



MINUTES

A public meeting of the Placentia Council was held Tuesday, January 17, 2017 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO:	Charlotte Hickey
Deputy Mayor:	Keith Pearson	Public Works Supervisor:	Harold Power
Councillors:	Noella Collins	Facilities Manager:	Rhonda Power
	Frank Coombs	Admin. Office Manager:	Mary Greene
	Dan Greene	Executive Assistant:	Debbie Gear
	William Woodman		

Absent: Councillor Nash (Ill)

Mayor Power called the meeting to order at 7:00 p.m.

Housekeeping Items

Prior to the start of the meeting, Mayor Power extended congratulations to former Mayor of Placentia and MHA for Placentia St. Mary's - Felix Collins on being recognized for his years of service. Mr. Collins has been appointed Queen's Counsel in recognition of significant contribution to the legal profession in Newfoundland and Labrador.

Congratulations are extended to Fire Chief, Wayne Power in recognition of 45 years continuous service as a Firefighter. The Chief has been committed to the protection of the residents of our community and Council extends thanks as well as congratulations on his dedication to the job.

The Star of the Sea Association held its 141st Annual General Meeting and Election of Officers this weekend past. Mayor Power attended and extends congratulations to the membership and to the elected members of the Board of Directors.

Adoption of Agenda - January 17, 2017

The agenda was circulated prior to the meeting.

Motion #17-001

Councillor Woodman/Councillor Coombs

Be it resolved that the agenda for January 17, 2017 as presented prior to the meeting is approved by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Minutes of the Meeting of December 13, 2016

The minutes of the meeting of December 13, 2017 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #17-002

Councillor Coombs/Councillor Woodman

Be it resolved that the minutes of December 13, 2017 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Collins, Coombs and Woodman voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

A report on the Executive Committee meeting held on January 13, 2017 was circulated prior to the meeting for Council's review.

Force Main Project- Amendment

The Executive Committee recommended that Council approve the motion to rename Project #17-CWWF-17-00087 to encompass additional work; the new name will be *Replace Force Main at Bond's Path, Rehabilitate 2 Lift Stations and Replace Service Laterals*.

Motion #17-003

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves the motion to rename Project #17-CWWF-17-00087 to encompass additional work; the new name will be *Replace Force Main at Bond's Path, Rehabilitate 2 Lift Stations and Replace Service Laterals*.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Force Main Project - Change Order Approval

The Executive Committee recommended that Council approve Change Order #01 on the Southeast Force Main Replacement Project #17-CWWF-17-00087 to include two additional lift station panels and associated works as approved by the provincial and federal government.

Motion #17-004

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves Change Order #01 on the Southeast Force Main Replacement Project #17-CWWF-17-00087 to include two additional lift station panels and associated works as approved by the provincial and federal government.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Placentia Gut Water Line Project - Prime Consultant

The Executive Committee recommended that Council approve MAE Design as the Prime Consultant on the Placentia Gut Project #17-MCW-17-00025.

Motion #17-005

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves MAE Design as the Prime Consultant on the Placentia Gut Project #17-MCW-17-00025.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Fire Department - Sale of Surplus Assets

The Executive Committee recommended that Council approve the sale by tender of surplus Fire Department equipment as per the information provided by the Fire Chief.

Motion #17-006

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves the sale by tender of surplus Fire Department equipment as per the list provided by the Fire Chief.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Staffing

The Town will be recruiting for two new staff positions this year - *Facilities Maintenance Attendant* and *Manager; Recreation and Community Programming*. As per the union contract, jobs will be advertised internally before being publicized.

Summer Staffing - Student Jobs

The CAO will be meeting with Ms. Tiffany Hepditch of Placentia Area Development Association (PADA) to discuss application for student workers and management of the summer recreation program. The Town has been advised by the Community Youth Network (CYN) that Camp Chaos will not be in operation this coming summer, therefore the Town will be seeking alternate programming. This was decided by the Board of Directors following a review of their program.

Energy Audit

Honeywell has conducted an energy audit of Town owned properties; the CAO will contact principles of the company to present their findings to Council as a whole.

Meeting with Parks Canada

Officials from Parks Canada advise that they will be doing some upgrades at Castle Hill including installation of a new stair access to the top of the hill. They are planning celebrations for Canada 150 as well. Discussion was held on the possibility of expanding Castle Hill to include Fort Louis as an interpretation site; this will be further discussed with the Field Supervisor in the coming weeks.

PATH Group

Mayor Power and the CAO met with the Chair and the Artistic Director of Placentia Theatre d'heritage (PATH) to discuss infrastructure changes at the Placentia Bay Cultural Arts Centre to improve the venue for their performances. Many of these hopefully will be accommodated with government funding assistance and using Town staff for labour work.

Fire Truck

The new fire truck has arrived and an unveiling ceremony will be held later in February when all commissioning is complete.

Boardwalk Repairs

Placentia Area Development Association is assisting the Town with repairs to the railing on the Veterans Way boardwalk; it is expected the work will be completed this week following which the Town will reopen it for public use.

Bay TV Request

Bay TV asked for use of the Arts Centre for their live shows. The facility is not equipped for live broadcasting however an agreement can be negotiated if they wish to film their shows at the Centre.

Vale Meeting

The meeting with Vale that was to be held on the January 19, 2017 will be rescheduled at the request of Vale officials.

Intake Assessment

Afonso conducted an inspection of Wyse's Pond in Dunville to ensure there are no issues with the intake. The infrastructure was found to be in good condition and all screens are intact; a grate will be replaced at the top of the intake. Divers were in the area at least 100' off the bank and there was no evidence of wildlife interference with the system. Staff noted that the water quality is improving.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated January 10, 2017 in the amount of \$37,877.51.

Motion #17-007

Councillor Greene/Deputy Mayor Pearson

Be it resolved that the Accounts Payable Transaction Journal dated January 10, 2017 in the amount of \$37,877.51 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated January 10, 2017 in the amount of \$146,662.45 for cheques numbered 025158 though to 025325 inclusive is approved.

Motion #17-008

Councillor Greene/Councillor Coombs

Be it resolved that the Cheque Register dated January 10, 2017 in the amount of \$146,662.45 for cheques numbered 025158 though to 025325 inclusive is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register dated January 2017.

Motion #17-009

Councillor Greene/Councillor Woodman

Be it resolved that the Special Accounts Cheque Register dated January 2017 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated November 29 to December 28, 2016 in the amount of 1,079.91.

Motion #17-010

Councillor Greene/Councillor Woodman

Be it resolved that the Visa statement dated November 29 to December 28, 2016 in the amount of 1,079.91 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Snow Clearing Contracts - HST Adjustment

The Finance Committee recommended that Council approve the adjustment of 2% increase for HST for the duration of existing snow clearing contracts expiring in 2017 at an estimated total cost of \$3,000.00.

Motion #17-011

Councillor Greene/Councillor Coombs

Be it resolved that the adjustment of 2% increase for HST for the duration of existing snow clearing contracts expiring in 2017 at an estimated total cost of \$3,000.00.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Atlantic Technical Services - Clarke's Pond Pump House

The Finance Committee recommended that Council approve the payment of Atlantic Technical Services Invoice #5931 in the amount of \$20,498.12 (HST included) for labour and supplies to effect repairs at Clarke's Pond pump house.

Motion #17-012

Councillor Greene/Councillor Woodman

Be it resolved that Council approves the payment of Atlantic Technical Services Invoice #5931 in the amount of \$20,498.12 (HST included) for labour and supplies to effect repairs at Clarke's Pond pump house.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Request to Enter Into Privileged Session

Councillor Collins recommended that Council enter into a privileged session.

Motion #17-013

Councillor Collins/Councillor Coombs

Be it resolved that Council enters into a privileged session.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Council entered into a privileged session at 7:20 p.m. and resumed the public meeting at 7:40 p.m.

Atlantic Technical Services - Freshwater Booster Station

The Finance Committee recommended that Council approve the payment of Atlantic Technical Services Invoice #5994 in the amount of \$5,091.91 (HST included) for labour and materials to effect repairs to the Freshwater Booster Pumping Station.

Motion #17-014

Councillor Greene/Councillor Woodman

Be it resolved that Council approves the payment of Atlantic Technical Services Invoice #5994 in the amount of \$5,091.91 (HST included) for labour and materials to effect repairs to the Freshwater Booster Pumping Station.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Atlantic Technical Services - Dunville Water Treatment Plant

The Finance Committee recommended that Council approve the payment of Atlantic Technical Services Invoice #5945 in the amount of \$6,752.86 for repairs to the Dunville Water Treatment Plant.

Motion #17-015

Councillor Greene/Councillor Woodman

Be it resolved that Council approves the payment of Atlantic Technical Services Invoice #5945 in the amount of \$6,752.86 for repairs to the Dunville Water Treatment Plant.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account # HUNT-001 - Request for Tax Adjustment

The Finance Committee recommended that Council approve an adjustment of \$2,500.00 for 2016 business tax plus \$1,350.00 interest to account #HUNT-001 with the stipulation that payment of 2015 business tax is paid in full as the company was operational in Argentina until October 2015.

Motion #17-016

Councillor Greene/Councillor Coombs

Be it resolved that Council approves an adjustment of \$2,500.00 for 2016 business tax plus \$1,350.00 interest to account #HUNT-001 with the stipulation that payment of 2015 business tax is paid in full as the company was operational in Argentina until October 2015.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account # TIPSAA001 - Request for Tax Adjustment

The Finance Committee recommended that Council approve a tax adjustment of \$200.00 to Account #TIPSAA001; the business ceased operation in July of 2016.

Motion #17-017

Councillor Greene/Councillor Woodman

Be it resolved that Council approves a tax adjustment of \$200.00 to Account #TIPSAA001; the business ceased operation in July of 2016.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account #O-REM002 - Request for Tax Adjustment

The Finance Committee recommended that Council reject the request for an 10% discount on Account #O-REM002; the deadline for discount was April 14, 2016; records indicate that the payment mailing date was May 8th and it was not received by our office until May 11, 2016. This was approximately one month past the deadline.

Motion #17-018

Councillor Greene/Councillor Woodman

Be it resolved that Council rejects the request for a 10% discount on Account #O-REM002; the deadline for discount was April 14, 2016; records indicate that the payment mailing date was May 8th and it was not received by our office until May 11, 2016. This was approximately one month past the deadline.

(CARRIED 5:1 Mayor Power, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion; Deputy Mayor Pearson voted against the motion.)

Bell Aliant - Phone System Purchase

The Finance Committee recommended that Council approve the purchase of a new phone system from Bell Aliant at a cost of \$10,898.42 plus HST to be leased over a 60 month period.

Motion #17-019

Councillor Greene/Councillor Woodman

Be it resolved that Council approves the purchase of a new phone system from Bell Aliant at a cost of \$10,898.42 plus HST to be leased over a 60 month period.

(CARRIED 5:1 Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Greene, Nash and Woodman voted in favour of the motion; Councillor Collins voted against the motion.)

Bluechip Leasing - Phone System Lease

The Finance Committee recommended that Council approve the entering into a 60 month lease agreement with Bluechip Leasing Atlantic for the purchase of an approved Bell Aliant phone system.

Motion #17-020

Councillor Greene/Councillor Coombs

Be it resolved that Council approves the entering into a 60 month lease agreement with Bluechip Leasing Atlantic for the purchase of an approved Bell Aliant phone system.

(CARRIED 5:1 Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Greene, Nash and Woodman voted in favour of the motion; Councillor Collins voted against the motion.)

PMA - 2017 Registration

The Finance Committee recommended that Council approve the payment of \$4,778.28 for 2017 membership fees to Professional Municipal Administrators and Municipalities NL. Fees are based on the population of the municipality.

Motion #17-021

Councillor Greene/Councillor Woodman

Be it resolved that Council approves the payment of \$4,778.28 for 2017 membership fees to Professional Municipal Administrators and Municipalities NL.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account # J-N-N-001

The Finance Committee recommended that Council reject the request for a business tax adjustment to Account #J-N-N-001.

Motion #17-022

Councillor Greene/Councillor Woodman

Be it resolved that Council rejects the request for a business tax adjustment to Account # J-N-N-001.

(CARRIED Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Placentia Rowing Club - Request for Funding

The Finance Committee recommended that Council reject the request for funding of approximately \$4,500.00 to offset the 2017 cost of a Placentia Rowing Club's on-site employee.

Motion #17-023

Councillor Greene/Councillor Woodman

Be it resolved that Council rejects the request for funding of approximately \$4,500.00 to offset the 2017 cost of a Placentia Rowing Club's on-site employee.

(CARRIED Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

Application for an Accessory Building Permit

The Public Works Committee recommended that Council approve the construction of a storage shed at #18 Hunt's Road, Dunville on condition that all municipal accessory building regulations are adhered to; the building must be less than 80% of the main building square footage and less than 6 m in height.

Motion #17-024

Councillor Woodman/Councillor Coombs

Be it resolved that Council approves the construction of a storage shed at #18 Hunt's Road, Dunville on condition that all municipal accessory building regulations are adhered to; the building must be less than 80% of the main building square footage and less than 6 m in height.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Vendor Permit Application

The Public Works Committee recommended that Council approve a vendor permit for Placentia Hospital Ladies Auxiliary to sell tickets and Placentia Mall.

Motion #17-025

Councillor Woodman/Councillor Coombs

Be it resolved that Council approves the vendor permit for Placentia Hospital Ladies Auxiliary to sell tickets at Placentia Mall.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

NL Power Applications

The Public Works Committee recommended that Council approve NL Power's application to replace two poles and one anchor near 1265 Main Road, Dunville and two poles on Route 91 to provide service to #577-589 Southeast Road.

Motion # 17-026

Councillor Woodman/Councillor Greene

Be it resolved that Council approves NL Power's application to replace two poles and one anchor near 1265 Main Road, Dunville and two poles on Route 91 to provide service to #577-589 Southeast Road.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

The CAO declared conflict and left the room.

Standing Offer - Equipment Rental

The Public Works Committee recommended that Council approve advertising the Standing Offer - Heavy Equipment rental tender.

Motion #17-027

Councillor Woodman/Councillor Coombs

Council discussed this motion and requested that the Standing Offer - Heavy Equipment Rental be referred back to the Public Works Committee for further review.

Leak Repair - Freshwater Pump House

The Public Works Committee recommended that Council approve the repair of the leak at Freshwater Pump House at a cost of \$4,194 per day utilizing standing offer pricing.

Motion #17-028

Councillor Woodman/Councillor Coombs

Be it resolved that Council approves the repair of the leak at Freshwater Pump House at a cost of \$4,194 per day utilizing standing offer pricing.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

The CAO returned to the meeting.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal Enforcement Officer has contacted the property owner on Prince William Drive with a request to remove debris and tidy up his property.

Monthly safety meetings are being held with staff. Eye wash stations have been ordered for the Town Hall and Unity PARC.

A map identifying the owners of public and private wharves on Harbour Drive has been completed and will be retained for funding purposes.

The Veterans Way Boardwalk is being repaired and is expected to be re-opened to the public next week.

The Town has received a complaint of damages to the Hickman Building on Gale's Road which has been referred to the snow clearing contractor for assessment.

An expression of interest will be prepared later this year to determine the feasibility of in-house garbage collection.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

The Town has information that ACOA has approved their funding for upgrades to the Arts Centre; the province is expected to participate in the project as well but has not yet confirmed.

There are 26 nominations for Wild rose Awards this year. These will be presented at an event to be held in February.

A committee has been formed to plan and fundraise for the re-construction of the grotto and the placement of the St. Bernadette Statue. A design has been generally accepted. The Committee will approach the Parish Priest to discuss the parish's involvement in the fundraising effort and issuing charitable receipts.

The Facilities Manager has submitted pictures for inclusion in the Newfoundland and Labrador tourism guide.

The Placentia Tourism App is taking shape and content is being reviewed by the Facilities Manager.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

The date of the Winter Carnival is February 23 to 26; a call for volunteers and for information on events has gone out. It is expected a calendar will be ready for next meeting.

The Community Youth Network has advised that, following review of their programming, they have decided to not operate Camp Chaos.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

The next *Lunch and Learn* will focus on tourism. The Committee will invite the Hon. Christopher Mitchelmore, Minister of Tourism to be the guest speaker; the date will be centred around the Minister's availability.

A representative from the Bonavista Institute for Culture and Tourism will be invited to give a presentation to the general public. The date will be advised through social media when confirmed.

Grieg Seafoods will be invited to present to business partners on a proposed aquaculture development project for this area.

COUNCILLORS' COMMENTS

Councillor Coombs asked if a letter was sent to Crown Lands reiterating that Council approves the application for land on Fox Harbour Road that was approved in 2014. The letter was sent earlier this week specifying that the approval was for this piece of land only.

Councillor Collins asked for the copy of the Town's development regulations dealing with setbacks.

Councillor Collins asked that all three security companies who had originally bid on completing security/alarm system upgrades for the Town be invited in to make a presentation. This matter has been dealt with by staff with Council's direction from a previous meeting. *Mayor Power commented that if there were going to be discussions on this again, he should declare conflict as a relative of one of the (unsuccessful) bidders.* The CAO reminded Councillor Collins that representatives from the three companies visited all the Town's properties and provided recommendations and quotes. The bids were assessed, due diligence was exercised in the assessment and Council agreed with the process of completing the upgrades piece by piece at the CAO's discretion. The Town Hall and Arts Centre have already been completed.

Councillor Collins asked if the former CAO has done any work for the Town since the hourly rate was approved for his services. She was advised that he has not.

Councillor Collins asked if the Town is getting a snow blower; she noted that the washrooms have not been cleared. The snow blower is on order at a cost of \$979.00 and should be here next week; the Councillor was reminded that the public washrooms (with outside access from the Square) are for public use at Town events; they are cleared as needed.

Councillor Collins said she is not pleased with the snow clearing around bus shelters. The CAO replied that the Town makes every effort to clear foot access to the bus shelters (either by machine or by hand) so students can get into them; what is not done is the plowing around them for cars to park. This cannot be done because the Town does not enter onto private property. **Councillor Collins** said that the bus shelters should be moved and she was advised that the Town does not determine the location bus stops, this is decided by the school district.

In the meantime, the CAO has asked contractors for their assistance in making sure there is access to the shelters for students and will ensure that there is inclusion for the bus stops in the next snow clearing contract.

Councillor Woodman asked if the engineers will be here soon to discuss the Dunville water project; the CAO advised that a date is being arranged for next week if possible. **The Deputy Mayor** commented on the importance of the project being shovel ready for the spring.

Councillor Woodman asked for an update on the tree clearing that is going on along Route 100 and was advised this is for fibre optic installation in the area; the tree path is being cleared and the mulch is being donated to the Town of Placentia for their use.

Deputy Mayor Pearson had commented that he would like to see requests for adjustment to accounts dealt with on an individual basis so that hardship cases can be considered.

Deputy Mayor Pearson had also commented that requests to the Town for funding assistance can only be given consideration if they are presented prior to budget preparation.

ADJOURNMENT

The public meeting concluded at 8:45 p.m.; Council entered into a privileged session at 8:45 p.m.

MAYOR WAYNE D. POWER, MAYOR

CHARLOTTE HICKEY, CAO

DATE