank Coombs	Executive Assistant:	Debbie Gear
	Dan Greene		
	Frankie Nash		
	William Woodman		

Absent: Mary Greene, Administrative Office Manager (Vacation)

Mayor Power called the public meeting to order at 7:25 p.m. following the privileged session of Council.

CONDOLENCES

Prior to the start of the meeting Mayor Power offered condolences to the family of the late Bernard McGrath who was one of the early elected Mayors with the former Town of Dunville in 1965. Ben also served his community in the position of Postmaster for Dunville was well for some 10 to 15 years and through both these avenues was well known and respected in his community. Management is asked to extend condolences to the family on behalf of Council.

CONGRATULATIONS

Special Olympics Team

Council was pleased to learn that the Town of Placentia's Special Olympics team comprised of Peter Hynes, Nathan Barry, Ryan Kerrivan and Shelly Somers were all successful in capturing track and field medals in Marystown this summer. Congratulations were sent out to all members of the team.

Heritage Award Recipients

Placentia Area Historical Society presented three recipients with their Heritage Award at their Annual Tea Party this weekend. Lee Everts was recognized for her compilation "The Placentia area: A Changing Mosaic" and for her efforts as curator of the O'Reilly House Museum; William (Billy) Barron was awarded for his considerable work at the Mount Carmel Cemetery in Townside Placentia that includes not only aesthetic improvements but restoration of some of the older headstones; and Edward Lake, well-known Argentinian Historian was recognized for his interest and recording of historical events of the area. Congratulations to all award recipients and to the organizers of the event.

Voices of Placentia Bay Festival

Mayor Power was pleased to report that this year's Voices of Placentia Bay festival was a resounding success. He offered congratulations to Rhonda Power for the organization of this event and thanked her and her staff for a great weekend of events.

Atlantic Charter

Placentia Theatre d'Heritage performed the play, "*Mysterious Visitors*" for a delegation hosted by the Town of Placentia as part of the commemoration of the 75th Anniversary of the Atlantic Charter. Placentia and the PATH Players were given great recognition at other events the delegation attended for their great rendition of such a significant historical event where two great men met in Newfoundland to change the world. Mayor Power was pleased to have made the acquaintance of Winston Churchill's grandson and to have attended functions at Government House and Canadian Forces Station, St. John's where the Town of Placentia's role in these events was publicly recognized.

Mayor Power expressed thanks and appreciation to the Atlantic Charter Foundation especially the Ship Harbour based committee for the energy and efforts put toward the success of the commemorative events.

Agenda

The agenda for the meeting held August 16, 2016 was circulated prior to the meeting.

Motion #16-168

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves the agenda dated August 16, 2016 as circulated to Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Minutes of the June 2016 Meeting

The minutes of the June 21, 2016 were circulated to Council prior to the meeting. There were no errors or omissions noted.

Motion #16-169

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the minutes of the meeting of June 21, 2016 were adopted as circulated and reviewed by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Business Arising from the Minutes

It has been brought to Council's attention that the issue with the right of way/footpath off Blanche Street in Jerseyside is ongoing. Town staff carried out direction to have the rocks relocated and erect signage however the posts have been removed several times.

Items from the Action Sheet

Signage has been erected on Prince William Drive advising trucks to use Veterans Way, however they continue to use town owned streets. The Municipal Enforcement Officer will be asked to discuss enforcement with the RCMP.

New Business

Motion for Pump

The Town had applied for a Special Assistance Grant to purchase an in-line pump for Jersey side to replace the existing submersible pump which not only is the incorrect type of pump but has reached its useful life anyway. The funding amount as quoted by Basil Fearn would be \$16,695.00 plus HST.

Staff met with Municipal Affairs on Friday past and it is anticipated that Council approval will be required to enter into an agreement with the Department of Municipal Affairs. In advance of that requirement the Executive Committee is recommending adoption of the following motion:

Motion #16-170

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion for Council to enter into a funding agreement for a Special Assistance Grant from the Department of Municipal Affairs in the approximate amount of \$17,000.00 plus HST for the replacement of a pump at Jersey side pump house is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Motion for Second Pump

Subsequent to that meeting with Municipal Affairs, this past weekend the second pump at Jersey side failed which means we have an even more urgent need as neither pump is working or suitable to the job. Therefore we are going to apply to the Department for a second Special Assistance Grant to cover the purchase of a second pump and are requesting that Council approve the following motion:

Motion #16-171

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion for Council to enter into a funding agreement for a second Special Assistance Grant from the Department of Municipal Affairs in the approximate amount of \$17,000.00 for the replacement of the second pump at Jersey side pump house is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Ordering of Pumps

The emergent need to replace the pumps in Jersey side and the fact that these have to be specially made taking up to six weeks before they are delivered dictates the need to place the order immediately. The request was made for approval to place the order.

Motion #16-172

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to authorize expenditure of approximately \$34,000.00 plus HST as per the quote from Basil Fearn to cover the cost of two replacement pumps for the Jersey side pump house is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

Executive Report July 12, 2016

Stand-By Consulting Fee

The Executive Committee is recommending that Council approve a standing offer for consulting services by the former CAO on an as needed basis at a rate of \$50.00 per hour.

Motion #16-173

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion for a standing offer for consulting services to be provided by the former CAO on an “as needed basis” for court proceedings only at a rate of \$50.00 per hour is approved.

(CARRIED 6:1 Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion; Councillor Collins voted against the motion.)

Councillor Collins expressed her concern that there should be no need for the former CAO’s services now that the new CAO has been here for four months and disagreed with the standing offer on that basis. It was explained that the new CAO is well versed on Council files and not needed for that reason; however the former CAO’s expertise may be needed for a pending court case with which he is most familiar and agreed to the motion on that basis and agreed that the rate is a reasonable and necessary fee for service.

Executive Report - August 12, 2016

Recommendations

Approval of Invoice

The Executive Committee is recommending payment of Express Signs’ invoice #12950 less \$1,200.00 (HST extra) for the back of the entrance sign on the Argentia Access Road.

Motion #16-174

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion for payment of Express Signs’ invoice #12950 less \$1,200.00 (HST extra) for the back of the entrance sign on the Argentia Access Road is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Clean Water/Wastewater Projects

Public Works advised that the following two projects have been approved by the Department of Municipal Affairs under the new Federal Clean Water/Wastewater Fund and require Prime Consultant approval.

Prime Consultant Agreement - Force Main

The Executive Committee is recommending that Council approve Progressive Engineering Consultants as the prime consultant on Project #1-CWWF-17-00087 - Replace Force Main at Bond’s Path.

Motion #16-175

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to appoint Progressive Engineering Consultants as the prime consultant on Project #1-CWWF-17-00087 - Replace Force Main at Bond’s Path is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Prime Consultant Agreement - Service Lines

The Executive Committee is recommending that Council approve Progressive Engineering Consultants as the prime consultant on Project #17-CWWF-17-00089 - Service Lines Replacement - Dunville.

Motion #16-176

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to appoint Progressive Engineering Consultants as the prime consultant on Project #17-CWWF-17-00089 - Service Lines Replacement - Dunville is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Councillor Woodman noted he has some problems with this service line project. These have been presented to the engineers who are reviewing his concerns.

Staff Issue

Councillor Coombs questioned the status of the staff person off on long-term disability and was advised that person is still on LTD and the Executive Committee is researching the matter.

Council Remuneration

Deputy Mayor Pearson asked that management determine how other municipalities compensate their Council for their services. This request has already been sent to MNL asking them to poll their membership. A reply is expected before budget consultations begin.

Planning Sessions

Mayor Power advised Council that the Executive will be reviewing the CAO's assessment of the staffing and operations report submitted by LW Consulting following which findings will be circulated to Council.

In September (date to be determined), Council will be asked to meet to review the strategic plan for the Town.

On October 1 Council will meet to look at Council's goals and budget assumptions prior to the drafting of the 2017 budget.

Mill Brook

Deputy Mayor Pearson brought up the topic of Mill Brook and the resident's request to have it tidied up. The resident told him Council has completed work there before; Councillor Woodman said that was by the Town of Dunville in the day of "make work projects" and/or after Tropical Storm Chantal Flooding as part of the provincial/federal disaster assistance program. The Deputy Mayor spoke of the concrete wall by another resident's property; this was done by the owner, not by the Town. It was also mentioned other property owners who are apprehensive about their safety after having trees falling towards you.

Council had discussed this before and the response was that accepting responsibility for one brook will mean Council accepts responsibility for all natural flowing brooks in the municipality which can't be done.

In addition to Mill Brook, Councillor Collins noted there are people in Southeast redirecting natural flow with their ditching. There was continuing discussion on grades and landscaping in the area and it was suggested that the MEO check the grades however this was not considered as the MEO is not educated in

civil engineering. It was suggested that Council inspect the work and it was explained that Council policy is to not inspect.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Finance Report - July 12, 2016

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Journal dated July 8, 2016 in the amount of \$71,686.61.

Motion #16-177

Councillor Greene/Councillor Woodman

Be it resolved that the motion to adopt the Accounts Payable Journal dated July 8, 2016 In the amount of \$71,686.61 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

General Accounts Cheque Register

The Finance Committee recommended that Council approve the Cheque Register dated July 8, 2016 in the amount of \$233,557.01 for cheques numbered 024621 to 024739.

Motion #16-178

Councillor Greene/Councillor Nash

Be it resolved that the motion to adopt the Cheque Register dated July 8, 2016 in the amount of \$233,557.01 for cheques numbered 024621 to 024739 is approved.

CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Special Accounts Cheque Register

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of July 2016.

Motion #16-179

Councillor Greene/Councillor Woodman

Be it resolved that the motion to adopt the Special Accounts Cheque Register for the month of July is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated April 28 to May 27, 2016 in the amount of \$240.35.

Motion #16- 180

Councillor Greene/Councillor Nash

Be it resolved that the motion to adopt the Visa statement dated April 28 to May 27, 2016 in the amount of \$240.35 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Canopy Construction at the Arena

The Finance Committee recommended that Council approve the expenditure of \$3,450.00 plus HST to Skyline Contracting to supply materials and labour to construct canopies for the arena doors.

Motion #16-181

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve the expenditure of \$3,450.00 plus HST to Skyline Contracting to supply materials and labour to construct canopies for the arena doors is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Purchase of Jackets

The Finance Committee recommended that Council approve the budgeted expenditure of \$5,429.65 for the purchase of Town jackets.

Motion #16- 182

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the expenditure of \$5,429.65 for the purchase of Town jackets is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Training for Gas Detection Equipment

The Finance Committee recommended that Council approve the expenditure of \$5,544.45 to Enviromed for the purchase of a gas detection system and training services to be provided on the use of this safety device.

Motion #16- 183

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve the expenditure of \$5,544.45 to Enviromed for the purchase of a gas detection system and training services to be provided on the use of this safety device is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

St. Pierre Travel

The Finance Committee recommended that Council approve the expenditure of \$1,071.20 for four Town representatives to travel to St. Pierre on the invitation to attend the Basques Festival and to gather information on the Terre Neuva 2017 project and to explore tourism contacts.

Motion #16- 184

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve the expenditure of \$1,071.20 for four Town representatives to travel to St. Pierre on the invitation to attend the Basques Festival and to gather information on the Terre Neuva 2017 project and to explore tourism contacts is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Tourism App

The Finance Committee recommended that Council approve the expenditure of up to \$1,000.00 to prepare a Town of Placentia App to be used for tourism, community applications and town business.

Motion #16- 185

Councillor Greene/Councillor Woodman

Be it resolved that the motion to expend up to \$1,000.00 to prepare a Town of Placentia App to be used for tourism, community applications and town business is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Hotel Placentia Invoice

The Finance Committee recommended that Council approve the payment of overdue invoice #50829 to Hotel Placentia Ltd. In the amount of \$2,880.89 for meals and gratuity for the employee recognition dinner in 2013.

Motion #16-186

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve payment of overdue invoice #50829 to Hotel Placentia Ltd. In the amount of \$2,880.89 for meals and gratuity for the employee recognition dinner in 2013 is adopted

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Finance Report - August 9, 2016

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Journal dated August 5, 2016 in the amount of \$54,416.57.

Motion #16-187

Councillor Greene/Councillor Nash

Be it resolved that the motion to adopt the Accounts Payable Journal dated August 5, 2016 in the amount of \$54,416.57 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Cheque Register - General Accounts

The Finance Committee recommended that Council approve the Cheque Register dated August 5, 2016 in the amount of \$272,420.92 for cheques numbered 024740 to 024823.

Motion # 16-188

Councillor Greene/Councillor Woodman

Be it resolved that the motion to adopt the Cheque Register dated August 5, 2016 2016 in the amount of \$272,420.92 for cheques numbered 024740 to 024823 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register issued in the month of August 2016 for various capital accounts.

Motion # 16-189

Councillor Greene/Councillor Nash

Be it resolved that the motion to adopt the Special Accounts Cheque Register issued in the month of August 2016 for various capital accounts is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Visa - May 28 to June 27/16

The Finance Committee recommended that Council approve the Visa Statement dated May 28 to June 27, 2016 in the amount of \$1,649.53.

Motion # 16-190

Councillor Greene/Councillor Woodman

Be it resolved that the motion to adopt the Visa Statement dated May 28 to June 27, 2016 in the amount of \$1,649.53 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Paving - Shaw's Lane

The Finance Committee recommended that Council approve the expenditure of approximately \$20,000 to pave the unclaimed section of road (which is an estimated 600') in Shaw's Lane.

Motion # 16-191

Councillor Greene/Councillor Nash

Be resolved that the motion to approve the expenditure of approximately \$20,000 to pave the unclaimed section of road (which is an estimated 600') in Shaw's Lane is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Discussion on the Motion

This section of Shaw's Lane is between two residents, neither of whom own the property. Paving will be completed by both those residents in the coming weeks and in order to avail of the services of the contractor already here to do the private paving, the Town will have the connecting section paved and recoup the costs through future development fees.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Audio Line Repair - Regatta Grounds

The Finance Committee recommended that Council approve payment of \$422.10 plus HST for materials only for repairs to the main audio lines to the boathouse at the regatta site that were allegedly damaged by the Town.

Motion # 16-192

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve payment of \$422.10 plus HST for materials only for repairs to the main audio lines to the boathouse at the regatta site that were allegedly damaged by the Town is adopted.

Discussion on the Motion

The work at the Regatta Grounds was billed at over \$2,000 but because the Regatta Committee hired a contractor to do the dig work without consulting Public Works who could have done the dig and labour work, the Town agreed to pay materials only. The Committee will be advised that in future work of this nature should be discussed with the CAO prior to being done as this is Town owned property.

Vote on the Motion

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Decals

The Finance Committee recommended that Council approve the expenditure of \$120.00 each for purchase and installation of Town of Placentia decals on all Fire Department vehicles.

Motion # 16-193

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the expenditure of \$120.00 each for purchase and installation of Town of Placentia decals on all Fire Department vehicles is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Account # MURPM001 Interest Adjustment

The Finance Committee recommended that Council approve the adjustment of interest in the amount of \$2,362.22 on Account #MURPM001 for properties located at 229 and 231 Harbour Drive for full payment of the principle tax on these properties. The property owner is to be advised that this is a one time only interest adjustment.

Motion # 16-194

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the adjustment of interest in the amount of \$2,362.22 on Account #MURPM001 for properties located at 229 and 231 Harbour Drive for full payment of the principle tax on these properties is adopted. The property owner is to be advised that this is a one time only interest adjustment; there will be no further interest adjustments to any other accounts in the property owner's name.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

PBIS Sponsorship

The Finance Committee recommended that Council approve *Silver Sponsorship* of the upcoming PBIS trade show at a cost of \$3,000.00 and sponsor a \$500.00 Business Excellence Award.

Motion # 16-195

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve *Silver Sponsorship* of the upcoming PBIS trade show at a cost of \$3,000.00 and sponsor of a Business Excellence Award at a cost of \$500.00 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Mayor Power left the meeting due to possible conflict.

Payment of Claim

The Finance Committee recommended that Council approve the payment of the \$165.00 claim submitted for expenses relative to an issue previously addressed by Council.

Motion # 16-196

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the payment of the \$165.00 claim submitted for expenses relative to an issue previously addressed by Council is approved.

(CARRIED: Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Mayor Power returned to the meeting.

High Five Training

The Finance Committee recommended that Council approve the payment of \$1,389.00 for High Five training for 22 participants in the summer recreation and CYN program.

Motion # 16-197

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the payment of \$1,389.00 for High Five training for 22 participants in the summer recreation and CYN program is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Rebuild of Arena Compressor

The Finance Committee recommended that Council approve the purchase of compressor parts from Cimco for rebuild of the compressor at PARC at a cost of \$2,854.81.

Motion # 16-198

Councillor Greene/Councillor Nash

Be it resolved that the motion to approve the purchase of compressor parts from Cimco for rebuild of the compressor at PARC at a cost of \$2,854.81 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Sinking of Water Line - Placentia Gut

The Finance Committee recommended that Council approve the hiring of MDI Contracting to effect repairs to the Placentia Gut water line consisting of the dive and installation of blocks to sink the existing line at a daily rate of \$2,553.00 per day plus HST; this is the lower of two quotes received.

Motion # 16-199

Councillor Greene/Councillor Woodman

Be it resolved that the motion to approve the hiring of MDI Contracting to effect repairs to the Placentia Gut water line consisting of the dive and installation of blocks to sink the existing line at a daily rate of \$2,553.00 per day plus HST; this is the lower of two quotes received is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Tax Collections

Staff has been aggressive in the attempt to settle taxes in arrears and have collected or made arrangements for payment of over 70% of those. Mayor Power congratulated staff on their success.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

Public Works Report July 12, 2016

#17 New Settlement Hill - Residential Permit

The Public Works Committee recommended that Council reject the application for a residential extension permit at #17 New Settlement Hill, Freshwater; there is an electrical transmission line on the property that prohibits development.

Motion #16-200

Councillor Woodman/Councillor Coombs

Be it resolved that the Council rejects the application for a residential extension permit at #17 New Settlement Hill, Freshwater; there is an electrical transmission line on the property that prohibits development.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#22-24 Fort Louis Road - Residential Permit

The Public Works Committee recommended that Council approve the application to relocate house at #22-24 Fort Louis Road, Jersey side as per the application received by the Town on July 12, 2016.

Motion #16-201

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to relocate house at #22-24 Fort Louis Road, Jersey side as per the application received by the Town on July 12, 2016 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#24 Hannon's Avenue - Accessory Building Permit

The Public Works Committee recommended that Council approve the application to construct a personal use garage at #24 Hannon's Avenue, Southeast.

Motion #16-202

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to construct a personal use garage at #24 Hannon's Avenue, Southeast is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#2-4 Orcan Drive - Fence Permit

The Public Works Committee recommended that Council approve the application to extend an existing fence at #2-4 Orcan Drive, Placentia.

Motion #16-203

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to extend an existing fence at #2-4 Orcan Drive, Placentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#212 & 214 Harbour Drive Fence Permit

The Public Works Committee recommended that Council approve the application to construct a fence at #212 & #214 Harbour Drive, Dunville.

Motion #16-204

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to construct a fence at #212 & #214 Harbour Drive, Dunville.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#8 Humphrey Street - Accessory Building Permit

The Public Works Committee recommended that Council approve the application to construct a new patio at #8 Humphrey Street.

Motion #16-205

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to construct a new patio at #8 Humphrey Street.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#188 Ferndale Road - Accessory Building Permit

The Public Works Committee recommended that Council approve the application to extend an existing patio at #188 Ferndale Road.

Motion #16-206

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to extend an existing patio at #188 Ferndale Road.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#1 Freshwater Crescent - Occupancy Permit

The Public Works Committee recommended that Council approve the application to Occupy Maher's Garage at #1 Freshwater Crescent by an independent tenant pending approval from all other government agencies.

Motion #16-207

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application to Occupy Maher's Garage at #1 Freshwater Crescent by an independent tenant pending approval from all other government agencies is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

#14-22 Jubilee Street - Commercial Renovations

The Public Works Committee recommended that Council approve the application for commercial and other development at #14-22 Jubilee Street; the permit fee is waived on this application.

Motion #16-208

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application for commercial and other development at #14-22 Jubilee Street; the permit fee is waived on this application is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Crown Land Application - Beaver Falls

The Public Works Committee recommended that Council approve the application for crown land in the Beaver Falls area, Southeast Road for cottage development pending approval from all other government agencies. (#16-02).

Motion #16-209

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the application for commercial and other development at #14-22 Jubilee Street; the permit fee is waived on this application is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Newfoundland Power

The Public Works Committee recommended that Council approve the following NL Power applications:

1. Replace two poles and straighten one other on Main Road in Dunville near Marlie's Salon
2. Install two poles and anchors to provide power to Meade's Affordable Housing Units, Beach Road.

Motion #16-210

Councillor Woodman/Councillor Coombs

Be it resolved that the motion to approve the following NL Power applications is adopted.

1. Replace two poles and straighten one other on Main Road in Dunville near Marlie's Salon
2. Install two poles and anchors to provide power to Meade's Affordable Housing Units, Beach Road.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Vendor and Other Permit Applications

The Public Works Committee recommended that Council approve the following list of Vendor Permit applications:

1. Hickey's Veggie & Fish Market (Brian Hickey)

2. Placentia Lions Club for Ticket Sales
3. Cyril O'Reilly Photography for Photo Sales
4. Power Play Sports – Selling Sports Equipment (Keith Pike, Stephenville)

Motion #16-211

Councillor Woodman/Councillor Coombs

Be it resolved that the motions to approve the following list of Vendor Permit Applications was adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Public Works Report August 9, 2016

Accessory Building Permit Applications

The Public Works Committee recommended that Council approve the following accessory building permit applications:

- i to construct a shed at #24 Brook Lane, Freshwater.
- ii to construct a patio at #2-10 Cabot Lane, Jerseyside.
- iii to construct a patio at #924-926 Main Road, Dunville.
- iv to enlarge an existing garage at #51-55 King's Lane, Southeast with the stipulation that the building height not exceed 6m and the building be no more than 80% of the principle building as per municipal regulations.
- v to construct a patio at #20-22 New Settlement Hill, Freshwater.
- vi to construct a shed at #15 Thorne's Trailer Park, Dunville with the stipulation that the applicant has the owner's permission to build and that the structure be no more than 4m in height and no more than 80% of the principle building as per municipal regulations.
- vii to construct a shed at #36 Fort Louis Road, Jerseyside.
- viii to install a wheelchair ramp at #197 Freshwater Crescent.

Motion #16-212

Councillor Woodman/Councillor Coombs

Be it resolved that Council approves the accessory building permit applications as per the list provided.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Occupancy Permit - Superclean Services Ltd.

The Public Works Committee recommended that Council approve the application for an Occupancy Permit to operate *Superclean Services Ltd.* At #103 Charter Avenue, Argentia pending approval from all other government agencies.

Motion #16-213

Councillor Woodman/Councillor Coombs

Be it resolved that the application for an Occupancy Permit to operate *Superclean Services Ltd.* At #103 Charter Avenue, is approved Argentia pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Commercial & Other Development Permit - McCormack Building

The Public Works Committee recommended that Council approve the application for a Commercial and Other Development permit for repairs at the McCormack Building, #1 O'Reilly Street, Placentia.

Motion #16-214

Councillor Woodman/Councillor Coombs

Be it resolved that the application for a Commercial and Other Development permit for repairs at the McCormack Building, #1 O'Reilly Street, Placentia is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Crown Land Application #16-02 - Smith's Pond

The Public Works Committee recommended that Council approve the application for crown land at Smith's Pond pending approval from all other government agencies.

Motion #16-215

Councillor Woodman/Councillor Coombs

Be it resolved that the application for crown land at Smith's Pond pending approval from all other government agencies is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Vendor Permit Applications

The Public Works Committee recommended that Council approve the following Vendor Applications

1. Bob's Fish Truck – Sale of Fish Products
2. Placentia 350 Inc. – Sale of Tickets

Motion #16-216

Councillor Woodman/Councillor Coombs

Be it resolved that the Vendor Permit Applications for Bob's Fish Truck and Placentia 350 Inc. are approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Clean Water/Wastewater Funding Letter

The Public Works Committee recommended that Council approve the written confirmation that the town would not have undertaken the project to replace the forcemain in Southeast without federal funding.

Motion #16-217

Councillor Woodman/Councillor Coombs

Be it resolved that Council approves the request for written confirmation to the Department of Municipal Affairs that the town would not have undertaken the project to replace the forcemain in Southeast in 2017 or 2018 without federal funding.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Clean Water/Wastewater Funding Agreement

The Public Works Committee recommended that Council authorize the Mayor and the CAO to enter into a funding and project agreement with the Department of Municipal Affairs to replace the forcemain in Southeast, Placentia.

Motion #16-218

Councillor Woodman/Councillor Coombs

Be it resolved that Council authorizes the Mayor and the CAO to enter into a funding and project agreement with the Department of Municipal Affairs to replace the forcemain in Southeast, Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Clean Water/Wastewater Funding Letter

The Public Works Committee recommended that Council approve the written confirmation that the town would not have undertaken the project to Replace Service Lines in Dunville without federal funding.

Motion #16-219

Councillor Greene/Councillor Coombs

Be it resolved that Council approves the written confirmation to the Department of Municipal Affairs that the Town would not have undertaken the project to Replace Service Lines in Dunville in 2017 or 2018 without federal funding.

(CARRIED 6:1 Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene voted in favour of the motion; Councillor Woodman voted against the motion.)

Clean Water/Wastewater Funding Agreement

The Public Works Committee recommended that Council authorize the Mayor and the CAO to enter into funding and project agreement with the Department of Municipal Affairs to Replace Service Lines in Dunville, Placentia.

Motion #16-220

Councillor Greene/Councillor Coombs

Be it resolved that Council authorizes the Mayor and the CAO to enter into funding and project agreement with the Department of Municipal Affairs to Replace Service Lines in Dunville, Placentia.

(CARRIED 6:1 Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene voted in favour of the motion; Councillor Woodman voted against the motion.)

Councillor Woodman explained he has concerns with the aging cement lines and what kind of problems will be encountered. Mayor Power said that the design is yet to be done and Councillor Woodman's comments will be duly reviewed by the engineers.

The CAO declared possible conflict due to family relations and excused herself from the meeting.

Land Lease Request - Hickey's Greenhouse

The Public Works Committee recommended that Council enter into a lease agreement with Hickey's Greenhouse to permit use of 7.5 acres of Town owned land for greenhouse and agricultural use with the stipulation that upon dissolution of the lease, the land reverts back to the Town of Placentia.

Motion #16-221

Councillor Woodman/Councillor Coombs

Be it resolved that Council approves entering into a lease agreement with Hickey's Greenhouse to permit use of 7.5 acres of Town owned land for greenhouse and agricultural use with the stipulation that upon dissolution of the lease the land reverts back to the Town of Placentia and that there be an environmental impact evaluation done and the land be returned to a non contaminated state if applicable.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Crown Land Application #16-03 - Hickey's Greenhouse

The Public Works Committee recommended that Council approve the Crown Land application from Hickey's Greenhouse for land located near Healey's Pond with the stipulation that the land is to be used for agriculture use only and pending approval from all other government agencies.

Motion #16-222

Councillor Woodman/Councillor Coombs

Be it resolved that the Crown Land application from Hickey's Greenhouse for land located near Healey's Pond is approved with the stipulation that the land is to be used for agriculture use only and pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash, Greene and Woodman voted in favour of the motion.)

The CAO returned to the meeting.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal and Community Services Committee met on July 12 and August 9, 2016. Issues discussed included the Municipal Enforcement Officers report for both months and the need to reduce the speed limit in Kelly Crescent due to the narrow road width.

There was also a request to install another access to the Veterans Way Boardwalk in the middle of the structure however it was not deemed feasible to comply with this request due to safety issues and fiscal constraints.

A request to install speed bumps in different areas of Orcan Drive was rejected by Council; the Municipal Enforcement Officer will discuss increased patrols with the RCMP.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

Culture & Tourism Minutes July 12, 2016

A copy of the Cultural & Tourism Report was circulated prior to the meeting; the Chair highlighted the following from the minutes:

The number of visitors to the Placentia Bay Exhibit is increased and some technical repairs are being made.

Mayor Power and Facilities Manager Rhonda Power will be traveling to St. Pierre and Miquelon this weekend at the invitation from the Town to attend the Basques festival and to meet in preparation of a pending event to be held during Terre Neva 2017 next year.

Deputy Mayor took part in a walking tour of the bunker site in Argentia to look at options for a proposed "American Park".

The Town is entering into an agreement to develop a tourism app for the Town of Placentia, content will be compiled and developed in the fall.

There is a draft tourism brochure being worked on that is geared more toward tourism. It is hoped this will continue to develop and be printed for next tourism season.

Patrick O'Keefe, a long time supporter and strong advocate for Town events and resident of Placentia will be retiring from his position at the Department of Business, Trade, Culture and Rural Development. He will be greatly missed. Council would like to ensure that the office remains open in Dunville when Mr. O'Keefe leaves and to this end will encourage neighbouring communities to lobby government for that approval.

Culture and Tourism Minutes August 9, 2016

When the Deputy Mayor reported that the Dinner Theatre performed by PATH was sold out, all present agreed it was due to its phenomenal presentation. Mayor Power said that the visitors to the Atlantic Charter 75th Anniversary Celebrations were awed by the performance of "Mysterious Visitors" and commended the Troupe on their exceptional delivery of the play. It has been suggested that the play should "go on across the country" and that it should be brought to the "Townies".

These accolades were stated and/or echoed by Sir Winston Churchill's grandson, Duncan Sandy and by Mrs. John Crosbie.

Residents are encouraged to submit nominations for the Wild Rose Awards for community enhancement; the deadline for nominations is August 31, 2016. The Facilities Manager will do information graphics for Facebook.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

Recreation Report - July 12, 2016

Interview sessions are being held by an independent consultant to develop a Recreation Master Plan for the Town of Placentia. The report will be coming forward in a few weeks.

Participants in the summer recreation program are down but it is not a significant number.

Council is still awaiting a suitable letter of offer from the Province regarding the funding agreement on the swimming pool that was announced by government last October.

Rhonda Power attended a regional managers meeting in Salmonier on July 13, 2016.

Four members of the community took part in Special Olympics and brought home 11 medals and four ribbons. The participants were once again commended on their successes.

Benches have been installed at the Legacy Garden and the Community Garden enhancing the Town's beautification efforts; in addition the Bussey Family has planted two trees and purchased two benches for their former property, Corrigan Park in family memory.

Recreation Committee Report August 10, 2016

The Southeast Playground Committee enhancements are ongoing and just about complete; the final piece of equipment is expected in three to five weeks.

Staff was advised that there is a safety issue with the walking trail bridge in Freshwater.

The Facilities Manager has been working arena startup - compressor rebuild, ice schedule and canteen lease.

A meeting will be scheduled with the Regatta Committee to look at how the grounds could be future utilized including attracting more attendance at the annual regatta. It is suggested that the date of the holiday be revisited because businesses are losing out on the possible sales due to increased visitors to the area.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

The Economic Development Committee met on July 12 and August 10, 2016. It is a possibility that the Stone family who are restoring Castle Landing building in Freshwater will host a Lunch and Learn session at their facility. The CAO will follow up with the owners of the facility and Mr. Stone's invitation to visit.

COUNCILLORS' COMMENTS

Councillor Woodman asked that Eastern Waste be contacted to clean up their waste recovery facility on Fox Harbour Road.

Deputy Mayor Pearson congratulated Rhonda Power and her staff on the excellent job done at the Voices of Placentia Bay Festival. He also commended the PAHS group on the annual Tea Party. He also reminded Council that Mr. Steve Mills will be doing his Speaker's Series on Thursday at 7:30.

Councillor Greene noted that Le Vieux Forte is in need of attention and asked if it can be considered for a project next year's budget.

Mayor Power has been made aware that more lab testing is moving out of Placentia, apparently drug testing must be sent to St. John's.

ADJOURNMENT

There being no further business, the meeting concluded at 9:30 p.m.

MAYOR WAYNE D. POWER

CHARLOTTE M. HICKEY, CAO

DATE