

MINUTES

A public meeting of the Placentia Council was held Tuesday, March 17, 2015 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO: Ed O'Keefe
Deputy Mayor:	Keith Pearson	Public Works Supervisor Harold Power
Councillors:	Noella Collins	Admin. Office Manager: Mary Greene
	Frank Coombs	Executive Assistant: Debbie Gear
	Dan Greene (arrived ~ 7:15)	
	Frankie Nash	
	William Woodman	Observer: One (1)

Mayor Power called the meeting to order at 7:05 p.m.

Proclamation

Mayor Power read a proclamation declaring March 2015 as Nutrition Month in the Municipality of Placentia.

Condolences

On March 9, 2015 one of the Town of Placentia's distinct volunteers, Mr. Gerry Griffiths, passed away. Gerry held the municipal office of Town Crier from 1994 to 2011 and for that seventeen years he wore the tri-crown hat of his uniform with class and distinction. He was a great ambassador for the Town of Placentia. Gerry's cry is silent now, and he will be missed by all. The CAO will express condolences on behalf of Council.

On March 13, 2015 former Mayor William P. Hogan's wife Mary passed suddenly away. Mayor Power noted that Mary's support of the former Mayor was critical in the performance of Mr. Hogan's political duties. For 40 plus years she was behind him in all that he did for our municipality. Mayor Power said that Mary had a love for all things including municipal politics which was evident just recently when she cornered him at Sobey's for an update on what was on the go in the Town. The Mayor asked that condolences be offered on behalf of Council to Mr. Hogan and his family.

Mayor Power offered sympathy on behalf of Council to Councillor William Woodman and Mrs. Mary Greene who also recently lost members of their extended families.

Correction of Figures - Municipal Enforcement

Mayor Power advised Council that the costs quoted for the Municipal Enforcement operations was incorrectly stated by Councillor Coombs. The correct amount for the record is \$58,660.00.

Issue of Meeting Order and Decorum

The Mayor reminded all present that there is an obligation of all Councillors to obey order and be respectful of each other at all times. Mayor Power referred to an incident alleging that Councillor

Greene was laughing and the resulting use of unparliamentary language by Councillor Collins in saying that Dr. Greene was displaying ignorance and calling him an idiot.

Mayor Power expressed that it is difficult to identify and determine laughter and its intended direction and noted that everyone present is probably guilty of same at one time or another. He asked that all Council refrain from disrespectful and offensive behaviour towards each other at all times. With respect to unparliamentary language, it is deemed unacceptable here and other settings; it cannot be tolerated in Council chambers.

Mayor Power asked that Councillor Collins retract her statement that Councillor Greene is an idiot. Councillor Collins stated that she is not interested in retracting, especially when Councillor Greene was not present and noted she is not taking blame for the situation.

Mayor Power noted that he did not open the floor for discussion or commentary and once again asked that Councillor Collins retract her statement and the Councillor refused.

Mayor Power asked a third time that Councillor Collins retract her statement but she refused and said that other Councillors should speak out.

Mayor Power said that he was asking for retraction for unparliamentary language specifically and that he had asked three times. He stated that as Chair and as per his discussion with MNL's Parliamentarian he is unable to invoke disciplinary action but he could ask the assembly for action. No motion for disciplinary action was brought forward.

Councillor Coombs agreed that while offensive language is unacceptable maybe Dr. Greene did cause some of this situation. Councillor Nash commended the Mayor on his action in this regard but noted obvious comments and subtleties can be undermining. She agreed that all Councillors giggle and laugh at comments but not at people; apologies should be forthcoming if someone is uncomfortable.

Mayor Power concluded the discussion on this matter by once again stating that decorum and respect are important to developing a working relationship and asked that all Council be civil and respectful at meetings.

Adoption of Agenda

The agenda was circulated prior to the meeting and Mayor Power asked Council's approval to make an addition to the agenda to deal with motions required with regard to capital works projects.

Motion #15-041

Councillor Coombs/Councillor Nash

It resolved that the revised agenda presented prior to the start of the meeting and amended at the meeting was approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Councillor Greene arrived at the meeting.

Minutes of the Meeting of February 17, 2015

The minutes of the meeting of February 17, 2015 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #15-042

Councillor Nash/Councillor Collins

Be it resolved that the minutes of February 17, 2015 were adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

NEW BUSINESS

Capital Works Project - Hickey's Lane Sanitary Sewer Upgrades 2014

The Executive Committee recommended that Council approve the award of the Hickey's Lane Sanitary Sewer Upgrades 2014 project to the low bidder, Collins Contracting at a tendered cost of \$437,247.50.

Motion #15-043

Councillor Greene/Councillor Coombs

Be it resolved that Council approved the award of the Hickey's Lane Sanitary Sewer Upgrades 2014 project to the low bidder, Collins Contracting at a tendered cost of \$437,247.50.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Approval to Borrow

The Executive Committee recommended that Council approve the borrowing of monies to complete the Hickey's Lane Sanitary Sewer Upgrades 2014 project to be repaid from Gas Tax funding.

Motion #15-044

Councillor Greene/Councillor Coombs

Be it resolved that Council approved the borrowing of monies to complete the Hickey's Lane Sanitary Sewer Upgrades 2014 project to be repaid from Gas Tax funding.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

A report on the Executive Committee meeting held on Friday, March 13, 2015 was circulated prior to the meeting for Council's information. Mayor Power gave the following briefing from that meeting.

The Town's severance package policy is being reviewed.

Discussions are ongoing on how to replace the deteriorating Freshwater water reservoir and how to meet increased costs on the Freshwater line replacement project. A meeting will be arranged to discuss these requirements with government officials.

Water sampling is ongoing in Dunville in response to concerns with discoloration. When results are received, a synopsis will be prepared for Council.

The generator at the Town Hall/Arts Centre malfunctioned during the most recent power outage. Examination indicates that the generator is working properly; electrical problems and load imbalance have been identified as the reason and work is ongoing to rectify the situation. Council was reminded that there is a 10 year warranty on the generator.

A legal claim laid before the Town has been referred to the Town's lawyer for review.

A meeting will be planned with the RCMP at their request to discuss their planning for the next year. Issues of mutual concerns within the Town will also be discussed.

There is poor or no cell phone service in Southeast and on Fox Harbour Road. Management will contact Aliant to see if they have any plans to rectify the problems in those areas.

The bid submissions for the *Staffing and Operations Review* have been opened and will be reviewed by the Executive Committee. Information and a recommendation will be forthcoming.

Councillors Comments

Heavy equipment operators continue to use Prince William Drive when they should be using the Beach Road. The Municipal Enforcement Officer has written contractors in this regard. It was suggested that the provincial enforcement officials monitor this too.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated March 5, 2015 in the amount of \$38,106.05.

Motion #15-045

Councillor Greene/Councillor Nash

Be it resolved that the Accounts Payable Transaction Journal dated March 5, 2015 in the amount of 438,106.05 is approved
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated _____ in the amount of \$281,341.70 for cheques numbered 023118 through to 023204.

Motion #15-046

Councillor Greene/Councillor Nash

Be it resolved that the Cheque Register dated March 5, 2015 in the amount of \$281,341.70 for cheques numbered 023118 through to 023204 is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for March, 2015.

Motion #15-047

Councillor Greene/Councillor Woodman

Be it resolved that the Special Accounts Cheque Register for March is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated January 6 to February 4, 2015 in the amount of \$440.68.

Motion #15-048

Councillor Greene/Councillor Woodman

Be it resolved that the Visa statement dated January 6 to February 4, 2015 in the amount of \$440.68 is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Hickey's Greenhouse - Request to Waive Permit Fee

The Finance Committee recommended that Council reject the request from Hickey's Greenhouse for waiver of permit fee at the Placentia Mall.

Motion #15-049

Councillor Greene/Councillor Nash

Be it resolved that Council rejected the request from Hickey's Greenhouse for waiver of the permit fee at Placentia Mall.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account #O-KE004 - Request for Adjustment

The Finance Committee recommended that Council approve an adjustment of \$75.00 to Account #O-KE004 on condition that the *original* certificate provided is returned prior to the adjustment.

Motion #15-050

Councillor Greene/Councillor Nash

Be it resolved that an adjustment of \$75.00 to Account #O-KE004 on condition that the *original* certificate provided is returned prior to the adjustment is approved.

(CARRIED 4:3: Deputy Mayor Pearson, Councillors Collins, Coombs, and Nash voted in favour of the motion Mayor Power and Councillors Greene and Woodman voted against the motion.)

Mayor Power cautioned Council in the precedent this motion could set.

Mezzanine - Repayment Adjustment

The Finance Committee recommended that Council approve forgiveness of \$19,455.00 debt owed to the Town by the Placentia Lions Club. The mezzanine project exceeded the \$300,000 estimated budget and the balance was being paid off by the Placentia Lions by monthly payments of \$2,500.00.

Motion #15-051

Councillor Greene/Councillor Nash

Be it resolved that the forgiveness of \$19,455.00 debt relating to the mezzanine project owed to the Town by the Placentia Lions Club is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Arena Doors & Boards

The Finance Committee recommended that Council approve the cost of an engineering assessment to determine the requirements to replace the boards and damaged doors at PARC arena at a cost of \$25,622.75.

Motion #15-052

Councillor Greene/Councillor Woodman

Be it resolved that Council approved the cost of an engineering assessment to determine the requirements to replace the boards and damaged doors at PARC arena at a cost of \$25,622.75.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account # TACAM001 - Request for Adjustment

The Finance Committee recommended that Council approve the adjustment to the Argentia Management Authority for \$8,629.98 representing the amount of business tax and interest they remitted on Account #TACA001 on condition that an affidavit is first received from the AMA stating that that business had not been operational since 2012.

Motion #15-053

Councillor Greene/Councillor Nash

Be it resolved that an adjustment to the Argentia Management Authority for \$8,629.98 representing the amount of business tax and interest they remitted on Account #TACA001 is approved on condition that an affidavit is first received from the AMA stating that that business had not been operational since 2012.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account #CHARL002 - Request for Adjustment

The Finance Committee recommended that Council approve the adjustment of \$400.00 business tax for 2015 to account #CHARL002 as the business is not operational.

Motion #15-054

Councillor Greene/Councillor Woodman

Be it resolved that an adjustment of \$400.00 business tax for 2015 to account #CHARL002 is approved as the business is not operational.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Photocopier Lease

The Finance Committee recommended that Council approve the five year lease of a new photocopier for the Town Hall to upgrade from the existing machine at no additional cost.

Motion #15-055

Councillor Greene/Councillor Nash

Be it resolved that a five year lease of a new photocopier for the Town Hall to upgrade from the existing machine at no additional cost is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Council agreed that an in-kind donation should be made to the Laval Prom Committee in lieu of a monetary donation.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

Nelson Pittman - Driveways Construction

The Public Works Committee recommended that Council approve Nelson Pittman's request for permission to construct two driveways on King's Lane to provide access to property he owns on Shaw's Lane. Approval is granted pending confirmation of ownership and with the stipulation that the applicant recognizes that this is not a permit to build.

Motion #15-056

Councillor Woodman/Councillor Coombs

Be it resolved that Nelson Pittman's request for permission to construct two driveways on King's Lane to provide access to property he owns on Shaw's Lane was approved pending confirmation of ownership and with the stipulation that the applicant recognizes that this is not a permit to build.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

NL Power - Pole for Husky Energy

The Public Works Committee recommended that Council approve NL Power's application for the installation of one pole to provide temporary service to an office trailer and wash car for Husky Energy, north side Argentia.

Motion #15-057

Councillor Woodman/Councillor Greene

Be it resolved that NL Power's application for the installation of one pole to provide temporary service to an office trailer and wash car for Husky Energy, north side Argentia is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Labrador Island Link - Second Marshalling Yard

The Public Works Committee recommended that Council approve a second marshaling yard application for Labrador Island Link at the Argentia Industrial Park.

Motion #15-058

Councillor Woodman/Councillor Coombs

Be it resolved that the application for a second marshaling yard for Labrador Island Link at the Argentia Industrial Park was approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal Enforcement Officers' report was circulated to Council prior to the meeting.

The topic of heavy trucks creating noise throughout the community was discussed and it was noted that industrial development dictates that those trucks have to move at opportune times.

A flag pole was damaged near the Fire Hall; it is unknown who is responsible for it. Town staff will fix the pole.

The Municipal Services Committee was in agreement that there are a sufficient number of war monuments in the Town Square and therefore did not recommend approval of Placentia Area Historical Society's request for support and maintenance of another one for the NL Overseas Forestry Unit.

The Municipal Plan review is now with the Department of Municipal Affairs and our MHA has been asked to expedite the review process.

The Town had drafted a policy on the Provision of Information & Services but decided to wait to see how the province progresses with their regulations.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

A lunch is being planned for Thursday, April 16, 2015 in recognition of volunteers of the community.

The committee did not recommend advertising in the Downhome Magazine, however the Cultural Assistant, Anita O'Keefe is preparing a written piece to be published down the road.

The Voices of Placentia Bay Exhibit is now complete and plans will be developed for an official opening, the budget for which will be compiled and forwarded to the Finance Committee.

Staff are researching an appropriate display location for the 2015 archaeology season.

The Voices of Placentia Bay Festival has received funding approval from Canadian Heritage. Plans for the festival are ongoing.

The Facilities Manager had circulated an update on the Arts Centre operations prior to the meeting.

Application has been made to both the federal and provincial funding agencies with regard to the master plan review project.

A meeting was held with the Royal Canadian Legion with regard to the maintenance of the Sacred Heart WWI Memorial in front of the church, Councillor Coombs cautioned Council to hire a reputable restorer to do the work. Discussion was also held on 100th anniversary of WWI commemorative events. Councillor Nash extended congratulations to all staff and volunteers involved with the Winter Carnival which was a huge success.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Deputy Mayor Pearson; Councillor Frankie Nash; Resource Person - Facilities Manager)

Councillor Collins commended Liam Quilty and Brittany Power on the fantastic job they did as Town mascots Peter and Peggy during the Winter Carnival events.

Winners for the various contests and events have been chosen; it is hoped that the sliding party and snowshoeing events that were cancelled due to lack of snow can proceed in the near future.

If permitted, an application will be submitted for Canadian Heritage funding for next year's carnival.

The Town is participating in the *Find Your Fit Challenge*; staff will rally community support through social media.

A draft constitution for the Recreation Commission is being drafted by the Facilities Manager that will be discussed at the committee level next month.

Katelyn Osmond, Olympic Silver Medalist and Canadian Figure Skating Champion will be guest at PARC Figure Skating events in the near future. Councillor Woodman expressed his interest in providing

some sort of memento for Ms. Osmond and the Mayor advised that he will be attending a luncheon with her.

Mayor Power reminded the committee that June is Recreation Month.

There was some talk of possibly retaining the services of the Recreation Director a little earlier to ensure that fields are ready for use in May. It was explained that budgeting permits 14 weeks employment for the six week summer recreation program already. The CAO reminded Council that as soon as the fields are dry enough to work on, staff starts maintenance.

The CAO informed Council that there are two compressors at the arena, one large and one small. The electric motor went in the larger one and it needs to be fixed as soon as possible. The best price to do this so far is about \$2,000. The compressor is out and ready to be sent to the city tomorrow for urgent repair so that the ice is not lost. Council advised the CAO to move forward and do what he has to do to save the ice.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

The Argentia Management Authority, the Chamber of Commerce and the Community Business Development Corporation will be meeting with Town of Placentia to work a strategy to advance the economic development profile for the Town.

(Councillor Collins left the meeting for a moment)

Efforts should be made to help the Chamber to boost their membership. The committee would like to see a tab on our web site that will bring visitors right to a business listing. This would be extra advertising for the Town and its businesses.

Councillor Nash commented that a dedicated resource person is needed on their committee that can provide leadership.

Councillor Coombs asked if there is an update on Husky Energy; Mayor Power advised he spoke with Richard Pratt. Husky is winding down right now but are still moving forward with their Site Services and Site Security tenders. Two local companies have pre-qualified to bid. Husky's own staff will be decreased to six persons.

The company will be evaluating their future prospects but it would be the end of the year before decisions are made on how they will move forward.

The local information office in Placentia Mall will be closing at the end of the month. Communications will continue with the Town and the AMA.

The company officials are hopeful on the wellhead development but other options are being evaluated as well.

The AMA is going through their board renewal process; the nominations close on the 27th of this month.

Committee of the Whole

Information in the Committee of the Whole report from February 27, 2015 has been discussed in the committee reports.

Staff have developed a policy regarding requests for information at the accounting office. All requests must be submitted in writing.

Other Business

The meeting with Laval to discuss use of their recreation facilities was held on March 10, 2015 and resulted in the decision that the Town will put their concerns and requests in writing. A decision will be made in consultation with the school board. Generally, it was agreed that both sides are willing to look at sharing each other's facilities.

CONCERNS OF COUNCILLORS

Councillor Collins stated that there is no respect to the present deceased person's family but Council needs to develop a policy on closing for funerals and questioned why the Town would close for the Hogan funeral but not the Griffith funeral. She suggested maybe a policy whereby a staff member or two would represent all Council.

The CAO noted that Council closed for the funerals of spouses of employees and former members of Council in the past.

Deputy Mayor Pearson says he has no problem with closing for a funeral but there should be a bit of notice given to the public of the closure.

Councillor Woodman asked if anyone would be attending the Drinking Water Conference and was advised that three staff will be going.

He informed Council that he attended the MNL Avalon Regional meeting in St. John's at which solutions for drinking water problems was discussed. There is a relevant document available online. No one had any solutions for why the green cast. Councillor Woodman noted there are 120 communities in Newfoundland exceeding approved THM and HAA levels and there are 238 boil water advisories currently imposed.

There was also some discussion on emergency planning and Councillor Woodman suggested that the Town should meet on its plan sometime soon.

Other topics covered were the community enhancement program of which Council is already aware and participates on projects with PADA and the 30 Day Physical Fit Challenge which was previously discussed in the Recreation Committee report.

Deputy Mayor Pearson congratulated the Recreation Chair and staff and volunteers for their successful running of the Winter Carnival.

He asked that Castle Hill authorities be contacted again to encourage a longer operating season.

There were a number of local winners at the Kiwanis Festival to whom the Deputy Mayor offered congratulations.

Councillor Nash attended the Junior Achievement Leadership program at Laval together with the Mayor, Jennifer McCarthy and Don Horlick. She commended the grade nine students on their participation and behavior during the session.

Councillor Greene noted that government is looking for input on their crown land policy and encouraged staff to make representation.

Mayor Power announced that there will be no changes with respect to the risk assessment of Placentia Bay.

Patrick Pearson, son of Deputy Mayor Pearson won first place in the recent speak off at Laval High School and on behalf of Council Mayor Power offered his congratulations.

The Mayor also sent congratulations out to Sarah Davis of Paradise, granddaughter of Steve and Regina Mullalley of Freshwater who is the first female from NL to play for Team Canada in International Women's Hockey.

ADJOURNMENT

In closing, Mayor Power offered Council Irish words of advice, "*Don't iron a shamrock, you don't want to press your luck.*"

The meeting adjourned at 8:30 p.m.

MAYOR WAYNE D. POWER

ED O'KEEFE, CAO

DATE